

**Downtown Development Authority**  
**Meeting Agenda**  
**Council Chambers**  
*Tuesday, March 5, 2024 -8:00am*

Gaylord City Hall  
305 E. Main Street  
Gaylord, Michigan 49735

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1. Attendance
2. Corrections, Deletions or Amendments to the Agenda
3. Approval of Minutes
4. Correspondence
5. Finance Committee, Financial Reports
6. Approval of Bills
  - a. DDA: \$941.50
  - b. DMA: \$1,500.00
7. Personnel-Policy Committee Report
  - a. Recommendation to Create a Fundraising Committee
8. Marketing Committee Report
9. Michigan Main Street
10. Otsego County Administrator Report
11. Special Events/Pavilion Requests
  - a. Pavilion Request: Caffeine & Octane 2024 (Multiple Dates)
  - b. Pavilion Request: Peace Officer Memorial Day Event Wednesday, May 15<sup>th</sup>, 2024
  - c. Pavilion Request: Gaylord Community Band June 19<sup>th</sup>, July 3<sup>rd</sup> and 24<sup>th</sup>, and August 14<sup>th</sup>
  - d. Shattuck/Randolf Celebration Gathering (Wedding): Saturday, August 10<sup>th</sup> 5:00pm-10:00pm
  - e. Pavilion Request: North County Community Mental Health: Thursday, May 23, 2024
12. City Managers Report
13. City of Gaylord Police Chief
14. DPW Superintendent
15. New Business
  - a. Sign Request: 45<sup>th</sup> Parallel
16. Old Business
  - a. Alpenfest: Electricity at the Pavilion
17. Public Comment by Citizens
18. Next Meeting Date: Tuesday, April 2, 2024, at 8:00am. Council Chambers.
19. Adjournment

*DDA Board Members:*

*Chair Eileen Tussey, Vice Chair Angielena Muellenberg, Treasurer Cole Muzyl, Secretary Linda Durant, Mayor Todd Sharrard  
Directors: Matt Barresi, Casey Buckleitner, Tanner Catt, Gary Kosch, Kat Steinbrecher, Cal McNamara, and Lori Lancaster*