

**Downtown Development Authority**  
**Meeting Agenda**  
**Council Chambers**  
*Tuesday, April 5, 2022 -8:00am*

Gaylord City Hall  
305 E. Main Street  
Gaylord, Michigan 49735

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1. Attendance
2. Corrections, Deletions or Amendments to the Agenda
3. Approval of Minutes
4. Correspondence
5. Finance Committee, Financial Reports
6. Approval of Bills
  - a. DDA Work Camp Billing: \$4,100.00
  - b. DMA Bucks: \$1010.00
7. Personnel-Policy Committee Report
  - a. DDA Bathroom Janitorial Services for 2022 Season: KimPro Cleaners Contract
8. Marketing Committee Report
  - a. Digital Marketing Grant –Otsego Community Foundation
9. Otsego County Administrator Report
10. Special Events/Pavilion Requests
  - a. Gaylord Alpenfest: July 10-July 17
  - b. Cars and Coffee: Sunday, May 8, June 12, July 10, August 21, and September 18 10a-1p
  - c. One in A Million Dog Services and AKC FIT Dog Club: Wednesdays May 18, May 25, June 1, June 8, June 15, June 22 5:30p-6:30p
11. City Managers Report
12. City of Gaylord Police Chief
13. DPW Superintendent
14. New Business
15. Old Business
  - a. Ron from Christmas Décor of Northwest MI: DDA Snowflake Project
  - b. Gaylord Downtown Farmer’s Market
  - c. License for Use of Pavilion
  - d. Trademark License Agreement
16. Public Comment by Citizens
17. Next Meeting Date: **May 3, 2022 7:45a.m. Informational Meeting**, Regular Meeting Immediately Following:  
Council Chambers
18. Adjournment

*DDA Board Members:*

*Chair Robert McNamara, Vice Chair Eileen Tussey, Treasurer Kevin Reynolds, Secretary Linda Durant, Mayor Todd Sharrard*  
*Directors: Casey Buckleitner, Rachel Frisch, Gary Kosch, Angielena Muellenberg, and Kat Steinbrecher*