

**City of Gaylord**

305 E. Main Street ♦ Gaylord ♦ Michigan ♦ 49735  
Telephone: 989-732-4060 ♦ [www.cityofgaylord.com](http://www.cityofgaylord.com)



1. Daily Cleaning –Freel and Doumas Park Restrooms (City).
  - a. The restrooms are to be maintained as follows:
    - i. Freel Park Restrooms, located at 323 Huron Street  
Restrooms to be checked once per day each day of the week.  
Restrooms to be cleaned a minimum of once per day.
    - ii. Doumas Park Restrooms, located at 412 E. Fourth Street  
Restrooms to be checked once per day each day of the week.  
Restrooms to be cleaned a minimum of once per day.
  - b. Daily restroom maintenance will begin starting May 1, 2025 and will continue through the end of the day on October 31, 2025.
2. Initial Cleaning – Freel and Doumas Park Restrooms.
  - a. Restroom is to be thoroughly cleaned the week of May 1, 2025. You will be advised by the DPW Superintendent when the restroom will be opened for this initial cleaning.
3. Monthly Cleaning –Freel and Doumas Park Restrooms (City).

*Monthly cleaning requires restrooms to be thoroughly cleaned. At a minimum, “thorough cleaning” means wiping down all bathroom surfaces and then spraying them with a disinfectant.*

  - a. During the last week of the months of May, June, July, August, and September the restrooms are to be thoroughly cleaned.
  - b. No more than 24 hours after each monthly cleaning, you are to advise the DPW Superintendent that this thorough cleaning has taken place.
4. Final Cleaning – Freel and Doumas Park Restrooms.
  - a. Restroom is to be thoroughly cleaned following the closing on October 31, 2025 but not later than Saturday November 1. Please advise the DPW Superintendent once this thorough cleaning has taken place.
5. Compensation – Freel and Doumas Park Restrooms.
  - a. Your compensation will be a flat fee for work performed throughout the week (Sunday through Saturday).
  - b. You will be paid biweekly for work performed.

Cleaning supplies are supplied by the City.

Bids should include a flat weekly rate. We will accept bids through Wednesday, March 5<sup>th</sup> at 2:00pm at which time we will open all bids. Bids can be dropped off or mailed to City Hall at 305 E. Main Street, Gaylord, MI 49735, Attention: City Clerk.

The City reserves the right to accept or reject any or all bids. The City of Gaylord complies with all Equal Opportunity requirements. All qualified offerors will receive consideration without regard to race, creed, color, national origin, sex, marital status, religion, ancestry, mental or physical handicap or age.