

**Downtown Development Authority**  
**Meeting Agenda**  
**Council Chambers**  
*Tuesday, April 2, 2024 -8:00am*

Gaylord City Hall  
305 E. Main Street  
Gaylord, Michigan 49735

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1. Attendance
2. Corrections, Deletions or Amendments to the Agenda
3. Approval of Minutes
4. Correspondence
  - a. Downtown Gaylord Summer Concert Series
5. Finance Committee, Financial Reports
  - a. Capital Planning Meeting Minutes Attached
6. Approval of Bills
  - a. DDA: 1061.50
7. Personnel-Policy Committee Report
  - a. Set committee meeting date.
  - b. KimPro Janitorial Service
8. Marketing Committee Report
9. Michigan Main Street
  - a. Schedule touch-base meeting with Leigh
10. Otsego County Administrator Report
11. Special Events/Pavilion Requests
  - a. Pavilion Request: VFW Memorial Day Parade, Monday May 27<sup>th</sup>, 2024 10am-12:15pm
  - b. United Way Annual Day of Caring: September 6<sup>th</sup>, 2024 7:30am-2:00pm
12. City Managers Report
13. City of Gaylord Police Chief
14. DPW Superintendent
15. New Business
  - a. DDA Liquor License
16. Old Business
  - a. Alpenfest: Electricity at the Pavilion
17. Public Comment by Citizens
18. Next Meeting Date: Tuesday, May 7, 2024, **7:45am Informational Meeting**. Regular Meeting to immediately follow. Council Chambers.
19. Adjournment

*DDA Board Members:*

*Chair Eileen Tussey, Vice Chair Angielena Muellenberg, Treasurer Cole Muzyl, Secretary Linda Durant, Mayor Todd Sharrard  
Directors: Matt Barresi, Casey Buckleitner, Tanner Catt, Gary Kosch, Cal McNamara, and Lori Lancaster*