

January 13, 2025

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Wilson at 7:00PM on Monday, January 13, 2024. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Awrey, Ouellette, Jaques, Witt, Wilson and Ryan

Regarding Agenda Item #19, Color Run at Aspen Park, Clerk Molski was notified that the event would not take place. A motion was made by Councilmember Witt and supported by Councilmember Wilson to remove the item/request from tonight's agenda.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Witt to dispense with the reading of the minutes from the December 9, 2024 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

A motion was made by Councilmember Wilson and supported by Councilmember Ouellette to amend the October 14, 2024 minutes.

Original Motion:

Motion by Awrey, supported by Wilson to approve the Non-Use Variance request at 120 N Illinois.

Ayes: Unanimous. Motion Carried.

The amendment to the meeting minutes is as follows:

A motion to approve the Non-Use Variance request at 120 N Illinois with the condition no snow be allowed to accumulate that would decrease the number of available parking spaces at that location.

Ayes: Unanimous. Motion Carried.

Public Comment: None

New Business:

Motion by Witt, supported by Jaques to approve the following City of Gaylord Resolution for Deficit Elimination Plan:

WHEREAS, The City of Gaylord's Sewer Fund has a \$1,127,777 deficit net position on June 30, 2024, and

WHEREAS, Public Act 140 of 1971 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury, and

WHEREAS, the City Manager will submit the Deficit Elimination Plan to the Michigan Department of Treasury for Certification.

NOW THEREFORE, IT BE RESOLVED that the City of Gaylord’s City Council adopts the following as the City of Gaylord’s Sewer Fund Deficit Elimination Plan:

	2024/2025
Unrestricted Net Position (Deficit)	(\$2,307,775)
Revenue	
Charges for Sales/Service	\$1,760,000
Penalties	\$9,000
Interest	\$116,000
Forgiveness of Unearned Revenue	
Liability – grant funds returned	\$1,750,000
Total Revenue	\$3,635,000
Expenditures	
Personnel services	\$835,044
Contractual services	\$216,500
Professional services	\$7,500
Utilities	\$217,000
Repairs and Maintenance	\$22,500
Supplies	\$127,000
Equipment Rental	\$37,000
Insurance	\$12,000
Miscellaneous	\$6,000
New Equipment	\$355,900
Transfer to General Fund	\$22,500
Total Expenditures	\$1,858,944

	2024/2025
CA-CL (Deficit)	(\$1,127,777)
Revenues	\$3,635,000
Expenditures	\$1,858,944
CA-CL (Deficit)	\$648,279

Ayes: Unanimous. Motion Carried.

Motion by Witt supported by Wilson to approve Addendum 6 to the Great Lakes Energy Purchase Agreement.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Ouellette to approve the Marihuana License Renewal Application for Great Lakes Cannafarms, LLC at 1865 O’Rourke Ave.

Ayes: Unanimous. Motion Carried.

Motion by Ouellette, supported by Witt to approve the dissolution of the 2024 Standing Committees as presented.

Ayes: Unanimous. Motion Carried.

Motion by Awrey, supported by Witt to approve the appointments of the 2025 Standing Committees as presented.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to appoint and approve the following Brownfield Development Authority Board Members:

Lisa McComb
Tanner Catt
Hanna Techel
City Manager, Kim Awrey
Mayor, Todd Sharrard.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to approve the appointment of the 2025 Liaisons as presented.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Wilson to approve the Board of Review Members as presented and the re-appointment of Larry Carr for a 3-year term.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to approve the Planning Commission members as presented with Gintautas (Gint)Gaskas's choosing not to renew his term.

Ayes: Unanimous. Motion Carried.

Motion Witt, supported by Jaques to approve the Cemetery Commission members as presented and reappoint Mayor Sharrard for a 5-year term.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Jaques to approve the Salary Compensation Commission as presented, subject to Joe Wambold accepting the re-appointment.

Ayes: Unanimous. Motion Carried.

The Appointment of Mayor Pro Tem is not necessary currently. Robert Wilson has one year remaining of his 2-year term.

