

March 10, 2025

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Wilson at 7:00PM on Monday, March 10, 2025. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Awrey, Ouellette, Jaques, Wilson and Ryan

Motion by Ouellette, supported by Awrey to dispense with the reading of the minutes from the February 24, 2025 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

Motion by Wilson, supported by Jaques to excuse Councilmember Witt from tonight's meeting.

Ayes: Unanimous. Motion Carried.

Public Comment:

L. Correll spoke regarding assessments.

New Business:

Motion by Wilson, supported by Ouellette to approve the Alpenfest Street Closure and Pavilion Usage Request. The request is to extend the closure of M32 to Elm St. and extend the liquor license under the pavilion to the food alley.

Ayes: Sharrard, Ouellette, Jaques, Ryan and Wilson

Abstained: Awrey

Absent: Witt

Motion Carried.

Motion by Jaques supported by Wilson to approve the Marihuana License Renewal for LJA Holdings II, LLC at 121 S. Wisconsin.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Wilson to approve the Procedure for Vacating Streets and Alleys (First Reading).

Ayes: Unanimous. Motion Carried.

Motion by Awrey, supported by Wilson to postpone the Aspen Tennis Court Usage Request to the next meeting.

Ayes: Unanimous. Motion Carried.

Motion by Wilson, supported by Jaquest to approve sending the draft of the City's Master Plan for Review.

Ayes: Unanimous. Motion Carried.

Motion by Wilson, supported by Awrey to approve the Purchase Agreement for the City's 18 acres with the following conditions/changes: (1) deadline September 30, 2025 (2) inspection period extended for 3 (three) 90-day periods and (3) half of the deposit non-refundable if the extensions are used.

Ayes: Unanimous. Motion Carried.

Motion by Wilson, supported by Jaques to approve the following resolution in support of TAP Project Implementation:

WHEREAS, The Transportation Alternatives Program (TAP) is a federally funded program administered in Michigan by the Michigan Department of Transportation; and

WHEREAS, The City of Gaylord has plans and specifications for a 1-75/M-32 Interchange Streetscape Project developed by C2AE and proposed in conjunction with MDOT's Modernization Design-bid-build of said roadway;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Gaylord hereby supports the 1-75/M-32 Interchange Streetscape Project and actions required for Transportation Alternative Program implementation; and

BE IT FURTHER RESOLVED, the City of Gaylord certifies that 20% matching funds has been committed to the construction of the 1-75/M-32 Interchange Streetscape Project; and

BE IT FURTHER RESOLVED, the City of Gaylord commits to being responsible for engineering, permits, administration, potential cost overruns, and any non-participating items; and

BE IT FURTHER RESOLVED, the City of Gaylord commits to owning, operating, and implementing a maintenance program over the design life of the facilities constructed with TAP funds for the 1-75/M-32 Streetscape Project; and

BE IT FURTHER RESOLVED, that City Manager Kimberly Awrey is authorized to act as the City's agent during project development and to sign a project agreement on the City's behalf upon receipt of funding award for the project.

Ayes: Unanimous. Motion Carried.

Motion by Wilson, supported by Jaques to approve the following expenditures in the amount of \$182,125.17:

VENDOR	DESCRIPTION	AMOUNT
24/7	INSPECT MAIN (ST. MARY'S SCHOOL)	\$585.00
AIRGAS USA, LLC	DPW SHOP SUPPLIES	\$7.34
AMAZON	CITY HALL /CITY DEPT SUPPLIES	\$618.24
AT&T	WWTP PHONES	\$47.80
AUTO WARES INC	DPW/MOTOR POOL SUPPLIES	\$49.35

