

Tussey called the regular meeting of the Gaylord Downtown Development Authority to order at 8:00am on Tuesday, August 6th, 2024, in the Upstairs Classroom located in the Gaylord City Hall at 305 E. Main Street, Gaylord, MI 49735.

Members present: Barresi, Buckleitner, Catt, Kennedy, Kosch, Lancaster, McNamara, Muellenberg, Muzyl, Sharrard, Tussey, and Student Member Wahl.

City Staff Present: City Manager Awrey, DPW Superintendent Zielinski, Chief Claeys, and Assistant City Manager Peters.

Motion by Muellenberg, support by Kosch to dispense with the reading of the minutes from the July 2, 2024, meeting and accept them as presented. Ayes: Unanimous. Motion carried.

Motion by Lancaster, support by Muellenberg to approve the DDA bills as follows:

DDA

Pay to	Description	Amount
Cherry Hill Greenhouse	Fertilizer, Iron	\$210.00
ElectriKlee	Alpenfest Electric Upgrade to Pavilion, DDA's portion of payment	\$7,927.46
Total		\$8,137.46

Ayes: Unanimous. Motion carried.

The DDA heard from Jovetta Topel, City Barber Shop, regarding pedestrian safety on the block corner where her business is located, N. Elm, and the block corner south of her business, S. Elm. She requested the placement of the pedestrian safety flowerpots to these corners. The DDA board requested that DPW Superintendent Zielinski and Police Chief Claeys review the placement of the current pots to see if there are any flowerpots they could rearrange in order to place pots on the corners of N. Elm and S. Elm and Main Street. The board requested that the Superintendent and Chief have a recommendation at the September 3, 2024, DDA meeting.

The Downtown Development Authority Executive Director (DDA Director) interview took place during the public meeting. A motion was made by Muzyl, with support from Barresi, to make an offer of employment to Lisa Marie Tobin for the position of DDA Director. Ayes: Unanimous. Motion carried.

Motion by Muellenberg, support by Kosch, to change the cap for the DDA Director Salary to \$58,656.00 effective immediately. Ayes: 5. Opposed: 7. Motion failed.

Motion by Muellenberg, support by Lancaster, to increase the DDA Director Salary effective January 1, 2025, to \$58,656.00. Ayes: Unanimous. Motion carried.

Motion by Catt, support by Muellenberg to excuse Durant from the meeting. Ayes: Unanimous. Motion carried.

Motion by Lancaster, support by McNamara to adjourn the meeting. Ayes: Unanimous. Motion carried.

There being no further business for discussion, the meeting was adjourned at 9:07am.

Respectfully submitted,

Erika Peters