Motion by Witt, supported by Wilson to appoint the 2025 City Health Officer as presented upon Joshua Meyerson acceptance.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to approve the following expenditures in the amount of \$630,049.43:

VENDOR	DESCRIPTION	AMOUNT
87-A DISTRICT COURT	MSP LEIN	\$607.50
AIRGAS USA LLC	DPW SHOP SUPPLIES	\$94.32
AT&T	WWTP PHONES	\$52.50
AXON ENTERPRISES, INC.	BODY CAMERAS-SIM INSERTION	\$18.00
BADGER METER INC.	WATER DEPT	\$1,614.06
BRONNER'S	25 PACK GREEN LIGHTS	\$116.85
BS&A	UPGRADE IMPLEMENTATION	\$14,450.00
BS&A	ASSESSING/FIXED ASSETS/PAYROLL	\$3,944.00
BSB COMMUNICATIONS INC	PD FAX MACHINE	\$87.50
BSB COMMUNICATIONS INC	PHONE/EMAIL SUPPORT	\$525.00
BSB COMMUNICATIONS INC	IP ADDRESS CHANGE	\$175.00
C2AE	2024 GENERAL SERVICES	\$2,034.31
C2AE	GAYLORD TMF-LSL GRANT AE WORK	\$5,830.00
C2AE	ASPEN PARK EXPANSION/RENOVATION	\$3,192.58
CITY OF GAYLORD	CITY HALL	\$74.10
CITY OF GAYLORD	DPW	\$79.14
CITY OF GAYLORD	DDA RESTROOMS	\$52.05
COLE NAGY	MILEAGE REIMBURSEMENT FOR TRAINING	\$341.03
COMPASS MINERALS AMERICA	SALT	\$36,856.07
CONSUMERS ENERGY	DPW	\$633.66
CONSUMERS ENERGY	DPW BARN	\$72.85
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	\$46.33
CONSUMERS ENERGY	CITY HALL	\$2,588.83
CONSUMERS ENERGY	N HAZEL WATER WELL	\$674.02
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$1,541.38
CONSUMERS ENERGY	WATER DEPT	\$32.14
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$32.14
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$30.23
CONSUMERS ENERGY	PAVILION	\$28.76
CONSUMERS ENERGY	PAVILION	\$339.41
CONSUMERS ENERGY	PAVILION	\$28.76
CONSUMERS ENERGY	FREEL PARK	\$55.63
CONSUMERS ENERGY	ASPEN PARK	\$110.74
CONSUMERS ENERGY	HALE PARK	\$38.06
CONSUMERS ENERGY	DDA RESTROOMS	\$991.76
CONSUMERS ENERGY	WWTP	\$12,317.65
CONSUMERS ENERGY	STREET LIGHTS	\$623.11

