

**City of Gaylord**  
**Protocols for Public Meetings**

Our City Council is reconvening to in-person City Council meetings effective May 18<sup>th</sup>, 2020.

Committee meetings of the City Council will only be convened when time sensitive matters are effecting the betterment of the City. All other Committee meetings will remain suspended until at least May 31<sup>st</sup>, 2020.

The following precautions should be adhered to by members of the public desiring to participate at meetings of the Council.

- The Council chambers has been set up to accommodate social distancing guidelines. A total of 24 chairs are made available to the public in the chambers. The room can also accommodate an additional four (4) individuals standing in the back of the chambers and maintaining a 6 foot separation throughout the meeting. This strict guideline will be enforced for the course of the meeting. Other members of the public can observe the meeting from the hallway as long as social distancing standards (6 foot of separation) are adhered to.
- Personal Protection Equipment (PPE), use of facemasks is required per Executive Order 2020-92, section 15, “any individual able to medically tolerate a face covering must wear a covering over his or her nose and mouth-such as a homemade mask, scarf, bandana, or handkerchief- when in any enclosed public space.” Facemasks for anyone needing one will be provided at the entrance to City Hall.
- The Council will continue to only discuss and work through agenda items that are essential for carrying out the needs of the municipality. Nonessential items will not be discussed or decisions rendered at this time.

The City will continue to revise such protocols as new orders become available from the State of Michigan.

Meeting agendas will continue to be posted on the City of Gaylord website [www.cityofgaylord.org](http://www.cityofgaylord.org) at least 18 hours before each meeting commences, in accordance with the Open Meetings Act.