

August 11, 2025

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Ouellette at 7:00PM on Monday, August 11, 2025. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Awrey, Ouellette, Wilson and Ryan

Motion by Ouellette, supported by Wilson to add the Transient Trader Permit Approval for Pre-Built Sheds LLC to tonight's agenda.

Ayes: Unanimous. Motion Carried.

Motion by Wilson, supported by Awrey to dispense with the reading of the minutes from the July 28, 2025 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

Motion by Awrey, supported by Wilson to excuse Councilwoman Jaques and Councilman Witt from tonight's meeting.

Ayes: Unanimous. Motion Carried.

Public Comment: None

New Business:

Craig Snyder from Alpen Bluffs attended the meeting to ask for some relief/credit on their water and sewer bill. Motion by Ouellette, supported by Wilson to authorize Travis (City Treasurer/Zoning Administrator) to recalculate and remove the sewer charge from the 72,000 gallons used.

Ayes: Unanimous. Motion Carried.

Mr. Snyder also received permission from council to pause the construction of his privacy fence. A proposed amendment to the site plan will be submitted to the Planning Commission for their consideration and a public hearing will be held on September 3rd

Rebecca Yuncker from Northern Michigan Children's Assessment Center presented to Council. The center provides a central and coordinated location with services that support children who are victims of sexual and other abuse. It was asked that the PD contract with the CAC to help continue to provide these services. The amount annually would be \$3,000.00. Council asked that Chief Claeys review his budget to see if the contract amount is possible.

Motion by Ouellette, supported by Awrey to approve the following Resolution to Enter in Contract with MDOT for the North Center project slated to begin in 2026:

RESOLUTION TO ENTER INTO CONTRACT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR NORTH CENTER AVENUE RECONSTRUCTION, SANITARY SEWER, FIRE HYDRANT REPLACEMENTS AND SIDEWALK RECONSTRUCTION

WHEREAS the City of Gaylord agrees to enter into a Contract with the Michigan Department of Transportation (MDOT) for federal participation and financial assistance on the 2025/26 North Center Avenue Project; identified as follows:

MDOT Contract No. 25-5388
Control Section STUL 69000
Job Number 215313CON

Ayes: Unanimous. Motion Carried.

Regarding the Property Lease with United Way, a motion was made by Wilson, supported by Awrey to have Attorney Slough draft a lease to present at the next council meeting.

Ayes: Unanimous. Motion Carried.

Regarding the Proposal of Work for the tree harvesting on City property, a motion was made by Wilson, supported by Ouellette for Attorney Slough to draft a contract/proposal with Ivan Witt and present for approval.

Ayes: Unanimous. Motion Carried.

Motion by Wilson, supported by Awrey to approve the Transient Trader Permit Application for Pre-Built Sheds, LLC. The fee charged for the first 3 months will be \$600.00 starting on September 1st. After the three months, will come back and reevaluate to see if there is intent to continue business in the City and a possible refund of the 3 month fee.

Ayes: Unanimous. Motion Carried.

Motion by Wilson, supported by Awrey to approve the following expenditures in the amount of \$173,920.81:

VENDOR	DESCRIPTION	AMOUNT
ADAMS CARPET CLEANING INC.	CONTRACTUAL SERVICES	\$595.00
ADVANCE ELECTRIC INC.	CITY DEPARTMENT SUPPLIES	\$2,056.33
AMAZON	CITY DEPARTMENT SUPPLIES	\$2,456.65
ASSOCIATION OF PUBLIC TREASURERS	MEMBERSHIP RENEWAL (TREASURER)	\$159.00
AT&T MOBILITY	PD PHONES/PARKS	\$1,064.59
BADGER METER INC.	WATER DEPT HOSTING/CELLULAR SERVICE	\$503.23
BS&A	CEMETERY MANAGEMENT SYSTEM	\$485.00
C2AE	ASPEN PARK EXPANSION & RENOVATION	\$1,371.65

