

Muellenberg called the regular meeting of the Gaylord Downtown Development Authority to order at 8:01am on Tuesday, February 6, 2024, in the Council Chambers located in the Gaylord City Hall at 305 E. Main Street, Gaylord, MI 49735.

Members present: Buckleitner, Steinbrecher, Catt, Durant, Muzyl, Muellenberg, Lancaster, and McNamara.

Motion by Catt, support by Durant to excuse Sharrard, Tussey, and Kosch. Ayes: Unanimous. Motion carried.

City Staff Present: Assistant City Manager Peters, DPW Superintendent Zielinski, CEDAM Fellow Pischel, City Treasurer Hewitt, and City Clerk Molski.

Motion by Steinbrecher, support by McNamara to dispense with the reading of the minutes from the January 16, 2024 meeting and accept them as presented. Ayes: Unanimous. Motion carried.

Motion by Durant, support by Lancaster to approve the DDA bills in the following amounts:

DDA

Pay to	Description	Amount
City of Gaylord	Clear up Due To Account, DDA's Portion of DDA Maintenance	\$15,105.23
Renegade Creative	Monthly Invoice	\$41.50
Total		\$15,146.73

Ayes: Unanimous. Motion carried.

Motion by Durant, support by Steinbrecher to approve the Pavilion Reservation Request for Alpenfest as presented. Ayes: Unanimous. Motion carried.

The DDA discussed Alpenfest's request to pursue an electrical upgrade at the pavilion. The DDA requested additional information regarding the project cost, and also requested additional information regarding receiving the proper approvals for processes occurring outside of the DDA/City property, including permission to possibly bore on the county's property on the courthouse lawn by the Veteran's Memorial if the project moves ahead. The DDA tabled the discussion until the March meeting to allow time to gather more information.

Community participants of the Michigan Main Street Program, and employees of the MEDC, discussed the Main Street Michigan program with the DDA board. After the discussion, the DDA recognized that the next requirement of the board is to complete the Mainstreet Scorecard. City of Gaylord fellow Tyler Pischel will assist the DDA board with coordinating everyone's scorecards in order to submit a final document to the Main Street association.

There being no further business for discussion, the meeting was adjourned at 9:05am.

Respectfully submitted,

Erika Peters