

September 11, 2023

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Ouellette at 7:00pm on Monday, September 11, 2023. The Pledge of Allegiance followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Awrey, Ouellette, Ryan, Wilson and Witt.

Motion by Witt, supported by Ouellette to dispense with the reading of the minutes from the August 28, 2023 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to excuse councilmember Hartz from tonight's meeting.

Ayes: Unanimous. Motion Carried.

Public Comment:

M. Conn, C. Vantil, D. Conn spoke about their concern regarding the boarding house in their neighborhood which is in the R-2 district.

L. Correll spoke regarding his attendance at public meetings. He encouraged council to be open and proactive, hear the people and respond accordingly.

New Business:

Motion by Ouellette, supported by Wilson to approve the following resolution to repurchase Lot #18 in the Industrial Park. (Note: Additional costs for closing and title insurance may be incurred)

*On July 28, 2021, the City of Gaylord sold a parcel of real property to **Green Matrix, LLC**, situated in the State of Michigan, County of Otsego, City of Gaylord, legally described as:*

***Lot 18, Gaylord Industrial Park, according to the Plat thereof as recorded in Liber 5 of Plats, Page 27, Otsego County Records.***

*Commonly known as **1835 Wolverine Pkwy, Gaylord, MI 49735** ("the lot"), for which it tendered **\$85,780.00** to the City as the purchase price plus costs.*

*The City reserved the right under Paragraph 6.06 of the restrictive covenants, as recorded at Liber 1005, Page 678, Otsego County Records, and as last amended ("the covenant") to refund the purchase price to the buyer of the lot and to retake possession if construction was not commenced within two years from the date of sale, that date being July 28, 2023.*

*As of July 28, 2023, construction had not commenced on the lot.*

*The City finds that it would be in the best interest of the citizens of the City of Gaylord to exercise its right under the covenant to refund the purchase price and retake ownership of the lot.*

***NOW, THEREFORE, IT IS RESOLVED*** that the City exercise its right under the covenant to refund **\$85,780.00** to **Green Matrix, LLC** and pay the associated costs to retake fee ownership of the lot.

*IT IS FURTHER RESOLVED that Mayor Todd Sharrard and Clerk Jennifer Molski are authorized to execute all documents on behalf of the City of Gaylord necessary to effectuate the above transaction.*

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to approve the Marihuana License Renewal for Fresh Coast Provisioning, LLC (Dunegrass) at 2678 S. Otsego Avenue.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Awrey to approve the Marihuana License Renewal for Great Lakes Exotics at 2625 S. Otsego Avenue.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to approve the Marihuana License Renewal for Great Lakes Exotics at 820 W. Main Street.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Ouellette to approve the Change Order #3 for the Fifth Street Project in the amount of \$2,954.84. The change order was submitted due to missing payment on cleanouts that were installed by the contractor during the project.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Awrey to approve the Non-Use Variance Request from Ray's Family Center at 931 S. Otsego Avenue with the condition of complying with the ordinance.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to approve the Use Variance Request from Korson Properties at 2361 Grey Wolf Pkwy. The request is as follows: (1) obtain permission from council to approve wood framing and (2) metal siding and roofing is required by industrial park but a variance is necessary per city ordinance.

(Note: the request was inadvertently submitted on the wrong form, therefore, it was approved as a Non-Use Variance Request and shall conform to conditions of a Non-Use)

Ayes: Unanimous. Motion Carried.

Motion by Ouellette, supported by Wilson to approve the request from Edgewood Holdings to pave the city owned alleyway: Block 14, between S. Illinois and S. Indiana between second and fourth (paving between the current buildings).

Ayes: Unanimous. Motion Carried.

Joe Messenger, Gaylord Funeral Home addressed council regarding a letter he received from the City that stated "no winter burials will be permitted between October 1<sup>st</sup> and April 15<sup>th</sup> except at the discretion of the City Manager or City Clerk (weather permitting)" as stated in the ordinance. Mr. Messenger requested council change the ordinance.

