

Tussey called the regular meeting of the Gaylord Downtown Development Authority to order at 6:11pm on Tuesday, January 16<sup>th</sup>, 2024, in the Council Chambers located in the Gaylord City Hall at 305 E. Main Street, Gaylord, MI 49735.

Members Present: Buckleitner, Steinbrecher, McNamara, Lancaster, Tussey, Kosch, Muellenberg, Muzyl, Barresi, and Sharrard.

Motion by Sharrard, support by Muellenberg to excuse DDA Directors Catt and Durant. Ayes: Unanimous. Motion carried.

Motion by Buckleitner, support by Steinbrecher to dispense with the reading of the minutes from the December 5, 2023 DDA meeting and accept them as presented. Ayes: Unanimous. Motion carried.

The DDA discussed the bills as presented and amended the bill to Renegade Creative -instead of the annual rate of \$480.00, the DDA approved a monthly invoice in the amount of \$41.50 for January. Motion by Kosch, support by Barresi to approve the bills in the following amounts:

Pay to	Description	Amount
Otsego County	Work Camp (Snow Shoveling 12/1/23-12/22/23)	\$690.00
Otsego County	Work Camp (Snow Shoveling 11/27/23 -11/30/23)	\$450.00
Gaylord Feed & Grain	DDA Sidewalk Salt	\$4,116.00
Gaylord Area Chamber of Commerce	Annual Membership	\$140.00
Renegade Create	Downtown Gaylord Website	\$41.50
Bohlmann Inc.	DDA Safety Flower Pots	\$28,089.00
<b>Total</b>		<b>\$33,526.50</b>

**DMA**

Pay to	Description	Amount
Ryan Kennedy	Hot Cocoa for Christmas Stroll	\$82.66
Gaylord Area Chamber of Commerce	Chamber Dues	\$180.00
<b>Total</b>		<b>\$262.66</b>

Ayes: Unanimous. Motion carried.

Motion by Buckleitner, support by Steinbrecher, to appoint Durant as the Personnel Committee Chair. Ayes: Unanimous. Motion carried.

The board tabled the business of Downtown Christmas Lights to the March 2024 agenda.

Meeting adjourned at 6:37pm.

Respectfully submitted,

Erika Peters