

McNamara called the regular meeting of the Gaylord Downtown Development Authority to order at 8:07am on Tuesday, October 3, 2023 in the Council Chambers located in the Gaylord City Hall at 305 East Main Street, Gaylord, MI 49735,

Members Present: Buckleitner, Steinbrecher, Catt, Durant, Tussey, McNamara, Muellenberg, Muzyl, and Barresi.

Excused: Reynolds, Kosch, and Sharrard.

City Staff Present: DPW Superintendent Zielinski, Chief Claeys, City Treasurer Hewitt, and Assistant City Manager Peters.

Motion by Muellenberg, support by Steinbrecher to dispense with the reading of the minutes from the September 5, 2023 meeting and accept them as presented. Ayes: Unanimous. Motion carried.

The DDA was presented with the DDA Director Application submitted by Lori Lancaster. The DDA would like to provide a favorable opinion to the mayor as he considers making his appointment of this applicant.

Mike Burzynski provided a Farmer’s Market update for the season and requested renewal of his lease for the upcoming year. Motion by Tussey, support by Steinbrecher, to renew the lease agreement with Mike Burzynski, the Pavilion Market. Ayes: Catt, Durant, McNamara, Muellenberg, Muzyl, and Barresi. Abstained: Buckleitner. Motion carried.

Motion by Durant, support by Tussey, to approve the DMA bills in the following amounts:

DMA		
Pay to	Description	Amount
The Rusty Pelican	DMA Bucks	\$20.00
White Birch Outfitters	Sign-Marketing	\$266.72
Total		\$286.72

Ayes: Unanimous. Motion carried.

Motion by Tussey, support by Muzyl to approve the Pavilion Reservation for Trick-or-Treat under the Pavilion on Halloween day, Tuesday, October 31st, 2023. Ayes: Unanimous. Motion carried.

Motion by Tussey, support by Buckleitner to approve the Pavilion Reservation for the VFW Post’s Veteran’s Day Memorial event on Friday, November 10th, 2023. Ayes: Unanimous. Motion carried.

Public Comment: Paul Gunderson, Executive Director of the Gaylord Area Chamber of Commerce: 9&10 News will have a live weather cam at the trail head coming up.

There being no further business to discuss, motion by Barresi, support by Muzyl to adjourn.

Meeting adjourned at 8:38am.

Respectfully submitted,

Erika Peters