

July 14, 2025

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Awrey at 7:00PM on Monday, July 14, 2025. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Awrey, Ouellette, Jaques, Witt and Ryan

Motion by Witt, supported by Ouellette to dispense with the reading of the minutes from the June 23, 2025 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

Motion by Awrey, supported by Witt to excuse Councilmember Wilson from tonight's meeting.

Ayes: Unanimous. Motion Carried.

A public hearing regarding Alpen Bluffs Outdoor Resort LLC Use Variance Request opened at 7:01PM. No public comment was offered; the hearing closed at 7:16PM.

Public Comment: None

New Business:

Motion by Witt supported by Jaques to approve the Application for Use Variance for Alpen Bluffs Outdoor Resort LLC.

Ayes: Unanimous. Motion Carried.

Motion by Ouellette, supported by Witt to approve the following Resolution of Adoption of the Master Plan for the City of Gaylord:

WHEREAS: The City of Gaylord, Otsego County, Michigan established a Planning Commission under State of Michigan Public Act 33 of 2008, as amended, and;

WHEREAS: The City of Gaylord Planning Commission is required by Section 31 of P.A. 33 of 2008, as amended, to make and approve a Master Plan as a guide for the development within the City, and;

WHEREAS: The City retained the services of Northeast Michigan Council of Governments (NEMCOG) as its consultant to assist the Planning Commission in preparing this plan, and;

WHEREAS: The City of Gaylord Planning Commission, in accordance with Section 39(2) of the Act, notified all required entities of the intent to develop a plan and, in accordance with Section 41(2) of the Act, distributed the final draft to adjacent communities, the Otsego County Planning Commission, and transit agencies for review and comment, and;

WHEREAS: The plan was presented to the public at a hearing held on July 2 2025 before the Planning Commission, with notice of the hearing being published in the Weekly Choice on June 19, 2025, in accordance with Section 43(1) of the Act;

WHEREAS: The City of Gaylord Planning Commission has reviewed the proposed plan, considered public comment, and adopted the proposed plan by resolution on July 14, 2025, and;

WHEREAS: The Gaylord City Council has, by resolution asserted the right to approve or reject the plan;

NOW THEREFORE BE IT RESOLVED THAT, the content of this document, together with all maps attached to and contained herein are hereby adopted by the Gaylord City Council as the City of Gaylord Master Plan on this 14th day of July 2025.

Ayes: Unanimous. Motion Carried.

Motion by Awrey, supported by Jaques to approve the following Resolution Supporting the Designation of the Elk as Otsego County's Official Wildlife Mascot:

Whereas the County of Otsego boasts an abundance of diverse and quality wildlife species on its lands;

Whereas one of the most recognized and unique species located in Otsego County, and one of the most sought after for wildlife viewing in Michigan, is the majestic Rocky Mountain Elk;

Whereas elk were once abundant in the State of Michigan until they went extinct in the 1880s;

Whereas seven Rocky Mountain Elk were carefully relocated and reintroduced to Wolverine in Northern Michigan in 1918;

Whereas careful and thoughtful management of the Pigeon River State Forest, now estimated to be over 114,000 acres, which includes Otsego, Cheboygan and Montmorency Counties, has provided prime habitat for Michigan's elk herd to thrive;

Whereas the Pigeon River Country State Forest is managed unlike any other forest unit in Michigan, where it is preserved as a wild area and specifically managed for elk habitat, it is often referred to as "The Big Wild";

Whereas both the Pigeon River Country State Forest and the elk herd have grown substantially over the past 100 years, with an elk herd estimated to have reached over 1,500 animals in the early 1960s and currently having a population of around 1,200 animals;

Whereas the elk herd in Michigan is now considered one of the largest free-ranging elk herds east of the Mississippi River;

Whereas the Michigan Wildlife Council and the Michigan United Conservation Corp declared the reintroduction of elk in Michigan one of the top ten wildlife success stories in Michigan;

Whereas The Michigan Department of Natural Resources celebrated the 100th anniversary of the reintroduction of elk in Michigan in 2018;

And, *whereas* the Michigan Secretary of State has created a Michigan License Plate selection with an elk on the license plate;

Therefore, *Be It Resolved*, that the Gaylord Area Convention and Tourism Bureau declares the Elk to be the official wildlife mascot for Otsego County, and be it further *resolved* that the Bureau encourages all Townships in Otsego County, the Otsego County Board of Commissioners, the City of Gaylord and the Otsego County Wildlife Legacy Society to adopt the same resolution.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Witt to approve the Request for new DDA Class C & SDM Liquor License (Ah-Loy Bamboo).

