

March 9, 2020

Mayor Wishart opened the regular meeting of the Gaylord City Council with a prayer by Council Member Ouellette at 6:57pm on Monday March 9th, 2020, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Wishart, Ouellette, Johnson, Akin, Awrey and Witt.

Members Absent: Hartz.

Motion by Witt, supported by Ouellette to dispense with the reading of the minutes from the February 24th, 2020 meeting and accept them as presented.

Ayes: Unanimous. Motion carried.

Public Hearing: A public hearing to for USDA Grant for the purchase of a SUV Police Patrol Vehicle was opened at 6:59pm. No public comment was received. The public hearing was closed at 7:08pm.

Public Comment: Lisa McComb from the Otsego County Economic Alliance introduced Holly Jackson and Jessika Dropiewski from Michigan Lumber and Wood Fiber. The company recently purchased the old Georgia Pacific property and are in the need of city utilities at the property.

**WHEREAS**, the adoption of guidelines for poverty exemptions is required of the City Council; and

**WHEREAS**, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 390 of 1994, the City of Gaylord, Otsego County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, *Poverty Exemption Affidavit*.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.

6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.

7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the 2020 federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence. Bulletin 6 of 2017 Page 6

<b>Federal Poverty Guidelines Used in the Determination of Poverty Exemptions Size of Family Unit</b>	<b>2020 Poverty Guidelines</b>
1	\$ 12,760
2	\$ 17,240
3	\$ 21,720
4	\$ 26,200
5	\$ 30,680
6	\$ 35,160
7	\$ 39,640
8	\$ 44,120
For each additional person	\$ 4,480

The foregoing resolution offered by City Council Member Witt and supported by City Council Member Awrey.

Ayes: Unanimous. Motion carried.

Motion by Ouellette, supported by Akin to approve the Spring Clean-up bid from American Waste for \$45/yard.

Ayes: Unanimous. Motion carried.

Motion by Akin, supported by Ouellette to approve the recommendation of Mayor Wishart to appoint Casey Buckleitner and Gary Kosch to the DDA Board of Directors.

Ayes: Unanimous. Motion carried.

Motion by Ouellette, supported by Witt to appoint Mayor Wishart to the Marihuana Ad Hoc Committee.

Ayes: Unanimous. Motion carried.

Motion by Johnson, supported by Witt to nominate Awrey to serve on the Marihuana Ad Hoc Committee.

Motion by Johnson, supported by Awrey to nominate Witt to serve on the Marihuana Ad Hoc Committee.

Motion by Akin, supported by Wishart to nominate Ouellette to serve on the Marihuana Ad Hoc Committee.

Motion by Akin, supported by Wishart to nominate Akin to serve on the Marihuana Ad Hoc Committee.

A Roll Call Vote was taken:

Akin: Akin and Ouellette

Witt: Awrey and Witt

Wishart: Akin and Ouellette

Johnson: Awrey and Witt

Ouellette: Akin and Ouellette

Awrey: Awrey and Witt

There was a tie of three votes per nomination. Motion by Akin, supported by Witt to suspend the rule and allow Mayor Wishart to appoint the two council members to serve on the Marihuana Ad Hoc Committee.

Ayes: Unanimous. Motion carried.

Mayor Wishart appointed Taylar Akin and Alan Witt to serve on the Marihuana Ad Hoc Committee.

Motion by Wishart, supported by Johnson to nominate Steven Wisniewski to serve on the Marihuana Ad Hoc Committee.

Motion by Akin, supported by Ouellette to nominate Paul Gunderson to serve on the Marihuana Ad Hoc Committee.

Motion by Awrey, supported by Witt to nominate Jason Hall to serve on the Marihuana Ad Hoc Committee.

Motion by Witt, supported by Awrey to nominate Eric Tomkow to serve on the Marihuana Ad Hoc Committee.

Motion by Ouellette, supported by Wishart to nominate Lynda Rutkowski to serve on the Marihuana Ad Hoc Committee.

Motion by Johnson, supported by Witt to nominate Jeffrey Luczak, to serve on the Marihuana Ad Hoc Committee.

Motion by Johnson, supported by Witt to nominate Katie Kucharek to serve on the Marihuana Ad Hoc Committee.