AXON ENTERPRISES, INC.	TASER INSTRUCTOR	\$1,021.30
BADGER METER INC.	WATER DEPT HOSTING/CELLULAR SERVICE	\$426.01
BROADMOOR PRODUCTS INC.	MOOR FLOC - WWTP	\$8,480.85
C2AE	GAYLORD TMF-LSL GRANT AE WORK	\$10,000.00
C2AE	GAYLORD DSMI AND GIS	\$1,014.65
CHOICE PUBLICATION	PUBLISHING	\$57.60
CITY OF GAYLORD	CITY HALL	\$83.87
CITY OF GAYLORD	DPW	\$102.20
CITY OF GAYLORD	DDA RESTROOMS	\$42.85
COMPASS MINERALS AMERICA	SALT	\$21,622.15
CONSUMERS ENERGY	DPW	\$719.11
CONSUMERS ENERGY	DPW BARN	\$81.20
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	\$47.08
CONSUMERS ENERGY	CITY HALL	\$2,634.40
CONSUMERS ENERGY	N HAZEL WATER WELL	\$905.38
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$1,663.28
CONSUMERS ENERGY	WATER DEPT	\$32.86
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$31.61
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$29.23
CONSUMERS ENERGY	PAVILION	\$28.28
CONSUMERS ENERGY	PAVILION	\$317.37
CONSUMERS ENERGY	PAVILION	\$28.28
CONSUMERS ENERGY	FREEL PARK	\$70.16
CONSUMERS ENERGY	ASPEN PARK	\$108.57
CONSUMERS ENERGY	HALE PARK	\$56.57
CONSUMERS ENERGY	DDA RESTROOMS	\$632.96
CONSUMERS ENERGY	201 COURT ST	\$427.80
CONSUMERS ENERGY	WWTP	\$13,948.78
CONSUMERS ENERGY	STREET LIGHTS	\$582.13
CONSUMERS ENERGY	EDELWEISS IRRIGATION	\$129.91
CONSUMERS ENERGY	STREET LIGHTS	\$232.90
CONSUMERS ENERGY	STREET LIGHTS	\$387.04
CONSUMERS ENERGY	STREET LIGHTS	\$232.90
CONSUMERS ENERGY	STREET LIGHTS	\$499.45
CONSUMERS ENERGY	STREET LIGHTS	\$86.44
CONSUMERS ENERGY	DOUMAS PARK	\$28.28
CONSUMERS ENERGY	DOUMAS PARK	\$72.22
CONSUMERS ENERGY	STREET LIGHTS	\$708.03
CONSUMERS ENERGY	LED LIGHTS	\$3,263.09
CONSUMERS ENERGY	N OHIO WATER WELL	\$1,152.60
CONSUMERS ENERGY	DICKERSON LIFT STATION	\$399.09
CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	\$47.51
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	\$511.85
CONSUMERS ENERGY	WISCONSIN WATER TOWER	\$148.05
CONSUMERS ENERGY	DICKERSON WATER WELL	\$2,244.90
CONSUMERS ENERGY	COMMERCE LIFT STATION	\$210.73

CONSUMERS ENERGY	S OTSEGO LIGHTS	\$221.27
DANIEL GOERTZ	FUEL REIMBURSEMENT FOR TRAINING	\$45.00
DELAGE LANDEN	CITY HALL COPIER	\$613.30
DOHERTY HOTEL & CONFERENCE CENTER	S. KEISTER (ROOM FOR CONFERENCE)	\$112.20
DTE	PAVILION	\$53.07
DTE	DPW	\$2,124.69
DTE	DPW POLE BARN	\$168.59
DTE	CENTER WELL HOUSE	\$90.42
DTE	WWTP	\$1,648.20
DTE	WATER WELL	\$198.12
DTE	CITY HALL	\$1,364.64
DTE	MCVANNEL LIFT STATION	\$54.80
DTE	MEIJER LIFT STATION	\$53.06
DTE	DICKERSON LIFT STATION	\$60.88
EFFECTIVE FITNESS COMBATIVES, LLC	PD EFC LEVEL 1 INSTRUCTOR CERT	\$4,996.00
EJ USA INC	WATER DEPT SUPPLIES	\$715.77
ELMIRA OCCUPATIONAL HEALTH	DOT PHYSICALS	\$200.00
FEDERAL FLUID POWER	MOTOR POOL #5114	\$228.47
FIRST ADVANTAGE OCCUPATIONAL	DPW	\$45.14
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$1,175.59
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$2,411.12
FIRST NET AT&T	PD PHONES	\$1,254.26
FORD MOTOR CREDIT COMPANY LLC	PD VEHICLE LEASE 6003007	\$613.32
FRONTIER	LIFT STATION PHONES	\$846.84
GFL ENVIRONMENTAL	DPW COMPACTOR	\$310.36
GILL-ROY'S COMPLETE HARDWARE	DDA/CITY HALL/WWTP/WATER	\$259.51
GREAT LAKES ENERGY	M32 W LIFT STATION	\$629.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	\$462.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	\$441.00
GREAT LAKES ENERGY	STREET LIGHTS	\$13.41
GREAT LAKES ENERGY	STREET LIGHTS	\$716.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	\$144.30
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	\$181.70
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	\$341.55
GREAT LAKES ENERGY	MEIJER LIFT STATION	\$337.96
HACH COMPANY	WWTP SUPPLIES - PIPE TIPS	\$158.28
HALL VETERINARY CLINIC	ZERO - EXAM	\$75.82
TRAVIS HEWITT	MILEAGE REIMBURSEMENT FOR CONFERENCE	\$154.70
TRAVIS HEWITT	CITY HALL CLEANING	\$1,100.00
HUTSON, INC	MOTOR POOL #4499	\$905.17
INTEGRATED CONTROLS INC.	MONTHLY SCADA	\$156.00
J&H FAMILY STORES	PD FUEL/MOTOR POOL FUEL	\$13,414.06
JP HEATING OF NORTHERN MICHIGAN	WWTP	\$155.00
JERRY'S TOOL & DIE	SHEER PINS FOR UNIMOG	\$567.00
KIESLER POLICE SUPPLY	PD FIREARMS	\$967.92

