

May 12, 2025

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Ouellette at 7:00PM on Monday, May 12, 2025. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Ouellette, Awrey, Jaques, Witt, Wilson and Ryan

Motion by Witt, supported by Wilson to dispense with the reading of the minutes from the April 28, 2025 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

Public Comment:

J. Anderson spoke regarding his lot on Fifth Street.

New Business:

Motion by Jaques, supported by Awrey to approve the Sign Permit Application/Art Structure presented by GACA. The ribbon cutting for the structure is slated for Friday, June 6<sup>th</sup> at 3:30 at Claude Shannon Park.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Ouellette to approve the Resolution for Charitable Gaming License for GACA.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to approve the Outdoor Café Permit for Snowbelt with the following condition: 1. Submit a sketch/drawing.  
Councilman Awrey abstained from the vote.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Ouellette to approve the Snowbelt Liquor License Request.  
Councilman Awrey abstained from the vote.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Jaques to approve the Outdoor Café Permit for The Iron Pig Smokehouse.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Awrey to approve The Iron Pig Smokehouse Liquor License Request.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Witt to approve the following Guideline Resolution for Poverty Exemption:

**WHEREAS**, the adoption of guidelines for poverty exemptions is required of the City Council; and

**WHEREAS**, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 390 of 1994, the City of Gaylord, Otsego County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File Michigan Department of Treasury Forms: 5737 Application for MCL 211.7u Poverty Exemption, Form 4988 Poverty Exemption Affidavit and Form 5739 Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty with the assessor or Board of Review.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the 2025 federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Size of Family Unit Poverty Guidelines

1 \$15,060

2 \$20,440

3 \$25,820

4 \$31,200

5 \$36,580

6 \$41,960

7 \$47,340

8 \$52,720

For each additional person \$5,380

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to approve the Proclamation to Observe Police Week and Peace Officers Memorial Day.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Jaques to approve the Proclamation to Observe National Public Works Week.

Ayes: Unanimous. Motion Carried.

Motion by Ouellette supported by Wilson to approve the following expenditures in the amount of \$548,301.98:

ADVANCE ELECTRIC INC.	ICE STORM/STREET LIGHTS/WATER DEPT	\$1,130.96
AIRGAS USA LLC	DPW SUPPLIES	\$38.91
AMAZON	CITY HALL /CITY DEPT SUPPLIES	\$3,503.57
APPLIED CONCEPTS INC	MOTOR POOL PARTS	\$365.75
AT&T	WWTP PHONES	\$60.66
AUTO WARES INC	MOTOR POOL/DPW SUPPLIES	\$226.10
BADGER METER INC.	WATER DEPT HOSTING/CELLULAR SERVICE	\$451.55
BRILEY TOWNSHIP	CHEMICAL FEED PUMP	\$2,000.00
BROADMOOR PRODUCTS INC.	MOOR FLOC 2006	\$5,932.00
C2AE	GAYLORD TMF-LSL GRANT AE WORK	\$10,000.00
C2AE	ASPEN PARK EXPANSION & RENOVATION	\$1,161.39
C2AE	GAYLORD DSMI AND GIS	\$3,535.75
CARROT-TOP INDUSTRIES INC.	CITY HALL/DDA FLAGS	\$416.45
CITY OF GAYLORD	CITY HALL	\$76.06
CITY OF GAYLORD	DPW	\$93.57

