

February 8, 2021

Mayor Wishart opened the regular meeting of the Gaylord City Council with a prayer by Council Member Sharrard at 7:00pm on Monday, February 8, 2021. The meeting was held virtually, via Zoom due to the Emergency Order from the MDHHS on November 18, 2020 that prohibits indoor gatherings of any size at non-residential venues. The Pledge of Allegiance followed the invocation.

Members Present: Mayor Wishart (Council Chambers, city of Gaylord), Sharrard (via Zoom, city of Gaylord) Hartz (via Zoom, city of Gaylord), Ouellette (via Zoom, city of Gaylord), Awrey (via Zoom, city of Gaylord), Witt (Council Chambers, city of Gaylord), and Sides (via Zoom, city of Gaylord).

Members Absent: None.

Motion by Sides, supported by Ouellette to dispense with the reading of the minutes from the January 25, 2021 meeting and accept them as presented.

Ayes: Unanimous. Motion carried.

Public Comment: Lisa McComb, Executive Director of Otsego County Economic Alliance shared information about a 1.925 million dollar grant that was received through the Michigan Small Business Survival Grant Program. The grant covers six counties. In Otsego County, seventy six businesses were awarded; 55% of those businesses are in the city of Gaylord.

Motion by Witt, supported by Awrey to approve the following Resolution for Deficit Elimination Plan for the Equipment Fund:

WHEREAS, The City of Gaylord's Equipment Fund has a \$ 27,524 deficit net position on June 30, 2020, and

WHEREAS, Public Act 140 of 1971 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury, and

WHEREAS, the City Manager will submit the Deficit Elimination Plan to the Michigan Department of Treasury for Certification.

NOW THEREFORE, IT BE RESOLVED that the City of Gaylord's City Council adopts the following as the City of Gaylord's Equipment Fund Deficit Elimination Plan:

	2020/2021
Unrestricted Net Position (Deficit) 6.30.20	(\$27,524)
Revenue	
Rental - General	\$274,000
Rental - Water	\$32,000
Rental - Major Street	\$143,500
Rental - Local Street	\$89,250
Rental - Wastewater	\$37,000
Rental - DDA	\$15,000

Interest	\$500
Transfer for other funds	\$20,008
Total Revenue	\$611,258

Expenditures

Salaries	\$104,500
Fringe Benefits	\$91,000
Oil & Fuel	\$45,000
Uniforms	\$900
Equipment Maintenance	\$115,000
Repair Parts	\$83,750
Audit Fees	\$1,200
Insurance	\$15,000
New Equipment	\$50,000
Principal Payments	\$72,158
Interest Payments	\$5,226
Total Expenditures	\$583,734

2020/2021

CA-CL (Deficit) 6.30.20	(\$27,524)
Revenues	\$611,258
Expenditures	\$583,734
CA-CL (Deficit) 6.30.21	\$0

Ayes: Unanimous. Motion carried.

Motion by Witt, supported by Ouellette to approve the following Resolution for Deficit Elimination Plan for the Water Fund:

WHEREAS, The City of Gaylord’s Water Fund has a \$ 3,431 deficit net position on June 30, 2020, and

WHEREAS, Public Act 140 of 1971 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury, and

WHEREAS, the City Manager will submit the Deficit Elimination Plan to the Michigan Department of Treasury for Certification.

NOW THEREFORE, IT BE RESOLVED that the City of Gaylord’s City Council adopts the following as the City of Gaylord’s Water Fund Deficit Elimination Plan:

2020/2021

Unrestricted Net Position (Deficit) 6.30.20 (\$3,431)

Revenue

Charges for Sales/Service	\$720,000
Penalties	\$4,000
Interest	\$5,500
Total Revenue	\$729,500

Expenditures

Water General Operations	\$643,588
Main Construction	\$12,578
Service Line Construction	\$10,048
Total Expenditures	\$666,214

2020/2021

CA-CL (Deficit) 6.30.20 (\$3,431)

Revenues \$729,500

Expenditures \$666,214

CA-CL (Deficit) 6.30.21 **\$59,855**

Ayes: Unanimous. Motion carried.

Motion by Hartz, supported by Witt to approve the following expenses in the amount of \$193,880.98:

VENDOR	DESCRIPTION	AMOUNT
ADVANCE ELECTRIC INC.	STREET LIGHT	\$43.37
AED SUPERSTORE	PD AED'S	\$4,725.00
AERKO INTERNATIONAL MICHIGAN	PD TRAINING (PRAY/HUFF) FREEZE +P COURSE	\$400.00
ALPINE WEB	WEBSITE HOST/DOMAIN RENEWAL	\$125.00
AMERICAN WASTE INC.	DPW DISPOSAL SERVICE/CITY HALL SANITATION	\$622.74
KIM AWREY	VEHICLE ALLOWANCE	\$500.00
BILL MARSH GAYLORD	PD VEHICLES - MAINTENANCE	\$439.69
BROADMOOR PRODUCTS INC.	WWTP MOOR FLOC	\$5,437.20
CENTURY LINK	PD PHONES	\$11.43
CITY OF GAYLORD	DDA BATHROOMS	\$35.90
CITY OF GAYLORD	CITY HALL	\$53.74
CITY OF GAYLORD	DPW	\$65.12
C2AE	GAYLORD 2020 PROJECTS	\$147.22
C2AE	GAYLORD 2019 GENERAL SERVICES	\$234.65
C2AE	GAYLORD 2020 GENERAL SERVICES	\$979.27
C2AE	GAYLORD DSMI AND GIS	\$3,746.40

