City of Gaylord

Permit Application – Agreement for Outdoor Seating and Outdoor Dining (as permitted and regulated by Ordinance)

This application and agreement are required under Ordinance to permit and regulate sidewalk cafes or outdoor seating for food establishments on public property in locations where they are determined to be appropriate and to promote and protect the public health, safety, and general welfare of the community.

As defined in the ordinance outdoor seating/dining consists of an outdoor area operated by an existing restaurant or other food establishment which sells food or beverages for immediate consumption, located on a public sidewalk, or other public property, which is public through dedication or easement or public right-of-way that provides seating outside of an establishment for patrons and other persons, and contains readily removable tables, chairs, table umbrellas, railings, posts, planters, and other items. It is unenclosed by fixed walls and open to the air.

Applicant:	
Name:	
Permanent Address:	
Telephone:	
Email:	
Establishment: Business Name:	
Type of Business:	
Street Address:	
Telephone:	
Building: (written authorization required if other than applicant)	
Owner's Name:	
Address:	
Telephone:	_
Email:	_
OWNER'S SIGNATURE:	

Application Type (select one)
Outdoor seating - (does not provide waiter or waitress service or offer alcoholic beverages)
Sidewalk Café – (provides waiter, waitress service or counter service)
Requirements for Serving Alcoholic Beverages (skip this section if no alcohol will be served)
I have received approval by the Michigan Liquor Control Commission (MLCC) and have provided the Zoning Administrator with a copy of such approval.
Local approval resolution has been approved by the City Council.
I have provided a liquor liability policy or certificate of insurance naming the City of Gaylord as an additional insured.
I agree to continuously supervise outdoor seating areas serving alcoholic beverages.
I will maintain a barrier such as planters or a railing to physically separate patrons from pedestrian traffic and delineate the perimeter of a sidewalk café serving alcoholic beverages. All barriers used for sidewalk cafes serving liquor shall also conform to MLCC regulations.
I commit that all alcoholic beverages to be served at a sidewalk café will be prepared within the existing restaurant, and alcoholic beverages shall one be served to patrons seated at tables.
(M-32 and BL I-75 (Main Street and South Otsego Avenue) locations) I have reviewed MDOT regulations and I have applied for and received all necessary permits (copies attached)
ALL APPLICANTS:
I have provided the required Certificate of Insurance verifying worker's compensation coverage* and general liability (naming the City of Gaylord as an additional insured) with minimum coverage of \$1 million per occurrence and \$2 million aggregate. The certificate must be from an insurer authorized to do business in the State of Michigan, and shall contain a clause requiring the insurer to give 10 days' notice to the City of Gaylord prior to discontinuance of coverage.
I have reviewed MDOT regulations and I have applied for and received all necessary permits (copies attached. (applies to businesses located on M-32 and BL I-75 corridors only)
I will not permit outdoor seating/dining to interfere with the setup or operation of any special event permitted by the City.

*Proof of Workman's Comp Insurance is required only for applicants providing outdoor service.

	I agree that during the off-season (prior to March 15 and/or after November 7) to remove all tables, chairs, table umbrellas, railings, posts, planters, and other items associated with the operation of a sidewalk café or outdoor seating and store them inside of the building each night.						
1	Application Fee \$100 - Amount Paid:						
Proposed dates of operation			to	20			
Proposed hours of operation (limited to 7:00AM to 11:00PM)							
		to					
	Area to be occupied:		nt or side face of the applicant's esta ont of building)	ablishment)			
	I will keep the area clear of litter, food scraps, and soiled dishes at all times. I will not serve food or beverages to a patron at a sidewalk café unless that person is seated at a table within the sidewalk café.						
	I will not allow any item associated with my sidewalk café to reduce the unobstructed pathway for pedestrians to less thanfeet. My operation of outdoor seating/dining will maintain a clear and unobstructed pathway of not less (between all outdoor items and the curb or any other obstacle) offor pedestrians.						
	I have provided the red	quired photograp	n of area				
	I have provided the required site sketch/plan (consisting of the entire property and adjacent properties on a location map with streets for a distance of at least twenty-five (25) feet at a scale showing detail sufficient for proper review. The site plan shall be submitted on a sheet no smaller than 8 ½" inches x 11 inches. Relevant details and location of all temporary structures such as, but not limited to planters, landscaping, railings, tables, chairs, table umbrellas, electrical outlets or appliances, hydrants, all ingress and egress locations, existing lighting and other items shall accompany the site development plan and permit application.						

Equipment Requested:

(Describe: color, type, materials/construction of each) Tables, provided with the sidewalk café or outdoor seating shall be quesafety and convenience of users to enhance the visual and aest	ality design, materials, and workmanship both to ensure the
cleaned, painted, or replaced and may be inspected by the Zor	ning Administrator.
Tables	
Chairs	
Table Umbrellas	
Railings	
Posts	
Planters	
Other Items (described)	
My requested dates for outdoor operations is from, 20 (limited to March 15 through	through November 7). This agreement expires on December
31, 20	
Signature: I hereby agree that all of the information	have provided is true and accurate, and I agree to
comply with all the terms and conditions of the Ordin that any lapse or violation of any of the listed require	monts or violation of the Outliness acknowledge
my permit being suspended or revoked.	ments of violation of the Ordinance may result in
Applicant's Signature	Date
Approved:	
Zoning Administrator	Date
City Clerk	Date
Conditions:	

Denied: Permit is denied because of the following deficiencies:	