November 10, 2025

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Wilson at 7:00PM on Monday, November 10, 2025. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Ouellette, Jaques, Ryan, Awrey, Wilson and Witt

Motion by Witt, supported by Wilson to dispense with the reading of the minutes from the October 27, 2025 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

Public Comment: K. Lavalle spoke regarding the shipping container located near Best Western.

New Business:

Motion by Jaques, supported by Witt to approve the Request to Close M32 for the Santa Parade on December 13, 2025 from 5:00pm to 5:30pm. The closure will be on M32 from S. Indiana to S. Court.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Jaques to approve the Temporary Liquor License Request from Snowbelt Brewery to set up a temporary location under the pavilion for the Christmas Market/Light up the Night events on December 12th and 13th from 1:00pm to 7:00pm.

Ayes: Unanimous. Motion Carried. Councilman Awrey abstained.

Motion by Ouellette, supported by Awrey to approve the following Housing Committee:

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| Pieternel Feheeley | Planning Commission |
| Sean Mason | Planning Commission |
| Tyler Pischel | City Staff |
| Deb Jacques | City Council |
| Melissa Conn | County Building/Zoning/R-2 City Resident |
| Jackie Haag | R-2 City Resident |
| Brian Dorr | C-2 City Resident/R-2 Landlord |

Ayes: Unanimous. Motion Carried.

Motion by Wilson, supported by Witt to approve the following expenditures in the amount of $281,728.94:

| VENDOR | DESCRIPTION | AMOUNT |
|---|---|---:|
| ADVANCE ELECTRIC INC. | CITY DEPARTMENT PURCHASES | $1,135.67 |
| AIRGAS USA LLC | DPW SHOP SUPPLIES | $164.62 |
| AL WITT | MILEAGE REIMBURSEMENT FOR MML CONFERENCE | $252.14 |

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| AT&T | WWTP PHONES | $50.97 |
| BADGER METER INC. | WATER DEPT HOSTING/CELLULAR SERVICE | $597.74 |
| BROADMOOR PRODUCTS INC. | WWTP MOOR FLOC | $5,653.90 |
| BS&A | ANNUAL SERVICE/SUPPORT FEE | $4,066.00 |
| BS&A | CLOUD CONTRACT | $32,230.00 |
| C2AE | 2025 GENERAL SERVICES | $4,691.98 |
| CCS HAVEL | REPLACE CARBON MONOXIDE SENSORS - PD | $2,241.00 |
| CHEBOYGAN CEMENT PRODUCTS | DPW SHOP SUPPLIES | $55.47 |
| CHOICE PUBLICATIONS INC | PUBLISHING | $57.60 |
| CITY OF GAYLORD | FAIRVIEW CEMETERY SPRINKLER FINAL BILL | $1,669.89 |
| CITY OF GAYLORD | DOUMAS PARK SPRINKLER FINAL BILL | $67.70 |
| CITY OF GAYLORD | FREEL PARK SPRINKLERS FINAL BILL | $67.70 |
| CITY OF GAYLORD | CITY HALL | $91.64 |
| CITY OF GAYLORD | DPW | $69.41 |
| CITY OF GAYLORD | DDA RESTROOMS | $68.49 |
| CITY OF GAYLORD | ELKVIEW PARK | $439.86 |
| CONSUMERS ENERGY | ELKVIEW PARK | $543.21 |
| CONSUMERS ENERGY | DPW | $519.02 |
| CONSUMERS ENERGY | DPW BARN | $51.48 |
| CONSUMERS ENERGY | FAIRVIEW WATER TOWER | $45.87 |
| CONSUMERS ENERGY | CITY HALL | $3,305.88 |
| CONSUMERS ENERGY | N HAZEL WATER WELL | $1,070.47 |
| CONSUMERS ENERGY | N OTSEGO WATER WELL | $3,240.89 |
| CONSUMERS ENERGY | WATER DEPT | $31.67 |
| CONSUMERS ENERGY | FAIRVIEW CEMETERY | $35.91 |
| CONSUMERS ENERGY | FAIRVIEW CEMETERY | $37.53 |
| CONSUMERS ENERGY | PAVILION | $29.07 |
| CONSUMERS ENERGY | PAVILION | $319.60 |
| CONSUMERS ENERGY | PAVILION | $29.07 |
| CONSUMERS ENERGY | FREEL PARK | $40.16 |
| CONSUMERS ENERGY | ASPEN PARK | $133.35 |
| CONSUMERS ENERGY | HALE PARK | $33.16 |
| CONSUMERS ENERGY | DDA RESTROOMS | $29.07 |
| CONSUMERS ENERGY | 123 S COURT | $290.40 |
| CONSUMERS ENERGY | WWTP | $12,905.46 |
| CONSUMERS ENERGY | STREET LIGHTS | $452.30 |
| CONSUMERS ENERGY | EDELWEISS IRRIGATION | $113.80 |
| CONSUMERS ENERGY | STREET LIGHTS | $165.99 |
| CONSUMERS ENERGY | STREET LIGHTS | $268.85 |
| CONSUMERS ENERGY | STREET LIGHTS | $323.01 |
| CONSUMERS ENERGY | STREET LIGHTS | $607.23 |
| CONSUMERS ENERGY | DOUMAS PARK | $29.07 |
| CONSUMERS ENERGY | DOUMAS PARK | $44.06 |
| CONSUMERS ENERGY | STREET LIGHTS | $71.41 |
| CONSUMERS ENERGY | LED LIGHTS | $2,939.71 |
| CONSUMERS ENERGY | N OHIO WATER WELL | $1,431.99 |

