

June 24, 2024

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by councilmember Awrey at 7:00PM on Monday, June 24, 2024. The Pledge of Allegiance to the Flag of the United State of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Awrey, Ouellette, Jaques, Witt and Ryan

Motion by Witt, supported by Jaques to dispense with the reading of the minutes from the June 10, 2024 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Ouellette to excuse councilmember Wilson from tonight's meeting.

Ayes: Unanimous. Motion Carried.

Public Comment: None.

New Business:

Motion by Witt, supported by Awrey to approve the following Resolution to Establish Water and Sewer Rates for Fiscal Year July 1st, 2024, through June 30<sup>th</sup>, 2025.

WHEREAS, pursuant to the provisions of the Compiled Ordinances of the City of Gaylord, Section 25.004, subsection 5404, Number 3 and Section 25.510, subsection 5305.1 water and sewer rates shall be determined by City Council annually and approved by resolution; and

WHEREAS, the City of Gaylord has determined it necessary to adjust the water and sewer rates;

NOW, THEREFORE, BE IT RESOLVED THAT, City Council resolves the attached Utility Bill Rate Schedule shall become effective July 1<sup>st</sup>, 2024.

Ayes: Unanimous. Motion Carried.

Motion by Ouellette, supported by Awrey to approve the Application for Marihuana Establishment for Meds Café.

Ayes: Sharrard, Awrey, Ouellette, Jaques and Ryan

Abstained: Witt

Absent: Wilson

Motion Carried.

Motion by Awrey, supported by Witt to approve the Outdoor Café Permit from Ah-Loy Bamboo at 200 W. Main Street.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Witt to approve the Street Closure Request from Gaylord First United Methodist Church. Street closure includes S. Center Avenue from E. 1<sup>st</sup> Street to E. 2<sup>nd</sup> Street on July 11, 2024 from 3:00PM to 8:00PM.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Ouellette to appoint Dona Wishart to the Cemetery Commission. The appointment is for a 5 year term.

Aye: Unanimous. Motion Carried.

Motion by Witt, supported by Jaques to approve the Training Strategy for the City of Gaylord’s Council, Planning Commission, DDA and Zoning Board of Appeals. The Training Strategy was developed for elected officials and appointed boards and commissions to help them make more informed decisions based on latest information which is essential to the efficient function of the City of Gaylord’s development processes.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Awrey to approve the following budget adjustments/amendments for fiscal year ending 6.30.2024:

		ORIGINAL	YEAR TO DATE	RECOMMENDED	TOTAL
GL NUMBER	DESCRIPTION	BUDGET	THRU 6.19.24	AMENDMENTS	AMENDED BUDGET
<b>FUND 101 - GENERAL FUND</b>					
<b>DEPT 000 - REVENUES</b>					
101-000-439.00	Marihuana Excise Tax	\$360,000	\$531,777	\$171,000	\$531,000
101-000-539.00	Other State Grants	\$0	\$59,996	\$59,996	\$59,996
101-000-573.00	Local Comm Stabilization Share	\$185,000	\$269,077	\$84,000	\$269,000
101-000-679.00	Other Revenue	\$72,500	\$173,281	\$100,000	\$172,500
<b>DEPT 224 - INSURANCE AND BONDS</b>					
101-224-802.00	Liability Insurance	\$19,000	\$22,725	\$3,750	\$22,750
<b>DEPT 226 - HEALTH INSURANCE PREMIUMS</b>					
101-226-719.00	Health Insurance	\$7,500	\$7,760	\$1,000	\$8,500
<b>DEPT 248 - OFFICE SUPPLIES</b>					
101-248-727.00	Office Supplies	\$55,000	\$65,664	\$15,000	\$70,000
<b>DEPT 265 - CITY HALL AND GROUNDS</b>					
101-265-818.00	Contractual Services	\$49,000	\$55,979	\$12,000	\$61,000
<b>DEPT 336 - FIRE SERVICES</b>					
101-336-818.00	Contractual Services	\$99,680	\$199,548	\$100,000	\$199,680
<b>DEPT 567 - CEMETERY</b>					
101-567-702.00	Salaries	\$35,000	\$34,567	\$6,000	\$41,000