Motion by Awrey, supported by Witt to nominate Jamie Goosman to serve on the Marihuana Ad Hoc Committee.

Motion by Ouellette, supported by Johnson to nominate Mark Hansen to serve on the Marihuana Ad Hoc Committee.

Motion by Johnson, supported by Witt to nominate Tiffany Larson to serve on the Marihuana Ad Hoc Committee.

Motion by Wishart, supported by Awrey to nominate Casey Buckleitner to serve on the Marihuana Ad Hoc Committee.

Motion by Witt, supported by Awrey to nominate Joe Willbee to serve on the Marihuana Ad Hoc Committee.

A Roll Call Vote was taken:

Witt: Tomkow, Willbee, Goosman, Hall, Luczak, and Larson

Wishart: Larson, Wisniewski, Rutkowski, Buckleitner, Gunderson and Hansen

Johnson: Hall, Luczak, Larson, Wisniewski, and Gunderson

Ouellette: Larson, Wisniewski, Rutkowski, Buckleitner and Gunderson

Awrey: Tomkow, Willbee, Goosman, Hall and Larson

Akin: Wisniewski, Rutkowski, Buckleitner, Gunderson and Hansen

Majority Votes were cast for:

Tiffany Larson (5)

Steven Wisniewski (4)

Paul Gunderson (5)

Mark Hansen (4)

A Roll Call Vote for additional two members was taken:

Wishart: Buckleitner and Kucharek

Johnson: Hall and Luczak

Ouellette: Buckleitner and Kucharek

Awrey: Hall and Goosman

Akin: Buckleitner

Witt: Hall and Willbee

No one received a majority vote. Only one vote each was given to Luczak, Goosman and Willbee. Due to receiving the lowest votes, they were removed from the slate.

A Roll Call Vote for additional two members was taken again:

Johnson: Kucharek and Hall

Ouellette: Buckleitner and Kucharek

Awrey: Kucharek and Hall

Akin: Buckleitner

Witt: Kucharek and Hall

Wishart: Buckleitner and Kucharek

Katie Kucharek had a majority vote (5) and was added to the committee

A Roll Call Vote for the last member was taken:

Ouellette: Buckleitner

Awrey: Hall

Akin: Buckleitner

Witt: Hall

Wishart: Buckleitner

Johnson: Hall

A motion was made by Akin, supported by Ouellette to suspend the rules and allow Mayor Wishart to choose the last member of the committee.

Mayor Wishart chooses Casey Buckleitner

The Marihuana Ad Hoc Committee will consist of:

Mayor Wishart  
Council Member Akin  
Council Member Witt  
Casey Buckleitner  
Paul Gunderson  
Mark Hansen  
Katie Kucharek  
Tiffany Larson  
Steven Wisniewski

Motion by Johnson, supported by Ouellette to excuse Stephen Hartz from tonight's meeting.

Ayes: Unanimous. Motion carried.

Motion by Johnson, supported by Witt to excuse himself from the March 23<sup>rd</sup> and April 13<sup>th</sup>, 2020 meetings

Ayes: Unanimous. Motion carried.

Motion by Witt, supported by Akin to approve the following expenditures in the amount of \$158,235.23:

ADVANCE ELECTRIC INC.	PD DEPARTMENT/DICKERSON RD SIGNAL	\$682.48
AIRGAS USA LLC	MOTOR POOL	\$453.00
AMERICAN WASTE INC.	CITY HALL SANITATION	\$85.00
BILL MARSH GAYLORD	MOTOR POOL	\$246.75
BROADMOOR PRODUCTS INC.	WWTP	\$5,032.40
BUILDERS FIRST SOURCE	MOTOR POOL	\$172.90
C2AE	GENERAL ENGINEERING SERVICES	\$54.01
C2AE	2020 DICKERSON ROAD SMALL URBAN	\$6,800.00
C2AE	GAYLORD 2020 PROJECTS	\$14,460.00
C2AE	2019 GENERAL ENGINEERING	\$669.68
C2AE	CDBG GRANT	\$4,581.72
CANTOOLA	WWTP	\$89.50
CARROT TOP	FLAGS	\$930.62
CENTURY LINK	TELEPHONE	\$11.28
COMFORT INN AND SUITES	TRAINING - MOLSKI	\$446.25
COMPASS MINERALS AMERICA	SALT	\$16,459.09
CONSUMERS ENERGY	CITY HALL	\$2,098.49
CONSUMERS ENERGY	STREET LIGHTS	\$364.32
CONSUMERS ENERGY	DOUMAS PARK	\$25.36