KIM AWREY	VEHICLE REIMBURSEMENT	\$500.00
KIRKPATRICK DUBOIS & SLOUGH PLC	CITY ATTORNEY FEES	\$3,510.00
L.S. ENGINEERING, INC.	N. CENTER SMALL URBAN DESIGN	\$4,590.00
L.S. ENGINEERING, INC.	SITE PLAN REVIEWS	\$1,360.00
LAWSON PRODUCTS, INC.	DPW SHOP SUPPLIES	\$340.62
LEAF	DPW COPIER	\$188.81
LITTLE GUYS TRASH CO.	CITY HALL SANITATION	\$150.00
LOWE'S	SHOP/WATER DEPT SUPPLIES	\$527.03
MACQUEEN	MOTOR POOL #2381	\$253.53
MICHIGAN MUNICIPAL EXECUTIVES	E. PETERS MME MEMBERSHIP	\$425.00
MICHIGAN RURAL WATER ASSOC.	S. KEISTER (MEMBERSHIP REGISTRATION)	\$380.00
STATE OF MICHIGAN	MIDEAL #108 MEMBERSHIP	\$180.00
MID-STATES BOLT & SCREW CO.	MOTOR POOL #2377 #2371	\$200.11
MMTA	2025 ADVANCED INSTITUTE	\$379.00
NORTHERN ENERGY INC	DPW SHOP - HDMO DELO/AF DELO/GRS	\$2,203.60
NYE UNIFORM CO	PD UNIFORMS	\$421.44
OTSEGO COUNTY	CITY HALL INTERNET	\$75.00
OPERATIONS SERVICES INC	WATER DEPT SYSTEM OVERSIGHT/CONSULT	\$680.00
OTSEGO CO TOWNSHIP ASSOCIATION	DUES/CEMETERY FLAGS	\$825.00
OTSEGO COUNTY FIRE AUTHORITY	SERVICES	\$10,640.30
PAK MAIL CENTER	PUMP RETURN FOR REPAIR (ELHORN)	\$27.75
PETOSKEY MACHINING & HYDRAULIC	MOTOR POOL #5114	\$330.00
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	\$14,524.11
PURCHASE POWER	CITY HALL POSTAGE	\$971.93
PURITY CYLINDER GASES INC	DPW SHOP SUPPLIES	\$167.22
SCIENTIFIC	DPW SHOP/MOTOR POOL	\$126.92
SERRA FORD GAYLORD	PD VEHICLE #03	\$710.16
STERICYCLE, INC	CITY HALL SHREDDING SERVICES	\$119.91
SNETHKAMP	PD VEHICLE #01	\$1,432.00
SHRM	PROFESSIONAL MEMBERSHIP (E. PETERS)	\$299.00
SPARTAN SEWER	ASPEN PARK POLYJOHN - FEBRUARY	\$375.00
SPECTRUM	WATER FILL STATION	\$119.98
SPECTRUM	CITY HALL	\$134.10
SPECTRUM	WWTP	\$159.98
SPECTRUM	DPW	\$204.06
STATE OF MICHIGAN	INTRO TO NARCOTICS COURSE - PD/GOERTZ	\$650.00
STATE OF MICHIGAN	BASIC INVESTIGATOR SCHOOL (T. JOHNSON)	\$200.00
STATE OF MICHIGAN	BASIC INVESTIGATOR SCHOOL (B. HUFF)	\$200.00
SUMMIT FIRE PROTECTION	ANNUAL ALARM INSPECTION	\$585.00
SUMMIT FIRE PROTECTION	ANNUAL FIRE EXTINGUISHER INSPECTION	\$197.30
SUMMIT FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	\$805.00
TELNET WORLDWIDE	WWTP PHONES	\$205.37
TERRI THOMASMA	MILEAGE REIMBURSEMENT FOR CONFERENCE	\$361.90
THE SAFETY COMPANY, LLC DBA MTECH	MOTOR POOL #3303	\$180.45
UNIFIRST CORPORATION	DPW/UNIFORMS/CITY HALL	\$1,609.52
UNIQUE PAVING MATERIALS	COLD PATCH	\$1,316.38

US BANK EQUIPMENT FINANCE	PD COPIER	\$453.08
USA BLUEBOOK	WWTP SUPPLIES	\$1,165.83
VERIZON	HYDRANT/PD MONITORING	\$360.13
WASH-N-GO MANAGEMENT INC	PD VEHICLE MAINTENANCE	\$80.00
WILBER AUTOMOTIVE SUPPLY INC.	DPW/MOTOR POOL	\$935.33
WOLVERINE POWER SYSTEMS	PUMP STATION #6	\$667.17
WOLVERINE POWER SYSTEMS	PUMP STATION #4	\$791.41
WOLVERINE POWER SYSTEMS	WWTP SWITCH	\$6,185.00

Ayes: Unanimous. Motion Carried.

No other business was presented, and the meeting was adjourned at 7:31 p.m.

Jennifer Molski, City Clerk

Todd Sharrard, Mayor