

**Downtown Development Authority**  
**Meeting Agenda**  
**Council Chambers**  
*Tuesday, March 7, 2023 -8:00am*

Gaylord City Hall  
305 E. Main Street  
Gaylord, Michigan 49735

---

1. Attendance
2. Corrections, Deletions or Amendments to the Agenda
3. Approval of Minutes
4. Correspondence
  - a. Art in the Alley
5. Finance Committee, Financial Reports
6. Approval of Bills
  - a. DDA: \$1,851.34
  - b. DMA: \$480.00
7. Personnel-Policy Committee Report
  - a. DDA Bathrooms Janitorial Services: KimPro Cleaners Contract Update
8. Marketing Committee Report
9. Otsego County Administrator Report
10. Special Events/Pavilion Requests
  - a. Tree Planting Day/Anniversary of Tornado: Friday, May 19, 2023 8:00am-4:30pm
  - b. Gaylord Cars & Coffee
11. City Managers Report
12. City of Gaylord Police Chief
13. DPW Superintendent
14. New Business
15. Old Business
  - a. Snowflakes
    - i. Bronner's Quote
    - ii. Display Sales Quote
    - iii. Gaylord Machine & Fabrication Quote
    - iv. Leadership Otsego County/Linda Durant
16. Public Comment by Citizens
17. Next Meeting Date: April 4<sup>th</sup> , 2023 8:00am Council Chambers
18. Adjournment

*DDA Board Members:*

*Chair Robert McNamara, Vice Chair Eileen Tussey, Treasurer Kevin Reynolds, Secretary Linda Durant, Mayor Todd Sharrard  
Directors: Matt Barresi, Casey Buckleitner, Gary Kosch, Angielena Muellenberg, and Kat Steinbrecher*