CONSUMERS ENERGY	DOUMAS PARK	\$54.68
CONSUMERS ENERGY	STREET LIGHTS	\$76.00
CONSUMERS ENERGY	FREEL PARK	\$53.60
CONSUMERS ENERGY	ASPEN PARK	\$82.53
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$1,380.89
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$27.66
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$26.17
CONSUMERS ENERGY	N HAZEL WATER WELL	\$842.14
CONSUMERS ENERGY	NORTH WATER TOWER	\$41.80
CONSUMERS ENERGY	DPW	\$471.50
CONSUMERS ENERGY	N OHIO WATER WELL	\$991.67
CONSUMERS ENERGY	COMMERCE LIFT STATION	\$229.07
CONSUMERS ENERGY	MIBOCKER LIFT STATION	\$364.21
CONSUMERS ENERGY	DICKERSON WATER WELL	\$1,468.28
CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	\$33.89
CONSUMERS ENERGY	SOUTH WATER TOWER	\$132.78
CONSUMERS ENERGY	ASPEN PARK	\$79.34
DE LAGE LANDEN	DPW COPIER	\$82.56
DE LAGE LANDEN	PD COPIER	\$180.59
DE LAGE LANDEN	CITY HALL COPIER	\$596.18
DORNBOS SIGN & SAFETY INC.	SCHOOL CROSSING SIGNS/HANDICAP SIGN	\$18,623.98
DTE	PAVILION	\$92.65
DTE	WATER DEPT BLDG	\$61.08
DTE	WWTP	\$155.14
DTE	WWTP	\$214.73
DTE	WWTP	\$187.95
DTE	WWTP	\$122.53
DTE	WWTP	\$241.69
DTE	N OHIO WATER WELL	\$124.41
DTE	CITY HALL	\$735.87
DTE	MEIJER LIFT STATION	\$41.49
DTE	DPW	\$1,322.22
DTE	MCVANNEL LIFT STATION	\$37.88
DTE	DICKERSON WATER WELL	\$156.62
DUNN'S BUSINESS SOLUTIONS	PD/CITY HALL/DPW.WWTP	\$1,012.80
ELEVATED WINDOW SERVICES	CITY HALL MAINTENANCE	\$545.00
FASTENAL COMPANY	MOTOR POOL	\$57.53
FEDERAL FLUID POWER	MOTOR POOL	\$24.82
FIRST NATIONAL BANKCARD	WWTP/ASSESSING/CLERK	\$829.71
FIRST NATIONAL BANKCARD	PD/MANAGER/CLERK/ASSESSING	\$1,190.16
FLOWERS BY EVELYN	MANKOWSKI FUNERAL	\$100.00
FRED PRYOR SEMINARS	TRAINING - PETERS	\$149.00
FRONTIER	LIFT STATION TELEPHONES	\$434.59
FRONTIER	LIFT STATION TELEPHONES	\$39.78
FRONTIER	LIFT STATION TELEPHONES	\$37.61
FRONTIER	CITY HALL TELPHONE	\$401.14
FRONTIER	DPW TELEPHONES	\$69.58
GAYLORD MACHINE & FAB	PLOW REPAIRS	\$1,803.66

