



Downtown Development Authority

Board of Directors Meeting Minutes – April 7, 2026

Lancaster called the regular meeting of the Gaylord Downtown Development Authority to order at 8:00 a.m. on Tuesday, April 7, 2026, located in the Gaylord City Hall – Council Chambers at 305 E. Main Street, Gaylord, MI 49735.

Members Present: Linda Durant, Gary Kosch, Lori Lancaster, Cal McNamara, Angielena Muellenberg, Meredith Feole, Todd Sharrard, David Wahl, Tanner Catt, Christy Walcott, Alan Witt

Staff Present: Lisa Marie Tobin, DDA Executive Director

Motion by Muellenberg, support by McNamara to accept the meeting agenda as presented. Ayes: Unanimous. Motion carries.

Motion by McNamara, support by Feole to accept the March 3, 2026 meeting minutes as written. Ayes: Unanimous. Motion carries.

Kosch presented the DDA March 31, 2026 financial report.

Motion by Walcott, support by Durant to approve payment of the DDA bills as presented with instructions to obtain clarification regarding the Otsego County Work Camp \$10 unit discrepancy.

Pay to	Description	Amount
Otsego County Work Camp	Sidewalk snow removal	\$1,290.00
Swan Electric Co. Inc.	Thermostat replacement (DDA Bathrooms)	\$1,517.56
Total		\$2,807.56

Ayes: Unanimous. Motion carries.

Agenda Item Public Comment: None

Motion by McNamara, support by Feole to waive the \$52.00 Pavilion on Court usage fee for the free community event – Gaylord Area Crop Hunger Walk. Ayes: Unanimous. Motion carries.

Motion by Kosch, support by Durant to waive only the \$52.00 Pavilion on Court usage fee for the free community event – 3rd Annual Soup for Hope Lunch. Ayes: Unanimous. Motion carries.

Motion by Witt, support by Feole to waive only the \$52.00 Pavilion on Court usage fee for the free community event – Dixieland Band on July 7, 2026. Ayes: Unanimous. Motion carries.



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Motion by McNamara, support by Feole to appoint Andy Borowiak to the Economic Vitality Committee. Ayes: Unanimous. Motion carries.

Motion by Durant, support by Catt to approve the AmeriCorps Seniors MOU as presented. Ayes: Unanimous. Motion carries.

Motion by Durant, support by McNamara, to accept David Wahl's resignation as the DDA Student Representative. Ayes: Unanimous. Motion carries.

Public Comment: None.

There being no further business to discuss, motion by McNamara, support by Muellenberg to adjourn. Ayes: Unanimous. Motion carries. Meeting adjourned at 8:56 a.m.

Next meeting:

Regular DDA Board Meeting, Tuesday, May 5, 2026, at 8:00 a.m.

Respectfully submitted,

Lisa Marie Tobin