



Downtown Development Authority

Annual Meeting Minutes – January 2025

Muellenberg called the Annual Meeting of the Gaylord Downtown Development Authority to order at 6:00pm on Tuesday, January 21, 2025 in the Council Chambers located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Buckleitner, McNamara, Lancaster, Kosch, Muellenberg, Muzyl, Catt, Kennedy, and Sharrard.

Staff Present: City Manager Awrey, Assistant City Manager Peters, City Treasurer Hewitt, DDA Executive Director Tobin.

Motion by Kosch, support by Buckleitner to excuse Wahl from the meeting. Ayes: Unanimous. Motion carried.

Motion by Lancaster, support by Kosch to excuse Tussey from the meeting. Ayes: Unanimous. Motion carried.

Motion by McNamara, support by Catt to excuse Barresi from the meeting. Ayes: Unanimous. Motion carried.

Motion by Kosch, support by McNamara to approve the minutes of the January 16th, 2024, Annual Meeting. Ayes: Unanimous. Motion carried.

Director Slate was reviewed as follows:

| Board Member | Term |
|-------------------|------------------------------------|
| Eileen Tussey | 2024 – 2027 (2 nd Term) |
| Casey Buckleitner | 2025 – 2028 (2 nd Term) |
| Gary Kosch | 2025 – 2028 (2 nd Term) |
| Matt Barresi | 2023 – 2026 (1 st Term) |
| Tanner Catt | 2023 – 2026 (1 st Term) |
| Linda Durant | 2023 – 2026 (1 st Term) |
| Cole Muzyl | 2023 – 2026 (1 st Term) |
| Lori Lancaster | 2024 – 2027 (1 st Term) |
| Calvin McNamara | 2024 – 2027 (1 st Term) |
| Ryan Kennedy | 2025 – 2028 (1 st Term) |



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|-------------------------------------|------------------------------------|
| Angielena Muellenberg | 2025 – 2028 (1 st Term) |
| Todd Sharrard, Mayor | |
| Board Student Representative | Term |
| David Wahl | 2025 - 2026 |

Motion by McNamara, support by Kennedy to support the 2025 Board of Directors slate. Ayes: Unanimous. Motion carried.

Officer Slate: Motion by Catt, support by McNamara to appoint Tussey to the position of DDA Chair. Ayes: Unanimous. Motion carried.

Motion by Kennedy, support by Lancaster to appoint Muellenberg to the position of DDA Vice Chair. Ayes: Unanimous. Motion carried.

Motion by Muzyl, support by McNamara to appoint Lancaster to the role of Treasurer. Ayes: Unanimous. Motion carried.

Motion by Sharrard, support by Kennedy to appoint McNamara to role of Secretary. Ayes: Unanimous. Motion carried.

2025 Officer Slate carried as follows:

Chair: Tussey
Vice Chair: Muellenberg
Treasurer: Lancaster
Secretary: McNamara

FY23-24 Audit reviewed. Motion by Lancaster, support by Kosch to accept the audit. Ayes: Unanimous. Motion carried.

2025 Meeting Schedule: Motion by Muzyl, support by Kennedy, to adopt the 2025 Meeting Schedule as presented. Ayes: Unanimous. Motion carried.

With no further business, meeting adjourned at 6:10pm

Respectfully submitted,

Lisa Marie Tobin