

Downtown Development Authority

Meeting Agenda

Council Chambers

SPECIAL MEETING

Tuesday, April 12, 2022 -8:00am

Gaylord City Hall
305 E. Main Street
Gaylord, Michigan 49735

1. Attendance
2. Corrections, Deletions or Amendments to the Agenda
3. Approval of Minutes
4. Correspondence
5. Finance Committee, Financial Reports
6. Approval of Bills
 - a. DDA Work Camp Billing: \$4,100.00
 - b. DMA Bucks: \$1010.00
7. Personnel-Policy Committee Report
 - a. DDA Bathroom Janitorial Services for 2022 Season: KimPro Cleaners Contract
8. Marketing Committee Report
 - a. Digital Marketing Grant –Otsego Community Foundation
9. Otsego County Administrator Report
10. Special Events/Pavilion Requests
 - a. Gaylord Alpenfest: July 10-July 17
 - b. Cars and Coffee: Sunday, May 8, June 12, July 10, August 21, and September 18 10a-1p
11. City Managers Report
12. City of Gaylord Police Chief
13. DPW Superintendent
14. New Business
15. Old Business
 - a. Ron from Christmas Décor of Northwest MI: DDA Snowflake Project
 - b. Gaylord Downtown Farmer’s Market
 - c. License for Use of Pavilion
 - d. Trademark License Agreement
16. Public Comment by Citizens
17. Next Meeting Date: **May 3, 2022 7:45a.m. Informational Meeting**, Regular Meeting Immediately Following:
Council Chambers
18. Adjournment

DDA Board Members:

*Chair Robert McNamara, Vice Chair Eileen Tussey, Treasurer Kevin Reynolds, Secretary Linda Durant, Mayor Todd Sharrard
Directors: Casey Buckleitner, Rachel Frisch, Gary Kosch, Angielena Muellenberg, and Kat Steinbrecher*