

May 27, 2025

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Wilson at 7:00PM on Monday, May 27, 2025. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Ouellette, Awrey, Jaques, Witt, Wilson and Ryan

Motion by Witt, supported by Wilson to dispense with the reading of the minutes from the May 12, 2025 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

A Public Hearing regarding the Lead Service Line Replacement Project opened at 7:01PM. Erik Cronk from C2AE gave a brief overview of the scope of the project. The hearing closed at 7:25PM.

Public Comment: No public comment was offered.

New Business:

Motion by Ouellette, supported by Jaques to approve the following Resolution Adopting a Final Project Planning Document for Water System Improvements and Designating an Authorized Project Representative:

WHEREAS, the City of Gaylord recognizes the need to make improvements to its existing water treatment and distribution system; and

WHEREAS, the City of Gaylord authorized C2AE to prepare a Project Planning Document, which recommends the replacement of lead impacted water service lines as required by the State of Michigan; and

WHEREAS, said Project Planning Document was presented at a Public Hearing held on Tuesday, May 27, 2025 at 7:00pm and all public comments have been considered and addressed.

NOW THEREFORE BE IT RESOLVED, that the City of Gaylord formally adopts said Project Planning Document and agrees to implement the selected alternative #2 replacement of lead impacted service lines.

BE IT FURTHER RESOLVED, that the City Manager, a position currently held by Kim Awrey, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document as the first step in applying to the State of Michigan for a Drinking Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

Ayes: Unanimous. Motion Carried.

Motion by Wilson, supported by Witt to approve the following Resolution to Hold a Public Hearing for Police and Fire Services 2025-2026:

The Gaylord City Council, does hereby resolve that it is its intention regarding the special assessment district heretofore created for the purpose of defraying some or all the cost of the operation of the City Police and Fire Departments, that the special assessment for the fiscal year 2025.26 shall be in the amount of 4.00 mills of the taxable value of each parcel subject to the special assessment.

It is further resolved that the City Manager shall prepare a special assessment roll.

It is further resolved that the City Council shall hold a hearing at the next regular City Council Meeting at 7:00 p.m. on Monday June 9, 2025, on the costs and expenses of police and fire protection and on the aforesaid proposed amount of the specials assessment and on the special assessment roll and the Clerk is directed to give notice of said public hearing as required by MCL 41.801.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Jaques to set the Public Hearing for Budget and Millage Levies on June 9, 2025.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Wilson to approve the DDA Bylaws/Rules Governing the Downtown Development Authority striking Section 2: Advisory Boards under Article VI. Committees and Advisory Boards.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Awrey to approve the Resolution for Charitable Gaming License for the Otsego County Food Pantry.

Ayes: Unanimous. Motion Carried.

No other business was presented, and the meeting was adjourned at 7:33 p.m.

Jennifer Molski, City Clerk

Todd Sharrard, Mayor