CITY OF GAYLORD	DDA RESTROOMS	\$42.92
COLE NAGY	MILEAGE REIMBURSEMENT	\$273.00
CONSUMERS ENERGY	DPW	\$499.84
CONSUMERS ENERGY	DPW BARN	\$96.81
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	\$43.58
CONSUMERS ENERGY	CITY HALL	\$2,226.86
CONSUMERS ENERGY	N HAZEL WATER WELL	\$784.19
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$1,175.94
CONSUMERS ENERGY	WATER DEPT	\$31.25
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$31.56
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$29.81
CONSUMERS ENERGY	PAVILION	\$22.00
CONSUMERS ENERGY	PAVILION	\$507.95
CONSUMERS ENERGY	PAVILION	\$28.69
CONSUMERS ENERGY	FREEL PARK	\$43.55
CONSUMERS ENERGY	ASPEN PARK	\$96.79
CONSUMERS ENERGY	HALE PARK	\$46.72
CONSUMERS ENERGY	DDA RESTROOMS	\$319.18
CONSUMERS ENERGY	123 S COURT	\$236.32
CONSUMERS ENERGY	WWTP	\$12,856.00
CONSUMERS ENERGY	STREET LIGHTS	\$68.21
CONSUMERS ENERGY	EDELWEISS IRRIGATION	\$101.93
CONSUMERS ENERGY	STREET LIGHTS	\$157.64
CONSUMERS ENERGY	STREET LIGHTS	\$242.85
CONSUMERS ENERGY	STREET LIGHTS	\$299.10
CONSUMERS ENERGY	STREET LIGHTS	\$398.80
CONSUMERS ENERGY	DOUMAS PARK	\$28.69
CONSUMERS ENERGY	DOUMAS PARK	\$52.67
CONSUMERS ENERGY	STREET LIGHTS	\$625.85
CONSUMERS ENERGY	LED LIGHTS	\$2,986.32
CONSUMERS ENERGY	N OHIO WATER WELL	\$1,117.62
CONSUMERS ENERGY	DICKERSON LIFT STATION	\$262.14
CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	\$44.35
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	\$376.99
CONSUMERS ENERGY	WISCONSIN WATER TOWER	\$108.32
CONSUMERS ENERGY	DICKERSON WATER WELL	\$1,998.80
CONSUMERS ENERGY	COMMERCE LIFT STATION	\$185.65
CONSUMERS ENERGY	S OTSEGO LIGHTS	\$28.69
CROSSROADS INDUSTRIES INC	CITY CHRONICLE MAILING	\$590.31
DELAGE LANDEN	CITY HALL COPIER	\$698.57
DORNBOS SIGN & SAFETY INC.	LOCAL STREETS - TRAFFIC SIGNS	\$166.95
DTE	PAVILION	\$53.06
DTE	DPW	\$1,427.77
DTE	DPW POLE BARN	\$134.74
DTE	CENTER WELL HOUSE	\$78.26
DTE	WWTP	\$1,408.02

DTE	WATER WELL	\$130.41
DTE	CITY HALL	\$819.54
DTE	MCVANNEL LIFT STATION	\$56.54
DTE	MEIJER LIFT STATION	\$53.06
DTE	DICKERSON LIFT STATION	\$60.01
E.F. WILKINSON & SONS, INC.	ELKVIEW EXPANSION OF ASPEN PARK	\$237,015.45
ELMIRA OCC HEALTH & MEDICINE	NEW EMPLOYEE TESTING	\$164.00
STATE OF MI - EGLE	WATER SAMPLES (GAYLORD)	\$1,160.00
FIRST ADVANTAGE OCC. HEALTH	NEW EMPLOYEE DRUG TEST	\$66.52
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$904.58
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$942.26
FIRST NET AT&T	PD PHONES	\$1,050.59
FORD MOTOR CREDIT COMPANY	PD VEHICLE LEASE (6003007)	\$613.32
FRONTIER	LIFT STATION PHONES	\$1,105.44
GAYLORD COLLISION	2025 CHEVY SILVERADO REPAIR	\$5,966.72
GILL-ROY'S	CITY DEPARTMENT SUPPLIES	\$609.30
GREAT LAKES ENERGY	M32 W LIFT STATION	\$493.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	\$308.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	\$240.00
GREAT LAKES ENERGY	STREET LIGHTS	\$13.41
GREAT LAKES ENERGY	STREET LIGHTS	\$716.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	\$117.66
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	\$181.70
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	\$145.08
GREAT LAKES ENERGY	MEIJER LIFT STATION	\$297.29
GREAT LAKES PIPE & SUPPLY	WWTP - SC	\$16.62
TRAVIS HEWITT	CITY HALL CLEANING	\$1,100.00
HOME DEPOT CREDIT SERVICES	SHOP/ICE STORM SUPPLIES/MOTOR POOL	\$400.80
HUNGERFORD NICHOLS	PROFESSIONAL SERVICES PROVIDED	\$430.00
HUTSON, INC	DPW SHOP SUPPLIES/MOTOR POOL	\$206.26
INTEGRATED CONTROLS INC.	MONTHLY SCADA - APRIL	\$156.00
J&H FAMILY STORES	PD/DPW FUEL	\$7,749.14
JIM WERNIG INC.	PD VEHICLE #06	\$180.25
JOHNSON OIL COMPANY	FUEL OIL	\$4,828.27
JOHNSTONS LANDSCAPING LLC	PARKS/DDA/CITY HALL LANDSCAPING/MULCH	\$10,763.00
JP HEATING OF NORTHERN MI	GENERATOR GAS PIPING	\$986.00
KIMBALL MIDWEST	DPW SUPPLIES	\$580.64
KIRKPATRICK DUBOIS & SLOUGH	CITY ATTORNEY FEES	\$2,722.50
L.S. ENGINEERING, INC.	N. CENTER SMALL URBAN DESIGN	\$4,050.00
L.S. ENGINEERING, INC.	SITE PLAN REVIEWS	\$1,317.50
L.S. ENGINEERING, INC.	METRO PERMITS	\$1,742.50
LISTVAN INC	BACKFLOW TESTING - CITY HALL	\$495.00
LITTLE GUYS TRASH CO.	CITY HALL SANITATION/319 N. WISCONSIN	\$206.00
LOWE'S	DPW/PARKS	\$134.23
MEYER ACE HARDWARE	CURBSIDE RECYCLING	\$99.95

