

McNamara called the regular meeting of the Gaylord Downtown Development Authority to order at 8:00am on Tuesday, June 6, 2023, in the Council Chambers located in the Gaylord City Hall, 305 East Main Street, Gaylord, MI 49735.

Members Present: Buckleitner, Steinbrecher, Catt, Durant, Reynolds, Tussey, McNamara, Kosch, Muellenberg, Muzyl, Barresi, and Sharrard.

City Staff Present: City Manager Awrey, Police Chief Claeys, DPW Superintendent Zielinski, Assistant City Manager/HR Manager Peters, City Treasurer Hewitt, and CEDAM Fellow Tyler Pischel.

Motion by Tussey, support by Muellenberg to dispense with the reading of the minutes from the May 2, 2023 meeting and accept them as presented. Ayes: Unanimous. Motion carried.

Motion by Reynolds, support by Durant to approve the DDA and DMA bills in the following amounts:

DDA		
Pay to	Description	Amount
Cherry Hill Greenhouse	DDA Flower Baskets	\$7,121.00
Kirkpatrick, Slough, Duitsman-Coy & Matt	Attorney Fees, Attorney Slough	\$360.00
Total		\$7,481.00
DMA		
Pay to	Description	Amount
Casey Buckleitner	Business After Hours	\$40.00
GACA	Strolling into Summer	\$250.00
The Holistic Spa	Rack Cards - Business After Hours	\$119.25
Christopher Gibson	Videos and photos	\$350.00
Stacey Kosch	Easter Hop Expenses	\$813.00
Total		\$1,572.25

Ayes: Unanimous. Motion carried.

The Marketing report was given, Durant indicated the search has begun for a DDA marketing consultant.

Motion by Tussey, support by Kosch to give DDA approval to the request for a DDA Liquor License for Rafiis Hibachi & Sushi Bar, LLC, 138 W. Main St. Gaylord, MI 49735, and forward their recommendation to City Council for approval. Ayes: Unanimous. Motion carried.

The DDA tabled the quote from Total Audio Engineering for updating the pavilion audio system, in order to gather more information or additional quotes.

Durant provided an updated regarding the Main Street Michigan program, and how it would relate to our DDA.

Motion by Steinbrecher, support by Durant to support the request from Snowbelt Brewery's Beer Tent during Alpenfest. Ayes: Unanimous. Motion carried.

Motion by Tussey, support by Catt to move forward with quote #33818 from Gaylord Machine and Fabrication for 100 stainless steel snowflakes with Christmas lights and mounting brackets, for a total of \$29,465.83. Ayes: Unanimous. Motion carried.

The Leadership Otsego County Holiday Display Selfie Station project request was tabled pending more information. The LOC group was asked to provide more information on the selfie station, including: the materials it is made out of, how and by what means it is fastened/secured to the ground, and show photographic examples of the views that will be visible as backdrops of Downtown Gaylord and Claude Shannon Park when people take pictures in the selfie station.

There being no further business for discussion, motion by Tussey, support by Reynolds to adjourn.

Meeting adjourned at 9:18am.

Respectfully submitted,

Erika Peters