101-567-714.00	Fringe Benefits	\$18,250	\$18,016	\$2,000	\$20,250
101-567-740.00	Operating Supplies	\$4,500	\$4,944	\$1,500	\$6,000
101-567-940.00	Equipment Rental	\$17,000	\$20,343	\$5,500	\$22,500
<b>DEPT 721 - PLANNING COMMISSION</b>					
101-721-818.00	Contractual Services	\$72,750	\$160,219	\$97,000	\$169,750
<b>DEPT 751 - PARKS &amp; RECREATION</b>					
101-751-702.00	Salaries	\$26,000	\$24,101	\$5,000	\$31,000
101-751-714.00	Fringe Benefits	\$20,250	\$19,174	\$2,500	\$22,750
<b>DEPT 966 - CONTRIBUTIONS TO OTHER</b>					
101-995-966.00	Contributions to Other Funds	\$0	\$48,300	\$48,300	\$48,300
<b>GENERAL FUND</b>				<b>TOTAL PROPOSED REVENUE AMENDMENTS</b>	<b>\$414,996</b>
				<b>ORIGINAL REVENUE BUDGET</b>	<b>\$4,935,942</b>
				<b>TOTAL AMENDED REVENUE BUDGET</b>	<b>\$5,350,938</b>
				<b>TOTAL PROPOSED EXPENDITURE AMENDMENTS</b>	<b>\$299,550</b>
				<b>ORIGINAL EXPENDITURE BUDGET</b>	<b>\$4,977,287</b>
				<b>TOTAL AMENDED EXPENDITURE BUDGET</b>	<b>\$5,276,837</b>
				<b>TOTAL GENERAL FUND INCREASE</b>	<b>\$74,101</b>
		<b>ORIGINAL</b>	<b>YEAR TO DATE</b>	<b>RECOMMENDED</b>	<b>TOTAL AMENDED</b>
<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>THRU 6.19.24</b>	<b>AMENDMENTS</b>	<b>BUDGET</b>
<b>FUND 202 - MAJOR STREETS FUND</b>					
<b>DEPT 474 - TRAFFIC SERVICES</b>					
202-474-818.00	Contractual Services	\$84,000	\$35,638	-\$2,600	\$81,400
<b>DEPT 482 - ADMINISTRATION</b>					
202-482-702.00	Salaries	\$10,500	\$10,220	\$1,500	\$12,000
202-482-714.00	Fringe Benefits	\$7,000	\$6,832	\$1,000	\$8,000
202-482-910.00	Insurance	\$500	\$512	\$100	\$600
<b>DEPT 486 - TRUNKLINE MAINTENANCE</b>					
202-486-702.00	Salaries	\$1,560	\$1,763	\$1,000	\$2,560
202-486-714.00	Fringe Benefits	\$1,080	\$1,366	\$1,000	\$2,080
202-486-775.00	Materials	\$1,560	\$2,277	\$1,500	\$3,060
202-486-940.00	Equipment Rental	\$650	\$2,248	\$2,000	\$2,650
<b>DEPT 488 - TRUNKLINE SWEEPING</b>					
202-488-702.00	Salaries	\$1,380	\$1,916	\$1,000	\$2,380
<b>DEPT 489 - TRUNKLINE SHOULDER MAINT</b>					