GAYLORD COMMUNITY SCHOOL	CLASS OF 2020 SENIOR SEND OFF	\$100.00
GILL-ROY'S COMPLETE HARDWARE	WATER/WWTP/MOTOR POOL	\$286.22
GREAT LAKES ENERGY	M32 W SEWER LIFT STATION	\$336.00
GREAT LAKES ENERGY	OTSEGO AVE S SEWER LIFT STATION	\$236.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	\$280.00
GREAT LAKES ENERGY	STREET LIGHTS	\$11.12
GREAT LAKES ENERGY	STREET LIGHTS	\$552.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	\$98.29
GREAT LAKES ENERGY	COTTONTAIL LIGHTS & IRRIGATION	\$159.94
GREAT LAKES ENERGY	M32 E WOODS CABIN LIFT STATION	\$202.77
GREAT LAKES ENERGY	MEIJER DRIVE LIFT STATION	\$197.96
GREAT LAKES ENERGY	M32 SIGNAL LIGHT MEIJER	\$93.80
HAGGARD'S INC.	CITY HALL REPAIRS	\$1,271.50
TRAVIS HEWITT	CITY HALL MAINTENANCE	\$765.00
HOME DEPOT CREDIT SERVICES	DPW SUPPLIES	\$16.92
I-2000 INC.	INTERNET	\$59.90
INDUSTRIAL MARKETING	MOTOR POOL	\$3,384.34
INTEGRATED CONTROLS INC.	MONTHLY SCADA FEE	\$156.00
JIM'S ALPINE AUTOMOTIVE	DWP/MOTOR POOL/PD VEHICLES	\$739.99
KCI	ASSESSMENT NOTICES	\$1,345.48
LOWES	WWTP	\$37.99
MEEKHOF TIRE SALES AND SERVICE	MOTOR POOL	\$982.60
MEYER ACE HARDWARE	WATER DEPT SUPPLIES	\$27.53
MID-NORTH PRINTING INC.	BUSINESS CARDS	\$106.50
MICHIGAN ASSN OF MUNICIPAL CLERKS	TRAINING - MOLSKI	\$650.00
MICHIGAN MUNICIPAL LEAGUE	PUBLISHING	\$57.00
MICHIGAN WATER ENVIRONMENT ASSN	DORT - TRAINING	\$230.00
NEW CENTURY SIGNS	TRUCK GRAPHICS	\$108.80
NORTHERN ENERGY INC	MOTOR POOL	\$50.67
NORTHERN MICHIGAN REVIEW	PUBLISHING	\$406.13
NYE UNIFORM CO	PD UNIFORMS	\$384.93
OPERATIONS SERVICES INC	WATER CONSULTING	\$900.00
OTIS ELEVATOR COMPANY	CITY HALL ELEVATOR REPAIRS	\$713.75
OTSEGO COUNTY	WORK CAMP BILLING - JAN 2020	\$2,425.00
PHEAA	TRAVIS HEWITT 40 9257 7907	\$135.00
PITNEY BOWES	POSTAGE MACHINE	\$423.15
RYAN PRAY	MILEAGE FOR TRAINING	\$353.80
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	\$5,640.70
EASYPERMIT POSTAGE	POSTAGE	\$600.72
SHRED IT	SHREDDING	\$73.00
SIX K'S LAWN SERVICE	ELK CARE	\$270.00
SMITH EQUIPMENT RENTAL & TRAILER	SNOW BOX	\$500.00
SPARTAN SEWER	ASPEN PARK	\$205.00
SPECTRUM BUSINESS	ELK PARK	\$121.97
SPECTRUM BUSINESS	WATER FILL STATION	\$74.98
SPECTRUM BUSINESS	DPW	\$160.81
SPECTRUM BUSINESS	CITY HALL	\$117.28
SPECTRUM BUSINESS	WWTP	\$154.98

STATE OF MICHIGAN	DORT - TRAINING	\$70.00
TENURGY	UTILITY SAVINGS	\$94.19
TRUCK & TRAILER SPECIALTIES OF	MOTOR POOL	\$1,252.48
OTSEGO COUNTY	CITY HALL INTERNET	\$75.00
UNIFIRST CORPORATION	CITY HALL/DPW	\$600.86
VERIZON	HYDRANT MONITORING	\$120.03
VERIZON	PD MONITORING	\$160.04
WASH-N-GO MANAGEMENT INC	PD VEHICLES	\$108.00
JIM WERNIG INC.	MOTOR POOL	\$2,249.85
JIM WERNIG INC.	2020 CHEVY SILVERADO	\$36,515.00
WILBER AUTOMOTIVE SUPPLY INC.	MOTOR POOL/WWTP	\$586.15
WOLVERINE POWER SYSTEMS	CITY HALL GENERATOR	\$506.10

Ayes: Unanimous. Motion carried.

No other business was presented and the meeting was adjourned at 8:01 p.m.

Kim Awrey, City Clerk

William Wishart, Mayor