CANTOOLA	DPW SUPPLIES	\$51.45
COMMERCIAL CONTROL SYSTEMS	PREVENTATIVE MAINT/QUARTERLY BILLING	\$2,180.00
COMPASS MINERALS AMERICA	SALT	\$32,636.49
CONSUMERS ENERGY	INSTALL ELECTRIC FACILITIES: 102 E 7TH STREET	\$11,225.50
CONSUMERS ENERGY	DPW	\$500.24
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	\$46.22
CONSUMERS ENERGY	LIFT STATION	\$266.08
CONSUMERS ENERGY	CITY HALL	\$2,288.47
CONSUMERS ENERGY	N HAZEL WATER WELL	\$821.00
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$1,322.00
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$61.92
CONSUMERS ENERGY	PAVILION	\$29.13
CONSUMERS ENERGY	PAVILION	\$29.13
CONSUMERS ENERGY	PAVILION	\$390.56
CONSUMERS ENERGY	FREEL PARK	\$34.92
CONSUMERS ENERGY	ASPEN PARK	\$98.32
CONSUMERS ENERGY	DDA BATHROOMS	\$668.95
CONSUMERS ENERGY	WWTP	\$10,374.18
CONSUMERS ENERGY	STREET LIGHTS	\$456.30
CONSUMERS ENERGY	HALE PARK	\$54.91
CONSUMERS ENERGY	WATER DEPT BUILDING	\$32.78
CONSUMERS ENERGY	DICKERSON RD LIFT STATION	\$200.69
CONSUMERS ENERGY	EDELWEISS IRRIGATION	\$274.58
CONSUMERS ENERGY	STREET LIGHTS	\$231.04
CONSUMERS ENERGY	STREET LIGHTS	\$477.22
CONSUMERS ENERGY	STREET LIGHTS	\$364.12
CONSUMERS ENERGY	STREET LIGHTS	\$95.54
CONSUMERS ENERGY	DOUMAS PARK	\$29.13
CONSUMERS ENERGY	DOUMAS PARK	\$71.58
CONSUMERS ENERGY	STREET LIGHTS	\$2,936.24
CONSUMERS ENERGY	TRAFFIC LIGHTS	\$0.00
CONSUMERS ENERGY	LED LIGHTS ROAD	\$561.25
CONSUMERS ENERGY	N OHIO WATER WELL	\$971.63
CONSUMERS ENERGY	DICKERSON WATER WELL	\$1,485.27
CONSUMERS ENERGY	INDUSTRIAL PARK	\$43.25
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	\$467.70
CONSUMERS ENERGY	WISCONSIN WATER TOWER	\$123.53
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$1,322.00
DE LAGE LANDEN	DPW COPIER	\$82.56
DE LAGE LANDEN	CITY HALL COPIER	\$596.18
DORNBOS SIGN & SAFETY INC.	SIGNS	\$489.46
DTE	PAVILION	\$32.00
DTE	DPW	\$974.25
DTE	CENTER WELL HOUSE	\$46.10
DTE	WWTP	\$921.20