CAPITAL TIRE INC - MICHIGAN	MOTOR POOL #2366	\$4,796.40
CHOICE PUBLICATIONS INC	PUBLISHING	\$57.60
CITY OF GAYLORD	CITY HALL	\$377.74
CITY OF GAYLORD	DPW	\$67.86
CITY OF GAYLORD	DDA RESTROOMS	\$163.26
CITY OF GAYLORD	FAIRVIEW CEMETERY	\$3,434.93
CITY OF GAYLORD	CLAUDE SHANNON PARK	\$47.84
CITY OF GAYLORD	DOUMAS PARK	\$45.83
CITY OF GAYLORD	FREEL PARK	\$45.83
CITY OF GAYLORD	HALE PARK	\$81.57
CITY OF GAYLORD	INDUSTRIAL PARK SPRINKLER	\$1,653.23
CITY OF GAYLORD	INDUSTRIAL PARK ENTRANCE	\$208.35
CITY OF GAYLORD	GATEWAY TO GAYLORD	\$622.84
CITY OF GAYLORD	EDELWEISS VILLAGE	\$244.13
CITY OF GAYLORD	ELKVIEW PARK	\$123.59
CONSUMERS ENERGY	ELKVIEW PARK	\$135.14
CONSUMERS ENERGY	DPW	\$826.45
CONSUMERS ENERGY	DPW BARN	\$53.05
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	\$49.07
CONSUMERS ENERGY	CITY HALL	\$4,077.61
CONSUMERS ENERGY	N HAZEL WATER WELL	\$1,755.41
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$4,066.93
CONSUMERS ENERGY	WATER DEPT	\$30.95
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$33.60
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$38.12
CONSUMERS ENERGY	PAVILION	\$494.04
CONSUMERS ENERGY	PAVILION	\$135.34
CONSUMERS ENERGY	PAVILION	\$30.25
CONSUMERS ENERGY	FREEL PARK	\$37.67
CONSUMERS ENERGY	ASPEN PARK	\$118.28
CONSUMERS ENERGY	HALE PARK	\$42.08
CONSUMERS ENERGY	DDA RESTROOMS	\$1,400.56
CONSUMERS ENERGY	123 S COURT	\$490.17
CONSUMERS ENERGY	WWTP	\$14,549.17
CONSUMERS ENERGY	STREET LIGHTS	\$598.33
CONSUMERS ENERGY	EDELWEISS IRRIGATION	\$106.91
CONSUMERS ENERGY	STREET LIGHTS	\$241.44
CONSUMERS ENERGY	STREET LIGHTS	\$63.13
CONSUMERS ENERGY	STREET LIGHTS	\$84.23
CONSUMERS ENERGY	STREET LIGHTS	\$215.55
CONSUMERS ENERGY	DOUMAS PARK	\$27.29
CONSUMERS ENERGY	DOUMAS PARK	\$40.14
CONSUMERS ENERGY	STREET LIGHTS	\$352.43
CONSUMERS ENERGY	LED LIGHTS	\$2,963.99
CONSUMERS ENERGY	N OHIO WATER WELL	\$2,955.03
CONSUMERS ENERGY	DICKERSON LIFT STATION	\$131.62

CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	\$39.81
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	\$235.61
CONSUMERS ENERGY	WISCONSIN WATER TOWER	\$38.49
CONSUMERS ENERGY	DICKERSON WATER WELL	\$4,274.36
CONSUMERS ENERGY	COMMERCE LIFT STATION	\$103.59
CONSUMERS ENERGY	S OTSEGO LIGHTS	\$158.36
CUTTING EDGE COMPUTERS	COUNCIL CHAMBERS SPEAKER/MIC	\$100.00
DELAGE LANDEN	CITY HALL COPIER	\$794.12
DETROIT PUMP & MFG CO	GRUNDFOS PUMP - WWTP	\$11,401.34
DETROIT PUMP & MFG CO	WWTP SUPPLIES	\$2,398.57
DOHERTY HOTEL & CONFERENCE CTR	CONFERENCE CONFIRMATION # 10J7AR	\$224.40
DONOHUE	WWTP FACILITY STUDY	\$2,991.00
DTE	PAVILION	\$69.22
DTE	DPW	\$59.34
DTE	DPW POLE BARN	\$53.06
DTE	CENTER WELL HOUSE	\$55.75
DTE	WWTP	\$291.33
DTE	WATER WELL	\$53.95
DTE	CITY HALL	\$158.99
DTE	MCVANNEL LIFT STATION	\$53.06
DTE	MEIJER LIFT STATION	\$53.06
DTE	DICKERSON LIFT STATION	\$59.34
ELECTION SOURCE	ABSENT VOTER OUTGOING ENVELOPES	\$178.38
ELECTRIKLEE	ELKVIEW PARK BATHROOMS - WIRING POWER	\$405.00
ETNA SUPPLY COMPANY	WATER DEPT SUPPLIES	\$1,078.00
FEDERAL FLUID POWER	WWTP / MOTOR POOL SUPPLIES	\$866.37
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$828.43
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$1,338.15
FIRST NET AT&T	PD PHONES	\$1,064.59
FORD MOTOR CREDIT COMPANY LLC	PD VEHICLE LEASE (6003007)	\$613.32
FOSTER SWIFT	TAX TRIBUNAL ATTORNEY	\$484.50
FRONTIER	LIFT STATION PHONES	\$1,055.11
GAYLORD MACHINE & FABRICATION	STREET LIGHTING MATERIALS	\$69.42
GILL-ROY'S COMPLETE HARDWARE	CITY DEPARTMENT SUPPLIES	\$702.90
GREAT LAKES ENERGY	M32 W LIFT STATION	\$490.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	\$175.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	\$196.00
GREAT LAKES ENERGY	STREET LIGHTS	\$13.41
GREAT LAKES ENERGY	STREET LIGHTS	\$716.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	\$89.46
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	\$178.12
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	\$92.73
GREAT LAKES ENERGY	MEIJER LIFT STATION	\$290.75
HALL VETERINARY CLINIC	ZERO ANNUAL PHYSICAL EXAM	\$109.00
HESCO	GAYLORD GA VALVE REBUILDS 2025	\$12,842.90
TRAVIS HEWITT	CITY HALL CLEANING	\$1,100.00