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| CONSUMERS ENERGY | DICKERSON LIFT STATION | $84.28 |
| CONSUMERS ENERGY | INDUSTRIAL PARK ENTRANCE | $34.13 |
| CONSUMERS ENERGY | MILLBOCKER LIFT STATION | $110.50 |
| CONSUMERS ENERGY | WISCONSIN WATER TOWER | $55.14 |
| CONSUMERS ENERGY | DICKERSON WATER WELL | $1,834.07 |
| CONSUMERS ENERGY | COMMERCE LIFT STATION | $83.10 |
| CONSUMERS ENERGY | S OTSEGO LIGHTS | $1,017.69 |
| CORE TECHNOLOGY | ANNUAL CORE TECHNOLOGY MAINTENANCE | $226.60 |
| DECAL FREAKZ, INC. | PD UNIFORMS | $45.23 |
| DELAGE LANDEN | CITY HALL COPIER | $859.02 |
| DERRICK KOSCIELNIAK | DISC PONDS - WWTP | $2,400.00 |
| DETROIT PUMP & MFG CO | WWTP SUPPLIES | $4,358.95 |
| DTE | PAVILION | $53.06 |
| DTE | DPW | $56.57 |
| DTE | DPW POLE BARN | $53.06 |
| DTE | CENTER WELL HOUSE | $56.57 |
| DTE | WWTP | $284.61 |
| DTE | WATER WELL | $53.06 |
| DTE | CITY HALL | $134.69 |
| DTE | MCVANNEL LIFT STATION | $53.06 |
| DTE | MEIJER LIFT STATION | $53.06 |
| DTE | DICKERSON LIFT STATION | $60.96 |
| DTE | ELKVIEW PARK | $53.24 |
| EGLE CASHIERS OFFICE | ANNUAL WATER FEE | $1,710.30 |
| EJ USA INC | WATER DEPT SUPPLIES | $1,129.32 |
| ELEMECH | PORTALOGIC SOFTWARE - WATER DEPT | $1,500.00 |
| ELHORN ENGINEERING CO | WELL CHEMICALS | $273.63 |
| ELMIRA OCCUPATIONAL HEALTH | WWTP DOT PHYSICAL | $220.00 |
| ENLOW ENVIRO LLC | WWTP SUPPLIES | $705.92 |
| FIRST NATIONAL BANKCARD | CITY DEPARTMENTS | $793.33 |
| FIRST NATIONAL BANKCARD | CITY DEPARTMENTS | $2,086.61 |
| FIRST NET AT&T | PD PHONES | $1,064.85 |
| FORD MOTOR CREDIT COMPANY | PD VEHICLE LEASE (6003007) | $613.32 |
| FOSTER SWIFT | TAX TRIBUNAL ATTORNEY | $76.50 |
| FRONTIER | LIFT STATION PHONES | $1,156.09 |
| GANNETT MICHIGAN LOCALIQ | PUBLISHING | $54.20 |
| GAYLORD  CHAMBER OF COMMERCE | STATE OF COMMUNITY BREAKFAST '25 | $60.00 |
| GILL-ROY'S COMPLETE HARDWARE | DEPT SUPPLIES | $1,046.60 |
| GORDON FOOD SERVICE INC | DPW SUPPLIES | $26.99 |
| GRAHAM ELECTRIC CO | WWTP MOTOR/FREIGHT CHARGES | $3,592.00 |
| GREAT LAKES ENERGY | M32 W LIFT STATION | $526.00 |
| GREAT LAKES ENERGY | S OTSEGO LIFT STATION | $176.00 |
| GREAT LAKES ENERGY | M32 E HIDDEN VALLEY LIFT STATION | $207.00 |
| GREAT LAKES ENERGY | STREET LIGHTS | $13.41 |
| GREAT LAKES ENERGY | STREET LIGHTS | $716.00 |

