



**Downtown Development Authority  
Meeting Agenda  
Council Chambers**

*Tuesday, May 6, 2025 - 8:00AM*

Gaylord City Hall  
305 E. Main Street  
Gaylord, Michigan 49735

1. Attendance
2. Corrections, Deletions or Amendments to the Agenda
3. Approval of Minutes – March
4. Correspondence
5. Finance Committee, Financial Reports
6. Approval of Bills
  - a. DDA: \$1,393.37
  - b. DMA: \$1,353.15
7. Marketing Committee Report
8. Main Street Committee Report
9. Capital Planning Committee Report
10. Otsego County Administrator Report
11. Special Events/Pavilion Requests
  - a. Downtown Concert Series
  - b. Police Memorial Day
  - c. 2024 Event Review
12. Executive Director’s Report
13. City Manager’s Report
14. City of Gaylord Police Chief
15. DPW Superintendent
16. Agenda Items Public Comment
17. New Business
  - a. Bylaw Review and Revision
  - b. Main Street Organizational Framework, Committees Commissions and Chair
    - i. Organization Committee
    - ii. Promotion Committee
    - iii. Economic Vitality Committee
    - iv. Design Committee
  - c. DMA Advisory Board
  - d. City of Gaylord Master Plan
  - e. Gaylord Area Council for the Arts
  - f. Downtown Concert Series-Jordan Awrey
18. Unfinished Business
19. Public Comment by Citizens
20. Next Meeting Date: Tuesday, June 3, 2025 - 8:00am
21. Adjournment

*DDA Board Members:*

*Chair Eileen Tussey, Vice Chair Angielena Muellenberg, Treasurer Lori Lancaster, Secretary Cal McNamara, Mayor Todd Sharrard  
Directors: Matt Barresi, Casey Buckleitner, Tanner Catt, Linda Durant, Ryan Kennedy, Gary Kosch, Cal McNamara, Cole Muzyl,  
and David Wahl*