Motion by Witt, supported by Wilson to approve the following expenditures for September in the amount of \$583,419.91:

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
87-A DISTRICT COURT	MSP LEIN 7/1/2023 - 9/30/2023	\$607.50
ADAMS CARPET CLEANING INC.	CITY HALL WINDOW CLEANING	\$590.00
ADVANCE ELECTRIC INC.	CITYHALL/PAVILLION/WWTP/STREET LIGHT	\$4,282.17
APEX SOFTWARE	SKETCHING SOFTWARE (ASSESSING)	\$260.00
ARBOR DAY FOUNDATION	MEMBERSHIP 2023-2024	\$25.00
AT&T	LIFT STATION PHONE	\$54.99
AUTO WARES INC	DPW SHOP SUPPLIES/PD	\$118.82
KIM AWREY	VEHICLE REIMBURSEMENT	\$500.00
AXON ENTERPRISES, INC.	BODY CAMS	\$5,902.50
BADGER METER INC.	WATER DEPT SUPPLIES	\$298.73
C2AE	GAYLORD 2023 GENERAL SERVICES	\$4,213.97
C2AE	GAYLORD 2022 STREETS	\$5,707.70
C2AE	GAYLORD S OTSEGO STREETScape	\$7,600.00
C2AE	GAYLORD 5TH ST UTILITIES & WIDENING	\$230.42
C2AE	GAYLORD DSMI AND GIS	\$3,491.92
CAPITAL TIRE INC - MICHIGAN	MOTOR POOL #1545/1538	\$1,464.00
CHEBOYGAN CEMENT PRODUCTS INC	PARKING LOT CONCRETE	\$72.00
CHOICE PUBLICATIONS INC	PUBLISHING	\$145.20
CITY OF GAYLORD	DDA BATHROOMS	\$218.01
CITY OF GAYLORD	CITY HALL	\$479.48
CITY OF GAYLORD	FREEL PARK	\$41.54
CITY OF GAYLORD	DOUMAS PARK	\$41.54
CITY OF GAYLORD	DPW	\$68.34
CITY OF GAYLORD	FAIRVIEW CEMETERY	\$899.60
CITY OF GAYLORD	INDUSTRIAL PARK	\$1,874.69
CITY OF GAYLORD	HALE PARK	\$67.53
CITY OF GAYLORD	CLAUDE SHANNON PARK	\$77.77
CITY OF GAYLORD	MILLBOCKER	\$441.17
CITY OF GAYLORD	INDUSTRIAL PARK ENTRANCE	\$97.48
CITY OF GAYLORD	EDELWEISS VILLAGE IRRIGATION	\$646.95
CITY OF GAYLORD	GATEWAY TO GAYLORD	\$586.20
CONSUMERS ENERGY	DPW	\$515.49
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	\$45.13
CONSUMERS ENERGY	CITY HALL	\$3,309.26
CONSUMERS ENERGY	N HAZEL WATER WELL	\$1,225.14
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$4,082.77
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$69.33
CONSUMERS ENERGY	PAVILION	\$64.81

