

Tussey called the regular meeting of the Gaylord Downtown Development Authority to order at 7:59am on Tuesday, May 14<sup>th</sup> 2024, in the Council Chambers located in the Gaylord City Hall at 305 E. Main Street, Gaylord, MI 49735.

Members Present: Buckleitner, Catt, Muellenberg, Tussey, Kosch, McNamara, Lancaster, Barresi, and Sharrard.

Motion by Muellenberg, support by Catt, to excuse Durant and Muzyl from the meeting. Ayes: Unanimous. Motion carried.

City Staff Present: City Manager Awrey, Assistant City Manager Peters, City Treasurer Hewitt, DPW Superintendent Zielinski, Chief of Police Claeys, and CEDAM Fellow Pischel.

Motion by McNamara, support by Muellenberg to accept the DDA Financial Report provided by City Manager Awrey. Ayes: Unanimous. Motion carried.

Motion by Buckleitner, support by Barresi, to approve the DDA bills in the following amounts:

**DDA**

Pay to	Description	Amount
Otsego County	Work Camp Billing	\$480.00
Bulldog Painting	Power Washing Pavilion	\$2,525.00
Colonial Inn Harbor Springs	L. Durant MDA Conference	\$198.45
Michigan Downtown Association	MDA Summer Workshop Registration L. Durant	\$150.00
<b>Total</b>		<b>\$3,353.45</b>

Ayes: Unanimous. Motion carried.

Motion by Muellenberg, support by Sharrard, to approve the DMA bills in the following amounts:

**DMA**

Pay to	Description	Amount
Stacey Kosch	Easter Hop Expenses	\$945.61
Renegade Creative	Annual Website Hosting and Maint.	\$332.00
<b>Total</b>		<b>\$1,277.61</b>

Ayes: Unanimous. Motion carried.

Motion by Kosch, support by Barresi, to allocate the funds in the budget for a DDA Director. Ayes: Unanimous. Motion carried.

The DDA discussed the next step in the Mainstreet process which includes setting up a community goal setting work session. City staff Peters and Pischel will coordinate a meeting which will include other community entities.

Motion by Muellenberg, support by Barresi, to allow the DPW Superintendent to purchase up to 15 trash receptacles, as presented, for the downtown, not to exceed a budget of \$9,500.00. Ayes: Unanimous. Motion carried.

The board also directed DPW Superintendent Zielinski to see if he could get extra lids to have in case replacement lids are needed.

Public Comment: David Tomrowski addressed the DDA Board and discussed his concern with the dumpster situation behind his place of business, Nelson's Funeral Home.

There being no further business for discussion, the meeting was adjourned at 8:37am.

Respectfully submitted,

Erika Peters