



**Downtown Development Authority
Meeting Agenda
Council Chambers**

Tuesday, December 2, 2025 - 8:00AM

Gaylord City Building – Council Chambers
305 E. Main Street
Gaylord, Michigan 49735

1. Attendance
2. Corrections, Deletions or Amendments to the Agenda
3. Approval of Minutes – November
4. Correspondence
5. Finance Committee, Financial Reports
6. Approval of Bills
 - a. DDA: \$4,951.51
7. Main Street Committee Reports
 - a. Organization
 - b. Promotions
 - c. Economic Vitality
 - d. Design
8. Otsego County Administrator Report
9. Special Events/Pavilion Requests
10. Executive Director's Report
11. City Manager's Report
12. City of Gaylord Police Chief
13. DPW Superintendent
14. Agenda Items Public Comment
15. New Business
 - a. Michigan Main Street Presentation
 - b. Pavilion Co-locating Guidelines
16. Unfinished Business
 - a. Gaylord August Summer Art & Craft Show, August 22 – 23, 2026 - Blue Ribbon Events
17. Public Comment by Citizens
18. Next Meeting Date (s):
 - a. Annual Meeting - Tuesday, January 20, 2026 @ 6:00 PM – City Building Council Chambers
 - b. Regular Board of Directors Meeting – Tuesday, January 20, 2026 – immediately following Annual Meeting - City Building Council Chambers
19. Adjournment

DDA Board Members:

*Chair Eileen Tussey, Vice Chair Angielena Muellenberg, Treasurer Lori Lancaster, Secretary Cal McNamara, Mayor Todd Sharrard
Directors: Casey Buckleitner, Tanner Catt, Linda Durant, Ryan Kennedy, Gary Kosch, Cal McNamara, Cole Muzyl, and David Wahl*