MITTEN TIMBER SERVICES	STORM CLEANUP - HALE, FREEL & DUMAS PARKS	\$41,030.00
NORTHERN ENERGY INC	DPW SUPPLIES - GRS STARPLEX	\$157.80
NYE UNIFORM CO	PD UNIFORMS	\$150.51
OCFA	COUNTY SETTLEMENT REIMBURSEMENT	\$27,554.19
OPERATIONS SERVICES	WATER SYSTEM OVERSIGHT/CONSULT	\$340.00
OTSEGO COUNTY	CITY HALL INTERNET	\$75.00
OTSEGO COUNTY SHERIFF DEPT	WORK CAMP BILLING	\$960.00
OTSEGO EXCAVATING	ICE STORM HAULING/EXCAVATING SERVICES	\$55,930.00
PAK MAIL CENTER	CITY HALL MAILING	\$17.20
PEERLESS MIDWEST INC	CLEAN/TREATMENT WELL #3	\$26,800.00
POWERPLAN	MOTOR POOL	\$280.55
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	\$3,194.02
PRO IMAGE	DPW DECALS	\$130.80
PURCHASE POWER	CITY HALL POSTAGE	\$1,976.69
SCIENTIFIC	DPW SUPPLIES	\$17.60
STERICYCLE, INC	CITY HALL SHREDDING SERVICES	\$236.06
SLC METER LLC	NOTTINGHAM TRAILER PARK METERS	\$6,240.90
SPARTAN SEWER	ASPEN PARK POLYJOHN - APRIL	\$375.00
SPECTRUM	WATER FILL STATION	\$119.99
SPECTRUM	CITY HALL	\$136.47
SPECTRUM	WWTP	\$159.99
SPECTRUM	DPW	\$218.03
STANDARD ELECTRIC COMPANY	CITY DEPARTMENT SUPPLIES	\$45.52
STATE OF MICHIGAN	REGISTRATION FEE FOR REID COURSE	\$440.00
SWAN ELECTRIC COMPANY	WWTP - LED PUMP	\$233.60
TARGET SPECIALTY PRODUCTS	PARKS/CEMETERY	\$100.28
TED FESTERLING LLC	MOTOR POOL #3281 #3280	\$1,708.60
TELNET WORLDWIDE	CITY HALL PHONES	\$409.45
UNIFIRST CORPORATION	DPW/UNIFORMS/CITY HALL	\$1,252.90
UNIFIRST FIRST AID + SAFETY	DPW SUPPLIES	\$73.02
UNIQUE PAVING MATERIALS	COLD PATCH	\$5,103.26
UNITED SHIELD INTERNATIONAL	PD SHIELDS	\$11,000.00
US BANK EQUIPMENT FINANCE	PD COPIER	\$553.51
USA BLUEBOOK	WWTP SUPPLIES	\$1,314.71
VERIZON	HYDRANT MONITORING	\$200.11
VERMEER OF MICHIGAN LLC	ICE STORM RENTAL OF CHIPPER	\$4,800.00
WASH N GO MANAGEMENT	PD VEHICLE MAINTENANCE	\$168.00
WILBUR AUTOMOTIVE	MOTOR POOL/WWTP/PD/DPW	\$1,375.70

No other business was presented, and the meeting was adjourned at 7:38 p.m.

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Jennifer Molski, City Clerk

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Todd Sharrard, Mayor