

February 26, 2024

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Wilson at 7:00PM on Monday, February 26, 2024. The Pledge of Allegiance to the Flag of the United State of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Awrey, Ouellette, Jaques, Witt, Wilson and Ryan.

Motion by Witt, supported by Wilson to dispense with the reading of the minutes from the February 12, 2024 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

Public Comment:

None.

New Business:

Motion by Witt, supported by Ouellette to approve the following Deficit Elimination Resolution:

Sewer Fund

WHEREAS, The City of Gaylord’s Sewer Fund has a \$1,655,814 deficit net position on June 30, 2023, and

WHEREAS, Public Act 140 of 1971 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury, and

WHEREAS, the City Manager will submit the Deficit Elimination Plan to the Michigan Department of Treasury for Certification.

NOW THEREFORE, IT BE RESOLVED that the City of Gaylord’s City Council adopts the following as the City of Gaylord’s Sewer Fund Deficit Elimination Plan:

| | 2023/2024 | 2024/2025 |
|---------------------------------------------|--------------------|--------------------|
| Unrestricted Net Position (Deficit) | (\$3,091,885) | (\$2,655,218) |
| Revenue | | |
| Charges for Sales/Service | \$1,705,000 | \$1,765,000 |
| Penalties | \$8,000 | \$8,000 |
| Interest | \$40,000 | \$40,000 |
| Forgiveness of Due to Municipal Street Fund | \$ 358,624 | |
| Transfer from Municipal Street Fund | \$ 156,111 | |
| Recognition of Unearned Revenue | | \$1,750,000 |
| Total Revenue | \$2,267,735 | \$3,563,000 |

Expenditures

| | | |
|---------------------------|--------------------|--------------------|
| Personnel services | \$825,294 | \$849,500 |
| Contractual services | \$186,500 | \$205,000 |
| Professional services | \$7,500 | \$8,000 |
| Utilities | \$193,000 | \$200,750 |
| Repairs and Maintenance | \$22,500 | \$27,500 |
| Supplies | \$120,000 | \$125,000 |
| Equipment Rental | \$54,000 | \$54,000 |
| Insurance | \$8,000 | \$9,000 |
| Miscellaneous | \$6,000 | \$6,000 |
| New Equipment | \$385,774 | \$220,550 |
| Transfer to General Fund | \$22,500 | \$22,500 |
| Total Expenditures | \$1,831,068 | \$1,727,800 |

| | | |
|--|------------------|------------------|
| | 2023/2024 | 2024/2025 |
|--|------------------|------------------|

| | | |
|------------------------|----------------------|----------------------|
| CA-CL (Deficit) | (\$1,655,814) | (\$1,219,147) |
| Revenues | \$2,267,735 | \$3,563,000 |
| Expenditures | \$1,831,068 | \$1,727,800 |
| CA-CL (Deficit) | (\$1,219,147) | \$616,053 |

Ayes: 7 Nays: 0 Absent: 0 Motion Carried.

Motion by Witt, supported by Jaques to approve the following Deficit Elimination Resolution:

Water Fund

WHEREAS, The City of Gaylord’s Water Fund has a \$ 547,098 deficit net position on June 30, 2023, and

WHEREAS, Public Act 140 of 1971 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury, and

WHEREAS, the City Manager will submit the Deficit Elimination Plan to the Michigan Department of Treasury for Certification.

NOW THEREFORE, IT BE RESOLVED that the City of Gaylord’s City Council adopts the following as the City of Gaylord’s Water Fund Deficit Elimination Plan:

2023/2024

Unrestricted Net Position (Deficit) 6.30.23 (\$1,321,270)

Revenue

| | |
|---------------------------------------------|--------------------|
| Charges for Sales/Service | \$1,050,000 |
| Penalties | \$5,000 |
| Interest | \$11,000 |
| Forgiveness of Due to Municipal Street Fund | \$ 610,805 |
| Transfer from Municipal Street Fund | \$ 138,529 |
| Total Revenue | \$1,815,334 |

Expenditures

| | |
|---------------------------|--------------------|
| Personnel services | \$447,734 |
| Contractual services | \$156,500 |
| Professional services | \$5,500 |
| Utilities | \$95,000 |
| Repairs and Maintenance | \$15,000 |
| Supplies | \$98,300 |
| Equipment Rental | \$48,000 |
| Insurance | \$2,500 |
| Miscellaneous | \$3,000 |
| New Equipment | \$138,529 |
| Transfer to General Fund | \$22,500 |
| Total Expenditures | \$1,032,563 |

2023/2024

| | |
|--------------------------------|--------------------|
| CA-CL (Deficit) 6.30.23 | (\$547,098) |
| Revenues | \$1,815,334 |
| Expenditures | \$1,032,563 |
| CA-CL (Deficit) 6.30.24 | \$235,673 |

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to approve the Property Combination for Amazon.com Services LLC (Industrial Park Lots 12, 13, and 14).

Ayes: Unanimous. Motion Carried.

Motion by Ouellette, supported by Ryan to approve the Variance Request from strict compliance with the City of Gaylord Sign Ordinance and allow for up to 200 square feet of signage for Tommy's Express at 1377 W. Main Street.

Ayes: Unanimous. Motion Carried.

Motion by Awrey, supported by Witt to approve the Spring Clean Up bid submitted by American Waste (GFL).

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Wilson to approve the Donohue Engineering Services Agreement.

Ayes: Unanimous. Motion Carried.

No other business was presented, and the meeting was adjourned at 7:50 p.m.

Jennifer Molski, City Clerk

Todd Sharrard, Mayor

Unapproved Minutes