HUTSON, INC	MOTOR POOL #6149	\$170.62
INTEGRATED CONTROLS INC.	WATER DEPT - MONTHLY SCADA - JULY	\$156.00
JIM WERNIG INC.	PD K-9 TAHOE / PD VEHICLE OIL CHANGE	\$244.50
JLH FENCE	WELL HOUSE ENCLOSURE	\$12,720.00
JENNIFER MOLSKI	ALPENFEST T SHIRT	\$18.00
KALMBACH FEEDS, INC	ELK FEED	\$2,069.88
KIMBALL MIDWEST	DPW SHOP SUPPLIES	\$3,812.26
KIRKPATRICK DUBOIS & SLOUGH PLC	CITY ATTORNEY FEES	\$2,175.00
LAKE STATE RAILWAY COMPANY	2025 SIGNAL MAINTENANCE FEE	\$2,244.77
LEAF	DPW COPIER	\$250.88
LITTLE GUYS TRASH CO.	CITY HALL SANITATION / COMPACTOR	\$1,043.30
LOWE'S	CITY HALL/FREEL PARK SUPPLIES	\$309.85
MACQUEEN	MOTOR POOL	\$2,490.42
MEYER ACE HARDWARE	PD SUPPLIES	\$99.99
MICHIGAN ASSN OF CHIEFS OF POLICE	ACTIVE VOTING MEMBERSHIP	\$115.00
MICHIGAN POLICE EQUIPMENT CO.	PD FIREARMS	\$502.00
MICHIGAN RURAL WATER ASSOC.	MEMBERSHIP REGISTRATION	\$380.00
MICHIGAN RURAL WATER ASSOC.	TWO DAY WATER MATH CLASS	\$380.00
MID-NORTH PRINTING INC.	BUSINESS CARDS / LETTERHEAD	\$242.80
MITTEN TIMBER TREE SERVICE LLC	ICE STORM TREE REMOVAL (FAIRVIEW CEMETERY)	\$11,775.00
MWEA	MEMBERSHIP DUES (T. PREVO)	\$100.00
NORTH POINTE PLUMBING & HEATING	SERVICES AT 209 N. ILLINOIS	\$4,700.00
NYE UNIFORM CO	PD UNIFORMS	\$2,326.71
OPERATIONS SERVICES	WATER SYSTEM OVERSIGHT/CONSULT JULY	\$340.00
OTSEGO COUNTY	CITY HALL INTERNET	\$75.00
OTSEGO COUNTY	CHARGEBACK - JULY	\$1,462.04
POMP'S TIRE SERVICE, INC.	MOTOR POOL #4499 #4498	\$740.60
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	\$1,558.11
PROFESSIONAL ID CARDS INC.	NEW PD OFFICERS - ID CARDS	\$34.50
PROPET DISTRIBUTORS INC.	PARK LITTER PICK UP BAGS/PET STATION	\$1,445.10
PURCHASE POWER	CITY HALL POSTAGE	\$981.87
SCIENTIFIC	MOTOR POOL	\$53.53
STERICYCLE, INC	CITY HALL SHREDDING SERVICES	\$118.02
SPARTAN SEWER	ASPEN PARK POLYJOHN - JUNE/JULY	\$750.00
SPECTRUM	WATER FILL STATION	\$119.99
SPECTRUM	CITY HALL	\$136.47
SPECTRUM	WWTP	\$159.99
SPECTRUM	DPW	\$218.03
TED FESTERLING LLC	MOTOR POOL #3281	\$666.95
TRUCK & TRAILER SPECIALTIES OF	MOTOR POOL	\$5,463.31
UNIFIRST CORPORATION	DPW/CITY HALL/UNIFORMS	\$1,497.28
UNIQUE PAVING MATERIALS	COLD PATCH	\$2,436.34
US BANK EQUIPMENT FINANCE	PD COPIER	\$566.45
USA BLUEBOOK	WWTP SUPPLIES	\$724.43
VERIZON	HYDRANT MONITORING	200.05.
WASH-N-GO MANAGEMENT INC	PD VEHICLE MAINTENANCE	\$96.00

WILBER AUTOMOTIVE SUPPLY INC.	DPW/MOTOR POOL/PD	\$499.10
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Ayes: Unanimous. Motion Carried.

No other business was presented, and the meeting was adjourned at 8:10 p.m.

Jennifer Molski, City Clerk

Todd Sharrard, Mayor