DTE	WATER WELL	\$87.04
DTE	CITY HALL	\$625.28
DTE	MCVANNEL LIFT STATION	\$32.68
DTE	MEIJER LIFT STATION	\$36.06
DUNN'S BUSINESS SOLUTIONS	CITY HALL OFFICE SUPPLIES/DPW COPIER	\$582.71
EGLE CASHIERS OFFICE	GROUNDWATER ANNUAL PERMIT FEE - WWTP	\$3,650.00
EJ USA INC	WATER DEPT SUPPLIES	\$316.82
ELECTION SOURCE	BALLOT STORAGE CONTAINERS	\$354.56
FIRST NATIONAL BANKCARD	CITY HALL/ PD/DPW	\$1,452.71
FIRST NATIONAL BANKCARD	CITY HALL	\$247.89
FRONTIER	LIFT STATION PHONES	\$883.02
FRONTIER	LIFT STATION TELEPHONES	\$38.69
FRONTIER	LIFT STATION TELEPHONES	\$50.93
FRONTIER	LIFT STATION TELEPHONES	\$38.69
FRONTIER	PD TELEPHONES	\$224.25
FRONTIER	CITY HALL TELEPHONES	\$181.83
FRONTIER	DPW PHONE	\$66.93
GERBER CONSTRUCTION CO	DPW NEW POLE BARN	\$26,550.00
GORDON FOOD SERVICE INC	DPW SHOP SUPPLIES	\$145.88
GILL-ROY'S COMPLETE HARDWARE	CITY HALL/WWTP/DPW/WATER DEPT	\$247.06
GREAT LAKES ENERGY	M32 W LIFT STATION	\$304.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	\$261.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	\$297.00
GREAT LAKES ENERGY	STREET LIGHTS	\$11.06
GREAT LAKES ENERGY	STREET LIGHTS	\$547.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	\$77.25
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	\$142.91
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	\$220.86
GREAT LAKES ENERGY	MEIJER LIFT STATION	\$203.55
GREAT LAKES ENERGY	M32 SIGNAL LIGHT METER	\$0.00
I-2000	DPW/WWTP	\$59.90
INTEGRATED CONTROLS INC.	MONTHLY SCADA - JANUARY	\$156.00
INTEGRATED CONTROLS INC.	ASPEN LIFT STATION - REPAIR	\$1,124.07
JIM'S ALPINE AUTOMOTIVE	MOTOR POOL/DPW SUPPLIES & PARTS	\$365.04
JOHNSON OIL	PD/DPW FUEL	\$3,455.79
KIESLER POLICE SUPPLY	PD SUPPLIES & AMMUNITION	\$2,660.60
KIRKPATRICK DUBOIS & SLOUGH PLC	CITY ATTORNEY FEES	\$2,178.00
LAKE STATE RAILWAY COMPANY	2021 SIGNAL MAINTENANCE FEE	\$1,481.00
LOWES	DPW/PD SUPPLIES	\$95.87
MEEKHOF TIRE SALES AND SERVICE	MOTOR POOL - EQUIPMENT MAINT #2377	\$84.50
MEYER ACE HARDWARE	DPW SUPPLIES	\$14.58
MID-NORTH PRINTING INC.	WATER DEPT TAP CARDS	\$54.90
NEW CENTURY SIGNS	PD DECALS	\$39.00
NORTHERN MICHIGAN K9	GAYLORD PD K9, CLASS, EQUIP PACKAGE	\$11,500.00
NORTHERN MICHIGAN REVIEW	PUBLISHING	\$78.00

NORTHERN ENERGY INC	MOTOR POOL	\$1,070.69
OPERATIONS SERVICES INC	WATER SYSTEM OVERSIGHT AND CONSULTING	\$300.00
OTSEGO COUNTY	CITY HALL INTERNET	\$75.00
OTSEGO COUNTY SHERIFF DEPT	WORK CAMP BILLING - DECEMBER	\$1,540.00
OTSEGO CO TOWNSHIP	DUES/FLAGS FOR CEMETERY	\$525.00
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	\$7,474.07
EASYPERMIT POSTAGE	CITY HALL POSTAGE	\$618.32
SAUN KEISTER	WATER DEPT - NEW IPAD/READER CASE	\$21.20
SHERWIN WILLIAMS CO	CITY HALL SUPPLIES	\$55.39
SHRED-IT	SHREDDING SERVICES	\$75.71
SHRM	E. PETERS - SHRM MEMBERSHIP	\$219.00
SINGLER DESIGN	RETAINER FOR WEB SERVICES	\$5,000.00
SIX K'S LAWN SERVICE	ELK CARE - JANUARY	\$390.00
SLC METER LLC	NEW METERS/UPGRADE & ONSIGHT CONSULT	\$13,565.52
SPARTAN SEWER	ASPEN PARK POLY JOHN - JANUARY	\$205.00
SPECTRUM	WATER FILL STATION	\$104.98
SPECTRUM	CITY HALL	\$120.39
SPECTRUM	ELK PARK	\$121.97
SPECTRUM	WWTP	\$154.98
SPECTRUM	DPW	\$162.38
STATE OF MICHIGAN	DORT - APPLICATION FEE FOR CERTIFICATION	\$70.00
STREET COP TRAINING	PD - GOERTZ TRAINING	\$199.00
SUMMIT FIRE PROTECTION	CITY HALL - EXTINGUISHER INSPECTIONS	\$48.14
SWAN ELECTRIC	WWTP-FLOW METER/ASPEN PARK HEATER	\$649.74
TOWNCLOUD	ANNUAL SUBSCRIPTION	\$1,710.00
TRAVIS HEWITT	CITY HALL CLEANING	\$900.00
UNIFIRST CORPORATION	UNIFORMS/DPW	\$419.35
USA BLUEBOOK	WWTP SUPPLIES	\$1,120.41
US BANK EQUIPMENT FINANCE	PD COPIER	\$512.86
WASH-N-GO MANAGEMENT INC	PD VEHICLE MAINT	\$96.00
JIM WERNIG INC.	MOTOR POOL	\$848.98
WILBER AUTOMOTIVE SUPPLY INC.	DPW/MOTOR POOL SUPPLIES	\$350.19
GRAND TOTAL:		\$193,880.98

Ayes: Unanimous. Motion carried.

No other business was presented and the meeting was adjourned at 7:21 p.m.

Jennifer Molski, City Clerk

William Wishart, Mayor