



**Downtown Development Authority
Meeting Agenda
Council Chambers**

Tuesday, November 11, 2025 - 8:00AM

Gaylord City Building – Upstairs Classroom
305 E. Main Street
Gaylord, Michigan 49735

1. Attendance
2. Corrections, Deletions or Amendments to the Agenda
3. Approval of Minutes – October
4. Correspondence
5. Finance Committee, Financial Reports
6. Approval of Bills
 - a. DDA: \$5,990.86
7. Main Street Committee Reports
 - a. Organization
 - b. Promotions
 - c. Economic Vitality
 - d. Design –
 - i. Downtown Pavilion Professional Services Concept Plan.
 - ii. Propane Firepits
8. Otsego County Administrator Report
9. Special Events/Pavilion Requests
 - a. Veterans Day Ceremony November 11, 2025 – VFW Post 1518 – Fee waiver requested
 - b. Christmas Eve Under the Pavilion, December 24, 2025 – E-Free Church
 - c. Gaylord June Spring Art & Craft Show, June 27 – 28, 2026 - Blue Ribbon Events
 - d. Gaylord August Summer Art & Craft Show, August 22 – 23, 2026 - Blue Ribbon Events
10. Executive Director's Report
11. City Manager's Report
12. City of Gaylord Police Chief
13. DPW Superintendent
14. Agenda Items Public Comment
15. New Business
 - a. Blue Ribbon Events -Danielle Lynch
16. Unfinished Business
 - a. Farmers Market – 2025 Recap & 2026 renewal recommendation
17. Public Comment by Citizens
18. Next Meeting Date: Tuesday, December 2, 2025 - 8:00am – City Building Upstairs Classroom
19. Adjournment

DDA Board Members:

*Chair Eileen Tussey, Vice Chair Angielena Muellenberg, Treasurer Lori Lancaster, Secretary Cal McNamara, Mayor Todd Sharrard
Directors: Casey Buckleitner, Tanner Catt, Linda Durant, Ryan Kennedy, Gary Kosch, Cal McNamara, Cole Muzyl, and David Wahl*