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Ouellette to approve the Marihuana License Renewal for Cloud at 710 Edelweiss Village Parkway.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Jaques to approve the Marihuana License Renewal for Lume at 499 Dickerson Road.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Jaques to approve the Request to Close State Highway for the Old 27 Motor Tour on Saturday, August 23, 2025. Main Street (M32) will be closed between North Otsego and South Center Street (Old 27) in both directions from 9:00am to 2:00pm.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Awrey to approve the following expenditures in the amount of \$844,704.11:

VENDOR	DESCRIPTION	AMOUNT
24/7	DRAIN & DOWNSPOUT (220 E SHELDON)	\$535.00
87-A DISTRICT COURT	MSP LEIN	\$607.50
ADVANCE ELECTRIC INC.	WWTP/PD	\$450.20
AIRGAS USA LLC	DPW SHOP SUPPLIES	\$487.99
AT&T	WWTP PHONES	\$88.17
BADGER METER INC.	WATER DEPT HOSTING/CELLULAR SERVICE	\$965.72
BEAR PACKAGING & SUPPLY INC.	LAWN & LEAF BAGS	\$9,968.00
BIOTECH AGRONOMICS, INC.	WWTP SERVICES	\$9,000.00
BROADMOOR PRODUCTS	WWTP MOOR FLOC	\$5,653.90
BS&A	CLOUD CONVERSION/UPGRADE/ MANAGEMENT	\$7,150.00

BSB COMMUNICATIONS INC	SOFTWARE ASSURANCE	\$1,984.13
C2AE	GAYLORD TMF-LSL GRANT AE WORK	\$6,915.00
C2AE	ASPEN PARK EXPANSION & RENOVATION	\$1,305.74
CENTURY LINK	PD MONITORING	\$0.07
CGS, INC	OSHA/FORKLIFT TRAINING	\$2,522.66
CHAR EM	CDL TEST - DPW	\$190.00
CITY OF GAYLORD	CITY HALL	\$80.90
CITY OF GAYLORD	DPW	\$62.13
CITY OF GAYLORD	DDA RESTROOMS	\$115.98
CITY OF GAYLORD	FAIRVIEW CEMETERY	\$599.62
CITY OF GAYLORD	CLAUDE SHANNON PARK	\$40.27
CITY OF GAYLORD	DOUMAS PARK	\$42.85
CITY OF GAYLORD	FREEL PARK	\$42.85
CITY OF GAYLORD	HALE PARK	\$58.54
CITY OF GAYLORD	INDUSTRIAL PARK SPRINKLER	\$59.33
CITY OF GAYLORD	INDUSTRIAL PARK ENTRANCE	\$58.52
CITY OF GAYLORD	GATEWAY TO GAYLORD	\$214.76
CITY OF GAYLORD	EDELWEISS VILLAGE	\$58.81
CITY OF GAYLORD	ELKVIEW PARK	\$27.78
CONSUMERS ENERGY	ELKVIEW PARK	\$189.35
CONSUMERS ENERGY	DPW	\$571.40
CONSUMERS ENERGY	DPW BARN	\$65.69
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	\$49.22
CONSUMERS ENERGY	CITY HALL	\$3,769.27
CONSUMERS ENERGY	N HAZEL WATER WELL	\$1,190.89
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$3,506.74
CONSUMERS ENERGY	WATER DEPT	\$30.75
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$33.23
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$38.47
CONSUMERS ENERGY	PAVILION	\$28.69
CONSUMERS ENERGY	PAVILION	\$523.95
CONSUMERS ENERGY	PAVILION	\$28.69
CONSUMERS ENERGY	FREEL PARK	\$42.05
CONSUMERS ENERGY	ASPEN PARK	\$67.56
CONSUMERS ENERGY	HALE PARK	\$41.12
CONSUMERS ENERGY	DDA RESTROOMS	\$257.85
CONSUMERS ENERGY	123 S COURT	\$328.92
CONSUMERS ENERGY	WWTP	\$15,356.32
CONSUMERS ENERGY	STREET LIGHTS	\$343.78
CONSUMERS ENERGY	EDELWEISS IRRIGATION	\$106.24
CONSUMERS ENERGY	STREET LIGHTS	\$148.89
CONSUMERS ENERGY	STREET LIGHTS	\$215.43
CONSUMERS ENERGY	STREET LIGHTS	\$269.85
CONSUMERS ENERGY	STREET LIGHTS	\$593.41
CONSUMERS ENERGY	DOUMAS PARK	\$28.69
CONSUMERS ENERGY	DOUMAS PARK	\$45.62

