

**Downtown Development Authority**  
**Meeting Agenda**  
**Council Chambers**  
*Tuesday, October 5, 2021 –8:00am*

Gaylord City Hall  
305 E. Main Street  
Gaylord, Michigan 49735

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1. Attendance
2. Corrections, Deletions or Amendments to the Agenda
3. Approval of minutes
4. Correspondence
5. Finance Committee, Financial Reports
6. Approval of Bills –None
7. Personnel-Policy Committee Report
8. Marketing Committee Report
  - a. Digital Marketing Grant –Otsego Community Foundation
9. Otsego County Administrator Report
10. Social District Committee
11. Sign Committee
12. Special Events/Pavilion Requests
  - a. Trick or Treat Under the Pavilion: Sunday, October 31<sup>st</sup> 3:00p.m. to 9:00p.m.
  - b. VFW Post Veteran’s Day Program: Thursday, November 11<sup>th</sup> 10:15a.m. to 12:00p.m.
13. City Managers Report
14. City of Gaylord Police Chief
15. DPW Superintendent
16. New Business
  - a. Sidewalk Ordinance
17. Old Business
18. Public Comment by Citizens
19. Next Meeting Date: November 2, 2021 8:00 a.m. **Upstairs Classroom**
20. Adjournment

*DDA Board Members:*

*Chair Robert McNamara, Vice Chair Phil Hofweber, Treasurer Kevin Reynolds, Mayor Bill Wishart*  
*Directors: Casey Buckleitner, Jeni Burns, Linda Durant, Rachel Frisch, Gary Kosch, and Eileen Tussey*