CONSUMERS ENERGY	PAVILION	\$250.00
CONSUMERS ENERGY	PAVILION	\$337.24
CONSUMERS ENERGY	FREEL PARK	\$28.81
CONSUMERS ENERGY	ASPEN PARK	\$70.36
CONSUMERS ENERGY	WWTP	\$11,734.98
CONSUMERS ENERGY	STREET LIGHTS	\$109.59
CONSUMERS ENERGY	HALE PARK	\$37.43
CONSUMERS ENERGY	WATER DEPT BUILDING	\$29.89
CONSUMERS ENERGY	LIFT STATION	\$109.78
CONSUMERS ENERGY	EDELWEISS IRRIGATION	-\$24.93
CONSUMERS ENERGY	STREET LIGHTS	\$180.02
CONSUMERS ENERGY	STREET LIGHTS	\$244.57
CONSUMERS ENERGY	STREET LIGHTS	\$58.20
CONSUMERS ENERGY	STREET LIGHTS	\$1,957.76
CONSUMERS ENERGY	DOUMAS PARK	\$28.81
CONSUMERS ENERGY	DOUMAS PARK	\$42.50
CONSUMERS ENERGY	STREET LIGHTS	\$192.71
CONSUMERS ENERGY	STREET LIGHTS	\$1,957.76
CONSUMERS ENERGY	TRAFFIC LIGHTS	-\$1.98
CONSUMERS ENERGY	LED LIGHTS ROAD	\$2,233.58
CONSUMERS ENERGY	N OHIO WATER WELL	\$2,356.48
CONSUMERS ENERGY	DICKERSON LIFT STATION	\$86.54
CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	\$54.83
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	\$93.35
CONSUMERS ENERGY	WISCONSIN WATER TOWER	\$36.97
CONSUMERS ENERGY	DICKERSON WATER WELL	\$3,455.14
STEFAN CRANE	MILEAGE REIMBURSEMENT	\$263.75
CROSSROADS	CITY TAXES MAILING	\$1,406.51
DELAGE LANDEN	CITY HALL COPIER	\$602.71
DISCOUNT TIRE	MOTOR POOL - #1545/1538	\$196.00
DONOHUE & ASSOCIATES	WWTP FACILITY STUDY	\$12,320.00
DTE	PAVILION	\$50.06
DTE	DPW	\$52.98
DTE	DPW POLE BARN	\$50.06
DTE	CENTER WELL HOUSE	\$52.25
DTE	WWTP	\$251.03
DTE	WATER WELL	\$50.06
DTE	CITY HALL	\$89.52
DTE	MCVANNEL LIFT STATION	\$52.25
DTE	MEIJER LIFT STATION	\$50.06
DTE	DICKERSON LIFT STATION	\$61.02
EGLE	WATER SAMPLES	\$2,137.00
ELECTION SOURCE	BALLOT SECRECY SLEEVES	\$189.83
EOHM	DOT PHYSICAL/ BELDING	\$100.00
ETNA SUPPLY COMPANY	WATER DEPT SUPPLIES	\$1,236.00
ETNA SUPPLY COMPANY	ELM STREET PROJECT	\$2,541.00

EVERETT GOODRICH TRUCKING INC.	COLD PATCH	\$1,148.40
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$1,634.31
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$1,470.57
FORD MOTOR CREDIT COMPANY LLC	GMC TERRAIN LEASE # 6003007	\$613.32
FOSTER SWIFT	TAX TRIBUNAL ATTORNEY	\$846.00
FRONTIER	LIFT STATION PHONES	\$796.67
GAYLORD MACHINE & FABRICATION LLC	WATER DEPT - WATER VALVE COVER BOX	\$4,586.24
GILL-ROY'S COMPLETE HARDWARE	CITY DEPARTMENTS SUPPLIES	\$779.31
GREAT LAKES ENERGY	M32 W LIFT STATION	\$398.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	\$138.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	\$229.00
GREAT LAKES ENERGY	STREET LIGHTS	\$0.99
GREAT LAKES ENERGY	STREET LIGHTS	\$635.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	\$65.20
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	\$181.77
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	\$93.05
GREAT LAKES ENERGY	MEIJER LIFT STATION	\$154.79
GREAT LAKES PIPE & SUPPLY	DPW/MOTOR POOL/WWTP SUPPLIES	\$181.52
TRAVIS HEWITT	CITY HALL CLEANING	\$1,100.00
HOME DEPOT CREDIT SERVICES	PARKING LOT/CITY HALL/DPW SHOP SUPPLIES	\$481.62
HARBOR SPRINGS EXCAVATING	5TH STREET PROJECT -	\$2,954.84
THE HUNTINGTON NATIONAL BANK	101-0015005-001 IPA 2019 PAYMENT	\$42,025.00
INTEGRATED CONTROLS INC.	MONTHLY SCADA - AUGUST	\$156.00
J&H FAMILY STORES	PD/MOTOR POOL FUEL	\$5,661.26
KIRKPATRICK DUBOIS & SLOUGH PLC	CITY ATTORNEY FEES	\$3,690.00
LAWSON PRODUCTS, INC.	DPW SHOP SUPPLIES	\$1,663.43
LEAF	DPW COPIER	\$45.49
LISTVAN INC	2100 MILLBOCKER - BACKFLOW	\$216.00
LITTLE GUYS TRASH CO	CITY HALL SANITATION	\$150.00
LOWE'S	PARKS/DPW/PARKIG LOT	\$314.19
L.S. ENGINEERING	METRO PERMITS/SITE PLAN REVIEWS	\$10,017.50
MARCOR TECHNOLOGIES LLC	MICROSOFT 365 BUSINESS	\$175.00
MEYER ACE HARDWARE	WWTP/MOTOR POOL # 2377	\$57.93
MI ASSOCIATIN OF CHIEFS OF POLICE	AMT SESSION - D. HEMPENSTALL	\$25.00
MID-STATES BOLT & SCREW CO.	MOTOR POOL #2377/DPW SHOP	\$228.53
MWEA	MWEA MEMBERSHIP - G. DOWKER A. KNOPP	\$190.00
NORTH POINTE PLUMBING & HEATING	308 PETOSKEY	\$309.00
ODS THE DOOR SPECIALISTS	FAIRVIEW CEMETERY	\$527.24
OPERATIONS SERVICES INC	WATER DEPT SYSTEM OVERSIGN/CONSULT	\$300.00
OTIS ELEVATOR	LOGISTICS & FUEL IMPACT FEE	\$100.00
OTSEGO COUNTY	2019-2023 FIRE CORRECTION	\$21,790.79
OTSEGO COUNTY	CITY HALL INTERNET	\$75.00
OTSEGO EXCAVATIING	DOLLAR GENERAL - DETENTION POND	\$52,600.00
PAK MAIL CENTER	WWTP SAMPLES	\$134.30
ERIKA PETERS	COLLEGE EXPENSES - REIMBURSEMENT	\$4,729.63
P.K. CONTRACTING INC.	MAJOR STREETS PAVEMENT MARKINGS	\$16,048.47