CONSUMERS ENERGY	STREET LIGHTS	\$68.79
CONSUMERS ENERGY	LED LIGHTS	\$2,929.58
CONSUMERS ENERGY	N OHIO WATER WELL	\$2,440.96
CONSUMERS ENERGY	DICKERSON LIFT STATION	\$190.42
CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	\$42.02
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	\$237.16
CONSUMERS ENERGY	WISCONSIN WATER TOWER	\$37.92
CONSUMERS ENERGY	DICKERSON WATER WELL	\$3,798.05
CONSUMERS ENERGY	COMMERCE LIFT STATION	\$86.10
CONSUMERS ENERGY	S OTSEGO LIGHTS	\$201.11
CONSUMERS ENERGY	ELKVIEW PARK	\$1,189.35
CROSSROADS INDUSTRIES INC	2024 CITY WATER QUALITY REPORTS	\$1,438.06
CROSSROADS INDUSTRIES INC	CITY TAXES MAILING	\$1,584.03
DELAGE LANDEN	CITY HALL COPIER	\$613.30
DTE	PAVILION	\$53.06
DTE	DPW	\$255.04
DTE	DPW POLE BARN	\$57.56
DTE	CENTER WELL HOUSE	\$59.37
DTE	WWTP	\$740.50
DTE	WATER WELL	\$72.90
DTE	CITY HALL	\$365.05
DTE	MCVANNEL LIFT STATION	\$53.06
DTE	MEIJER LIFT STATION	\$54.87
DTE	DICKERSON LIFT STATION	\$68.39
E.F. WILKINSON & SONS, INC.	ELKVIEW EXPANSION OF ASPEN PARK	\$273,535.65
ELHORN ENGINEERING CO	WELL CHEMICALS	\$17,036.95
ELMIRA OCC HEALTH/MEDICINE	DOT PHYSICALS	\$701.00
ENLOW ENVIRO LLC	WWTP FOG DIGESTER	\$683.08
FASTENAL COMPANY	DPW SUPPLIES	\$35.11
FEDERAL FLUID POWER	DPW SHOP	\$192.10
FIRST ADVANTAGE OCC HEALTH	DRUG TEST SERVICES	\$195.33
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$1,978.71
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$529.01
FIRST NET AT&T	PD PHONES	\$1,050.59
FORD MOTOR CREDIT COMPANY	PD VEHICLE LEASE (6003007)	\$613.32
FOSTER SWIFT	TAX TRIBUNAL ATTORNEY	\$357.00
FRONTIER	LIFT STATION PHONES	\$1,044.46
GANNETT MICHIGAN LOCALIQ	PUBLISHING	\$355.26
GAYLORD CHAMBER OF COMMERCE	ALPENFEST LUNCHEON	\$450.00
GILL-ROY'S COMPLETE HARDWARE	CITY DEPT SUPPLIES	\$421.30
GREAT LAKES ENERGY	M32 W LIFT STATION	\$513.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	\$191.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	\$193.00
GREAT LAKES ENERGY	STREET LIGHTS	\$13.41
GREAT LAKES ENERGY	STREET LIGHTS	\$716.00

GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	\$87.28
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	\$178.12
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	\$85.57
GREAT LAKES ENERGY	MEIJER LIFT STATION	\$290.91
H2O LLC	EXTERIOR CLEANING OF WATER TOWERS	\$7,500.00
HEALTH DEPARTMENT OF NW MICH	WATER SAMPLES	\$2,448.00
TRAVIS HEWITT	CITY HALL CLEANING	\$1,375.00
TRAVIS HEWITT	MILEAGE REIMBURSEMENT FOR CONFERENCE	\$148.40
HOME DEPOT CREDIT SERVICES	DPW SHOP SUPPLIES	\$478.56
INTEGRATED CONTROLS INC.	WATER DEPT - MONTHLY SCADA - JUNE / WELL #5	\$864.01
HOTSY OF MID MICHIGAN INC	DPW POWERWASHER MAINT	\$239.00
J&H FAMILY STORES	PD/DPW FUEL	\$4,606.40
JAKE & JILLS	LUNCHEON	\$175.88
JLH FENCE & FARM SERVICES, LLC	REPAIR DAMAGED FENCE - ELK PARK	\$4,000.00
KIM AWREY	VEHICLE REIMBURSEMENT	\$500.00
KIMBALL MIDWEST	DPW SHOP SUPPLIES	\$1,203.85
KIRKPATRICK DUBOIS & SLOUGH	CITY ATTORNEY FEES	\$3,360.00
L.S. ENGINEERING, INC.	SITE PLAN REVIEWS	\$1,657.50
L.S. ENGINEERING, INC.	N. CENTER SMALL URBAN DESIGN	\$4,050.00
L.S. ENGINEERING, INC.	METRO PERMITS	\$510.00
LEAF	DPW COPIER	\$200.06
LEXIPOL, LLC	LOCALGOVU FULL LIBRARY	\$676.09
LISTVAN INC	BACKFLOW TESTING	\$324.90
LITTLE GUYS TRASH CO.	CITY HALL SANITATION	\$206.00
LOWE'S	CITY PROPERTY SUPPLIES	\$60.97
MACQUEEN	MOTOR POOL	\$915.61
MEYER ACE HARDWARE	CITY DEPT SUPPLIES	\$126.61
MI CENTER FOR RURAL HEALTH	EVENT REGISTRATION FEE	\$70.00
MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP RENEWAL	\$2,921.00
MICHIGAN MUNICIPAL LEAGUE	2025 CONVENTION REGISTRATION	\$3,990.00
MICHIGAN POLICE EQUIPMENT	PD FIREARMS	\$2,564.00
MICHIGAN RURAL WATER ASSOC.	MEMBERSHIP DUES FOR MRWA	\$970.00
MWEA	WWTP MEMBERSHIPS	\$200.00
NORTHERN ENERGY INC	WATER DEPT SUPPLIES	\$819.85
NORTHLAND SPORTSMAN'S CLUB	PD ASSOCIATE MEMBERSHIP	\$300.00
NYE UNIFORM CO	PD UNIFORMS	\$2,449.32
OTSEGO COUNTY	CITY HALL INTERNET	\$75.00
OPERATIONS SERVICES INC	WATER SYSTEM OVERSIGHT/CONSULT	\$850.00
OTSEGO COUNTY	CHARGEBACK MAY	\$12.20
OCEA	ECONOMIC SERVICE AGREEMENT 2024	\$11,000.00
PAK MAIL CENTER	WATER DEPT MAILING	\$87.46
POWERPLAN	MOTOR POOL	\$6,258.23
PROTEC	MEMBERSHIP DUES 2025-2026	\$696.00
PURCHASE POWER	CITY HALL POSTAGE	\$983.29
SCIENTIFIC	MOTOR POOL #2371	\$81.28

SERRA FORD GAYLORD	PD VEHICLE MAINT	\$227.20
SHANNON KRAJNIAK	MAILBOX REPLACEMENT	\$240.49
SINGLER DESIGN	WEBSITE DOMAIN/HOSTING	\$2,483.28
SITEONE LANDSCAPE SUPPLY	CITY PROPERTY/CEMETERY/PARK SUPPLIES	\$3,251.35
SIWECKI CONSTRUCTION, INC	AFTON STONE - LOCAL STREETS	\$2,200.00
SPECTRUM	WATER FILL STATION	\$119.99
SPECTRUM	CITY HALL	\$136.47
SPECTRUM	WWTP	\$159.99
SPECTRUM	DPW	\$218.03
STANDARD ELECTRIC COMPANY	WWTP SUPPLIES	\$377.04
STATE OF MICHIGAN - MDOT	SOUTH OTSEGO PROJECT	\$311,527.63
STERICYCLE, INC	CITY HALL SHREDDING	\$117.58
TRUCK & TRAILER SPECIALTIES OF	MOTOR POOL #2371 #2377 2381	\$3,239.84
UNIFIRST CORPORATION	DPW/CITY HALL/UNIFORMS	\$1,102.09
UNIFIRST FIRST AID + SAFETY	DPW SHOP SUPPLIES	\$76.10
US BANK EQUIPMENT FINANCE	PD COPIER	\$453.08
USA BLUEBOOK	WWTP SUPPLIES	\$1,884.27
VERIZON	PD/HYDRANT MONITORING	\$880.34
WASH-N-GO MANAGEMENT INC	PD VEHICLE MAINTENANCE	\$120.00
WILBER AUTOMOTIVE SUPPLY INC.	CITY DEPT SUPPLIES	\$885.35
WOLVERINE POWER SYSTEMS	FILTERS FOR GENERATOR	\$48.10
WOLVERINE POWER SYSTEMS	PUMP STATION #6	\$3,930.23
WOLVERINE POWER SYSTEMS	PUMP STATION #6	\$550.00
ZAREMBA EQUIPMENT INC	2025 CUB CADET (2) DPW	\$28,184.44
ZAREMBA EQUIPMENT INC	MOTOR POOL #3300	\$17,094.45

Ayes: Unanimous. Motion Carried.

No other business was presented, and the meeting was adjourned at 7:33 p.m.

Jennifer Molski, City Clerk

Todd Sharrard, Mayor