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| GREAT LAKES ENERGY | COTTONTAIL LIFT STATION | $87.19 |
| GREAT LAKES ENERGY | COTTONTAIL LIGHTS/IRRIGATION | $181.60 |
| GREAT LAKES ENERGY | M32 E WOODS LIFT STATION | $97.48 |
| GREAT LAKES ENERGY | MEIJER LIFT STATION | $301.10 |
| GREAT LAKES PIPE & SUPPLY | WWTP SUPPLIES | $6.01 |
| HAGGARD'S INC. | HVAC MAINTENANCE | $1,891.98 |
| TRAVIS HEWITT | CITY HALL CLEANING | $1,100.00 |
| HOME DEPOT CREDIT SERVICES | DPW SHOP SUPPLIES | $130.85 |
| HUNGERFORD NICHOLS | ANNUAL AUDIT - PROGRESS BILL #1 | $16,200.00 |
| HUTSON, INC | DPW SHOP SUPPLIES | $4,425.86 |
| ICMA | MEMBERSHIP RENEWAL (984616) | $675.09 |
| INTEGRATED CONTROLS INC. | WATER DEPT - MONTHLY SCADA - OCTOBER | $156.00 |
| J&H FAMILY STORES | PD FUEL | $1,350.31 |
| JP HEATING | DPW FURNACE MAINTENANCE (JOB#35983) | $258.00 |
| JOHNSON'S OIL AND PROPANE | DPW FUEL | $21,732.02 |
| KCI | PERSONAL PROPERTY STATEMENT MAILING | $137.64 |
| KCI | ASSESSMENT NOTICES | $1,233.44 |
| KIM AWREY | VEHICLE REIMBURSEMENT OCT/NOV | $1,000.00 |
| KIM AWREY | ICMA CONFERENCE REIMBURSEMENT | $2,542.54 |
| KIRKPATRICK DUBOIS & SLOUGH | CITY ATTORNEY FEES | $4,252.50 |
| L.S. ENGINEERING, INC. | N. CENTER SMALL URBAN DESIGN | $1,350.00 |
| L.S. ENGINEERING, INC. | METRO PERMITS | $1,955.00 |
| L.S. ENGINEERING, INC. | SITE PLAN REVIEWS | $2,507.50 |
| LEAF | DPW COPIER | $56.59 |
| LEXISNEXIS CLAIMS SOLUTIONS INC | CITATION SUPPORT/MAINTENACE | $572.40 |
| LITTLE GUYS TRASH CO. | CITY HALL SANTITATION/319 N. WISCONSIN | $848.10 |
| LOWES | BENCHES/TRASH CANS | $2,431.26 |
| MARCOR TECHNOLOGIES LLC | MICROSOFT OFFICE 365 BUSINESS | $384.00 |
| MEYER ACE HARDWARE | WWTP / PD SUPPLIES | $44.96 |
| MICHIGAN MUNICIPAL EXECUTIVES | MME WINTER INSTITUTE | $450.00 |
| MICHIGAN PIPE AND VALVE | WWTP SUPPLIES | $2,814.20 |
| MICHIGAN RURAL WATER ASSOC. | REGISTRATION (R. LEWIS/S. KEISTER) | $370.00 |
| MID-NORTH PRINTING INC. | PD BUSINESS CARDS | $167.00 |
| MITTEN TIIMBER SERVICES LLC | ICE STORM - STUMP REMOVAL (DUMAS PARK) | $3,862.50 |
| MITTEN TIIMBER SERVICES LLC | ICE STORM - STUMP REMOVAL (FREEL PARK) | $1,725.00 |
| MITTEN TIIMBER SERVICES LLC | ICE STORM - TREE REMOVAL (S. CENTER PARKING LOT) | $2,825.00 |
| MITTEN TIIMBER SERVICES LLC | ICE STORM - TREE REMOVAL (E. SHELDON ST.) | $5,350.00 |
| NORTH STAR GARDENS | ARBOR DAY - TREE PLANTING - BIG CITY LOT | $404.22 |
| OTSEGO COUNTY | CITY HALL INTERNET | $75.00 |
| PAULA KLYDER | SEWER BACK UP - CITY MAIN | $350.00 |
| PAYNE AND DOLAN | BLACKTOP (WATER DEPT/PARKING) | $284.00 |
| PEERLESS-MIDWEST INC. | CLEAN/TREATMENT OF WELL #6 | $29,500.00 |
| POMPS | MOTOR POOL #2381 | $1,052.00 |
| PRINTING SYSTEMS INC | DEPOSIT BOOKS | $125.64 |
| PRODUCTIVITY PLUS ACCOUNT | MOTOR POOL | $10,363.14 |
| PRO IMAGE | NO STOPPING STANDING PARKING SIGNS | $133.75 |