PETOSKEY MACHINING & HYDRAULIC	CYLINDER REPAIR - #4101	\$440.00
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	\$10,909.34
PURCHASE POWER	CITY HALL POSTAGE	\$908.70
PURITY CYLINDER	DPW SHOP SUPPLIES	\$99.81
RTI LABORATORIES INC.	WWTP SUPPLIES	\$2,268.00
SHERWIN WILLIAMS CO	CLAUDE SHANNON PARK PAINT	\$191.07
SHRED-IT	CITY HALL SHREDDING SERVICES	\$429.40
SINGLER DESIGN	WEBSITE MAINTENANCE	\$375.00
SPARTAN SEWER	ASPEN PARK POLY JOHN AUGUST	\$315.00
SPECTRUM	WATER FILL STATION	\$119.98
SPECTRUM	CITY HALL	\$124.88
SPECTRUM	ELK PARK	\$137.97
SPECTRUM	WWTP	\$159.98
SPECTRUM	DPW	\$198.73
SURE STOP AUTO AND TRUCK CENTER	MOTOR POOL #1547	\$244.47
SWAN ELECTRIC	LIFT STATION PUMP	\$1,261.65
TELNET WORLDWIDE	CITY HALL PHONES	\$758.15
THE SAFETY COMPANY LLC	VAC & HOLDER	\$219,291.05
TOPCAT	PD UNIFORMS	\$297.95
UNIFIRST CORPORATION	DPW/CITY HALL/UNIFORMS	\$1,108.31
USA BLUEBOOK	WWTP SUPPLIES	\$3,407.52
US BANK EQUIPMENT FINANCE	PD COPIER	\$411.58
VERIZON	PD/HYDRANT MONITORING	\$360.31
WASH-N-GO MANAGEMENT INC	PD VEHICLE MAINTENANCE	\$96.00
WEST SHORE FIRE INC.	FIRE-DEX (FIRE DEPARTMENT)	\$59,996.14
WILBER AUTOMOTIVE	CITY DEPARTMENTS	\$1,960.93

No other business was presented and the meeting was adjourned at 8:06 p.m.

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Jennifer Molski, City Clerk

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Todd Sharrard, Mayor