

Downtown Development Authority
Meeting Agenda
Upstairs Classroom
Tuesday, May 2, 2023 -8:00am

Gaylord City Hall
305 E. Main Street
Gaylord, Michigan 49735

1. Attendance
2. Corrections, Deletions or Amendments to the Agenda
3. Approval of Minutes
4. Correspondence
 - a. Michigan Made Bicycle Racks
 - b. Alpenfest Correspondence
5. Finance Committee, Financial Reports
6. Approval of Bills
 - a. DDA: \$3,134.00
 - b. DMA: \$380.49
7. Personnel-Policy Committee Report
8. Marketing Committee Report
9. Otsego County Administrator Report
10. Special Events/Pavilion Requests
 - a. Pavilion Request: VFW Memorial Day Ceremony/Parade: Monday, May 29, 2023
 - b. Pavilion Request: Otsego County United Way Annual Day of Caring: Friday, September 8, 2023
 - c. Pavilion Request: Gaylord Alpenfest/Chamber of Commerce, Concert Band : Saturday, July 8, 2023
 - d. Pavilion Request: Gaylord Community Orchestra: Saturday, July 29, 2023
11. City Managers Report
12. City of Gaylord Police Chief
13. DPW Superintendent
14. New Business
 - a. Woda/Catt Gaylord Site Plan
15. Old Business
 - a. Policy Adoption: DDA Policy and Procedure for Board Member Appointments and New Board Member Orientation
 - b. Snowflakes
 - i. Bronner's Quote
 - ii. Display Sales Quote
 - iii. Gaylord Machine & Fabrication Quote
 - c. Leadership Otsego County Holiday Display
16. Public Comment by Citizens
17. Next Meeting Date: June 6, 2023, 8:00a.m. Council Chambers.
18. Adjournment

DDA Board Members:

*Chair Robert McNamara, Vice Chair Eileen Tussey, Treasurer Kevin Reynolds, Secretary Linda Durant, Mayor Todd Sharrard
Directors: Matt Barresi, Casey Buckleitner, Tanner Catt, Gary Kosch, Angielena Muellenberg, Cole Muzyl, and Kat Steinbrecher*