

Job Posting: Fire Chief - Otsego County Fire Authority

The Otsego County Fire Authority is seeking a highly motivated and experienced Fire Chief to lead our dedicated team of firefighters and paramedics. This is an excellent opportunity to make a significant impact on the safety and well-being of our community.

About the Otsego County Fire Authority:

The Otsego County Fire Authority serves the City of Gaylord and five surrounding townships: Bagley, Chester, Dover, Hayes, and Livingston. It is dedicated to ensuring the safety and well-being of these communities by providing prompt emergency response, fire prevention, suppression, and rescue services. The authority is committed to protecting lives and property through professional expertise and community engagement, including safety programs and educational initiatives.

Position Summary:

The Fire Chief is the leader of the Otsego County Fire Authority, responsible for the overall planning, direction, and management of all fire suppression, fire prevention, and related activities. The Fire Chief reports directly to the Fire Authority Superintendent and Board.

Responsibilities:

- * Provide visionary leadership and strategic direction for the Fire Authority.
- * Develop, implement, and administer policies, procedures, and regulations to ensure the efficient and effective operation of the Fire Authority.
- * Oversee the development and management of the Fire Authority's budget, ensuring fiscal responsibility.
- * Direct and supervise all Fire Authority personnel, including recruitment, training, evaluation, and disciplinary actions as necessary.
- * Ensure the readiness and maintenance of all fire apparatus, equipment, and facilities.
- * Develop and maintain effective working relationships with other emergency service agencies, local government officials, and community organizations.
- * Oversee fire prevention programs, public education initiatives, and code enforcement activities.
- * Ensure compliance with all applicable federal, state, and local laws and regulations.
- * Serve as the primary spokesperson for the Fire Authority on relevant matters.
- * Participate in regional and statewide emergency management planning efforts.
- * Foster a positive and professional work environment that promotes teamwork, safety, and continuous improvement.
- * Perform other duties as assigned by the Fire Authority Superintendent and Board.

Qualifications:

- * Significant progressive experience in fire service.
- * Demonstrated leadership and management skills, including the ability to motivate and direct personnel.
- * Thorough knowledge of modern fire suppression techniques, fire prevention principles, and relevant laws and regulations.
- * Strong budgetary and financial management skills.
- * Excellent communication, interpersonal, and public relations skills.
- * Proven ability to work effectively with diverse groups and build collaborative relationships.
- * Valid driver's license and a satisfactory driving record.
- * Firefighter I and II, Fire Officer I and II (completable within the first year for current OCFA employees).

Compensation:

- * Starting Salary: \$65,000 - \$75,000 annually, commensurate with experience and qualifications.
- * Retirement: Defined contribution plan with a 14% employer contribution.
- * Health Insurance: Comprehensive health insurance coverage, including optical and dental benefits.
- * Paid time off, holidays,

Application Process:

Interested candidates are invited to submit a cover letter and resume outlining their qualifications and experience. Applications will be accepted until May 1, 2025

Submit applications to:

Frank Claeys

Fire Authority Superintendent

Email: claeysf@cityofgaylord.org

Mail: 305 East Main St.

Gaylord, Michigan 49735

The Otsego County Fire Authority is an Equal Opportunity Employer and values diversity at all levels of its organization. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected veteran status.