202-489-702.00	Salaries	\$195	\$216	\$500	\$695
<b>DEPT 497 - TRUNKLINE WINTER MAINT</b>					
202-497-775.00	Materials	\$49,460	\$27,889	(\$7,000)	\$42,460
	<b>MAJOR STREETS FUND</b>			<b>TOTAL PROPOSED AMENDMENTS</b>	<b>\$0</b>
				<b>ORIGINAL BUDGET</b>	<b>\$773,690</b>
				<b>TOTAL AMENDED BUDGET</b>	<b>\$773,690</b>
		<b>ORIGINAL</b>	<b>YEAR TO DATE</b>	<b>RECOMMENDED</b>	<b>TOTAL AMENDED</b>
<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>THRU 6.19.24</b>	<b>AMENDMENTS</b>	<b>BUDGET</b>
<b>FUND 203 - LOCAL STREETS FUND</b>					
<b>DEPT 478 - WINTER MAINTENANCE</b>					
203-478-702.00	Salaries	\$24,000	\$12,216	-\$2,600	\$21,400
<b>DEPT 482 - ADMINISTRATION</b>					
203-482-702.00	Salaries	\$4,250	\$4,000	\$1,500	\$5,750
203-482-714.00	Fringe Benefits	\$3,000	\$2,734	\$1,000	\$4,000
203-482-910.00	Insurance	\$350	\$427	\$100	\$450
	<b>LOCAL STREETS FUND</b>			<b>TOTAL PROPOSED AMENDMENTS</b>	<b>\$0</b>
				<b>ORIGINAL BUDGET</b>	<b>\$516,100</b>
				<b>TOTAL AMENDED BUDGET</b>	<b>\$516,100</b>
		<b>ORIGINAL</b>	<b>YEAR TO DATE</b>	<b>RECOMMENDED</b>	<b>TOTAL AMENDED</b>
<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>Thru 6.19.24</b>	<b>AMENDMENTS</b>	<b>BUDGET</b>
<b>FUND 204 - MUNICIPAL STREET FUND</b>					
<b>DEPT 452 - STREET CONSTRUCTION</b>					
204-452-995.00	Contributions to Other Funds	\$0	\$1,364,069	\$1,364,070	\$1,364,070
	<b>MUNICIPAL STREET FUND</b>			<b>TOTAL PROPOSED EXPENDITURE AMENDMENTS</b>	<b>\$1,364,070</b>
				<b>ORIGINAL EXPENDITURE BUDGET</b>	<b>\$1,689,108</b>
				<b>TOTAL AMENDED EXPENDITURE BUDGET</b>	<b>\$3,053,178</b>
		<b>ORIGINAL</b>	<b>YEAR TO DATE</b>	<b>RECOMMENDED</b>	<b>TOTAL AMENDED</b>
<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>THRU 6.19.24</b>	<b>AMENDMENTS</b>	<b>BUDGET</b>
<b>FUND 248 - DDA TIF</b>					
<b>DEPT 523- STREETScape/DDA</b>					
248-523-740.00	Operating Supplies	\$65,350	\$124,346	\$60,000	\$125,350

	<b>DDA TIF</b>			<b>TOTAL PROPOSED AMENDMENTS</b>	<b>\$60,000</b>
				<b>ORIGINAL BUDGET</b>	<b>\$241,550</b>
				<b>TOTAL AMENDED BUDGET</b>	<b>\$301,550</b>
		<b>ORIGINAL</b>	<b>YEAR TO DATE</b>	<b>RECOMMENDED</b>	<b>TOTAL AMENDED</b>
<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>THRU 6.19.24</b>	<b>AMENDMENTS</b>	<b>BUDGET</b>
<b>FUND 591 - WATER FUND</b>					
DEPT 901- MAIN CONSTRUCTION					
591-901-818.00	Contractual Services	\$2,500	\$0	(\$2,030)	\$470
DEPT 902-SERVICE LINE CONSTRUCTION					
591-902-702.00	Salaries	\$3,000	\$4,342	\$1,350	\$4,350
591-902-714.00	Fringe Benefits	\$2,700	\$3,071	\$380	\$3,080
591-902-940.00	Equipment Rental	\$5,000	\$5,286	\$300	\$5,300
	<b>WATER FUND</b>			<b>TOTAL PROPOSED AMENDMENTS</b>	<b>\$0</b>
				<b>ORIGINAL BUDGET</b>	<b>\$904,534</b>
				<b>TOTAL AMENDED BUDGET</b>	<b>\$904,534</b>

No other business was presented, and the meeting was adjourned at 7:17 p.m.

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Jennifer Molski, City Clerk

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Todd Sharrard, Mayor