CONSUMERS ENERGY	EDELWEISS IRRIGATION	\$140.59
CONSUMERS ENERGY	STREET LIGHTS	\$261.12
CONSUMERS ENERGY	STREET LIGHTS	\$381.73
CONSUMERS ENERGY	STREET LIGHTS	\$685.38
CONSUMERS ENERGY	STREET LIGHTS	\$85.63
CONSUMERS ENERGY	DOUMAS PARK	\$28.76
CONSUMERS ENERGY	DOUMAS PARK	\$55.63
CONSUMERS ENERGY	STREET LIGHTS	\$462.82
CONSUMERS ENERGY	LED LIGHTS	\$3,200.45
CONSUMERS ENERGY	N OHIO WATER WELL	\$879.06
CONSUMERS ENERGY	DICKERSON LIFT STATION	\$181.92
CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	\$40.90
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	\$324.17
CONSUMERS ENERGY	WISCONSIN WATER TOWER	\$150.33
CONSUMERS ENERGY	DICKERSON WATER WELL	\$2,092.92
CONSUMERS ENERGY	COMMERCE LIFT STATION	\$154.18
CONSUMERS ENERGY	S OTSEGO LIGHTS	\$237.13
DISCOUNT TIRE	PD VEHICLE #02	\$88.00
DELAGE LANDEN	CITY HALL COPIER	\$613.30
DORNBOS SIGN & SAFETY INC.	W STEWART LOCAL STREETS	\$87.25
DORNBOS SIGN & SAFETY INC.	LOCAL STREETS- CHANNEL POST	\$986.20
DTE	PAVILION	\$246.83
DTE	DPW	\$428.41
DTE	DPW POLE BARN	\$56.80
DTE	CENTER WELL HOUSE	\$62.72
DTE	WWTP	\$533.17
DTE	WATER WELL	\$81.06
DTE	CITY HALL	\$393.95
DTE	MCVANNEL LIFT STATION	\$290.78
DTE	MEIJER LIFT STATION	\$26.93
DTE	DICKERSON LIFT STATION	\$64.15
E.F. WILKINSON & SONS, INC.	ELKVIEW EXPANSION OF ASPEN PARK	\$250,793.10
STATE OF MI - EGLE	BIOSOLIDS LAND APPLICATION	\$1,514.96
ELEMECH	PORTALOGIC SOFTWARE	\$1,500.00
ELHORN ENGINEERING CO	WELL CHEMICALS	\$3,241.10
ELMIRA OCCUPATIONAL HEALTH/MED	DOT PHYSICAL	\$100.00
ELLSWORTH FARMERS EXCHANGE	ELK FEED	\$90.00
ERIKA PETERS	TUITION REIMBURSEMENT	\$2,620.51
FASTENAL COMPANY	MOTOR POOL #3306	\$28.21
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$2,864.97
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$1,583.12
FIRST NET AT&T	PD PHONES	\$643.68
FISHER SCIENTIFIC	WWTP SUPPLIES	\$223.53
FISHER SCIENTIFIC	WWTP SUPPLIES	\$98.35
FORD MOTOR CREDIT COMPANY LLC	PD SANE VEHICLE	\$613.32
FRONTIER	LIFT STATION PHONES	\$933.96

GANNETT MICHIGAN LOCALIQ	PUBLISHING	\$207.20
GAYLORD MACHINE & FABRICATION	DPW SHOP SUPPLIES	\$47.96
GFL ENVIRONMENTAL	DPW COMPACTOR	\$313.75
GFL ENVIRONMENTAL	DPW COMPACTOR	\$308.75
GILL-ROY'S COMPLETE HARDWARE	CITY DEPARTMENT SUPPLIES	\$313.43
GREAT LAKES ENERGY	M32 W LIFT STATION	\$349.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	\$231.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	\$210.00
GREAT LAKES ENERGY	STREET LIGHTS	\$13.02
GREAT LAKES ENERGY	STREET LIGHTS	\$695.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	\$94.19
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	\$164.00
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	\$184.40
GREAT LAKES ENERGY	MEIJER LIFT STATION	\$128.00
HAMMERSMITH EQUIPMENT CO	COMPRESSOR #8194	\$18,999.00
TRAVIS HEWITT	CITY HALL CLEANING	\$1,375.00
HUNGERFORD NICHOLS	ANNUAL AUDIT	\$1,270.00
INTEGRATED CONTROLS INC.	MONTHLY SCADA	\$156.00
J&H FAMILY STORES	PD FUEL	\$1,395.53
J&H FAMILY STORES	MOTOR POOL FUEL	\$10,625.87
JIM WERNIG INC.	PD TERRAIN #11/PD AMBULANCE	\$4,219.46
JOHNSON OIL	FUEL OIL	\$481.56
KCI	ASSESSMENT MAILING NOTICES	\$354.83
KIM AWREY	VEHICLE REIMBURSEMENT	\$500.00
LAWSON PRODUCTS, INC.	SHOP SUPPLIES	\$311.42
LAWSON PRODUCTS, INC.	DPW SHOP SUPPLIES	\$15.54
LEAF	DPW COPIER	\$50.65
MEYER ACE HARDWARE	DPW SHOP SUPPLIES	\$160.93
MID-NORTH PRINTING	PD BUSINESS CARDS	\$83.50
MID-STATES BOLT & SCREW CO.	DPW SHOP/MOTOR POOL	\$49.39
MISS DIG	2025 MEMBERSHIP FEE	\$1,529.11
MISTER T'S GLASS	KEYS	\$126.53
MUNICIPAL UNDERWRITERS OF MI	MCCA CHARGE ADDING VEHICLE	\$89.00
NATIONAL INDUSTRIAL MAINTENANCE	WATER SERVICE MATERIALS INVESTIGATION	\$101,130.00
NEW CENTURY SIGNS	OVERNIGHT PARKING SIGNS	\$560.00
NORTH CENTRAL EXCAVATING	24-960 E. FELSHAW	\$19,751.46
NYE UNIFORM CO	PD UNIFORMS	\$463.78
OPERATIONS SERVICES INC	WATER DEPT SYSTEM OVERSIGHT/CONSULT	\$340.00
OTSEGO COUNTY	CITY HALL INTERNET	\$75.00
OTSEGO COUNTY FIRE AUTHORITY	SERVICES	\$9,213.58
OTSEGO COUNTY SHERIFF DEPT	DOWNTOWN SALT/TRASH PICK UP (DICKERSON)	\$120.00
P.K. CONTRACTING INC.	LOCAL/MAJOR STREETS PAVEMENT MARKING	\$29,231.48
PAK MAIL CENTER	WATER DEPT RETURN	\$18.42
POMP'S TIRE SERVICE, INC.	MOTOR POOL #5115	\$179.80
POWERPLAN	MOTOR POOL - DOZER	\$1,527.24

PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	\$4,688.25
PURCHASE POWER	CITY HALL POSTAGE	\$987.42
PURITY CYLINDER GASES INC	DPW SHOP SUPPLIES	\$2,784.51
ROYAL TRUCK & TRAILER	MOTOR POOL #2305	\$5.34
SCIENTIFIC	MOTOR POOL #2388	\$42.42
SCIENTIFIC	DPW SHOP SUPPLIES	\$162.66
SPARTAN SEWER	ASPEN PARK POLYJOHN	\$375.00
SPECTRUM	WATER FILL STATION	\$119.98
SPECTRUM	CITY HALL	\$134.30
SPECTRUM	WWTP	\$159.98
SPECTRUM	DPW	\$204.24
STERICYCLE, INC	CITY HALL SHREDDING SERVICES	\$119.46
SUMMIT FIRE PROTECTION	FIRE EXTINGUISHER INSPECTION	\$174.07
SWAN ELECTRIC	MEIJER LIFT STATION - GENERATOR	\$245.82
TELNET WORLDWIDE	CITY HALL PHONES	\$200.63
THE SAFETY COMPANY	MOTOR POOL #3306	\$575.02
TOWNCLOUD	ANNUAL SUBSCRIPTION	\$2,109.00
TRUCK & TRAILER SPECIALTIES OF	MOTOR POOL	\$1,907.86
UNIFIRST CORPORATION	DPW/CITY HALL/UNIFORMS	\$1,589.24
UNIQUE PAVING MATERIALS	COLD PATCH	\$1,290.76
US BANK EQUIPMENT FINANCE	PD COPIER	\$453.08
USA BLUEBOOK	WWTP SUPPLIES	\$5,206.90
VERIZON	HYDRANT MONITORING	\$400.14
VERIZON	PD MONITORING	\$320.08
WASH-N-GO MANAGEMENT INC	PD VEHICLE MAINTENANCE	\$88.00
WATERS EQUIPMENT COMPANY	MOTOR POOL #1546 BUMPER STOP KIT	\$122.70
WILBER AUTOMOTIVE SUPPLY INC.	MOTOR POOL/DPW/PD	\$8,775.74
WILK WIRING	PROGRAM RADIOS DPW DIRECT	\$171.00
WOLVERINE POWER SYSTEMS	MAINTENANCE - MEIJER UNIT	\$230.00
WOLVERINE POWER SYSTEMS	PUMP STATION #4	\$630.00
WOLVERINE POWER SYSTEMS	PUMP STATION #6	\$630.00
ZAREMBA EQUIPMENT INC	CUB CADET MOWER	\$16,981.50

Ayes: Unanimous. Motion Carried.

No other business was presented, and the meeting was adjourned at 7:33 p.m.

Jennifer Molski, City Clerk

Todd Sharrard, Mayor