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| PURCHASE POWER | CITY HALL POSTAGE | $1,068.28 |
| ROBERT WILSON | MILEAGE REIMBURSEMENT FOR MML CONFERENCE | $252.14 |
| RONS AUTO AND WRECKER | PD | $200.00 |
| RYAN LEWIS | REIMBURSEMENT FOR CONFERENCE MEALS | $94.19 |
| SCIENTIFIC | MOTOR POOL #2305 | $109.33 |
| SERRA FORD | MOTOR POOL VEHICLE #05 | $66.90 |
| SERVPRO | 215 E THIRD (SEWER BACKUP) | $1,030.22 |
| SHERWIN WILLIAMS CO | MILBOCKER POSTS/ELK PARK SIGNS PAINT | $58.40 |
| STERICYCLE, INC | CITY HALL SHREDDING SERVICES | $127.72 |
| SPECTRUM | WATER FILL STATION | $119.99 |
| SPECTRUM | CITY HALL | $136.47 |
| SPECTRUM | WWTP | $159.99 |
| SPECTRUM | DPW | $218.03 |
| SPARTAN SEWER | ASPEN PARK POLYJOHN - OCTOBER | $500.00 |
| STANDARD ELECTRIC COMPANY | DOUMAS AND FREEL PARK SUPPLIES | $209.68 |
| STATE OF MICHIGAN - MDOT | SOUTH OTSEGO PROJECT | $3,097.81 |
| STR8-4WARD TRAINING CONCEPTS | PD TRAINING | $175.00 |
| SWAN ELECTRIC | WWTP - TRANSFER SWITCH INSTALL | $7,125.78 |
| TELNET WORLDWIDE | PD PHONES | $202.72 |
| THE BANK OF NY MELLON | PAYING AGENT FEE | $825.00 |
| THE SAFETY COMPANY, MTECH | MOTOR POOL | $68.34 |
| UNIFIRST CORPORATION | DPW/CITY HALL/UNIFORMS | $1,326.14 |
| US BANK EQUIPMENT FINANCE | PD COPIER | $483.48 |
| USA BLUEBOOK | WWTP SUPPLIES | $1,288.26 |
| VALLEY TRUCK PARTS | MOTOR POOL #5112 | $161.41 |
| VERIZON | PD/HYDRANT MONITORING | $720.30 |
| VISUAL EDGE IT, INC. | CONTRACT CHARGE | $48.14 |
| WILBER AUTOMOTIVE SUPPLY INC. | CITY DEPARTMENT SUPPLIES | $1,494.67 |
| WINDEMULLER | CALIBRATION OF METERS AND EQUIPMENT | $3,760.00 |
| WOLVERINE POWER SYSTEMS | PUMP STATION #6 | $771.00 |
| ZAREMBA EQUIPMENT INC | MOTOR POOL #2371 | $15,489.49 |

No other business was presented, and the meeting was adjourned at 7:21 p.m.

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Jennifer Molski, City Clerk

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Todd Sharrard, Mayor