

May 11, 2026

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Awrey at 7:00PM on Monday, May 11, 2026. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Awrey, Ouellette, Kennedy and Jaques

Members Absent: None

Motion by Ouellette, supported by Jaques to dispense with the reading of the minutes from the April 27, 2026 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

Public Comment: S. Loubert, P. Battalia, P. Willbee and J. Butler all spoke during public comment.

Old Business: None

New Business:

Motion by Ouellette, supported by Jaques to approve the Proclamation to Observe Police Week and Peace Officers Memorial Day.

Ayes: Unanimous. Motion Carried.

Motion by Awrey, supported by Kennedy to accept the Proclamation to Observe National Public Works Week.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Ouellette to approve the Parcel Split – Good Will Co, Inc (Meijer).

Ayes: Unanimous. Motion Carried.

Motion by Kennedy, supported by Awrey to postpone the vote for filling Ward 2 and At Large council appointments to the following city council meeting on Tuesday, May 26, 2026 without opening the application process.

Ayes: Unanimous. Motion Carried.

Motion by Ouellette, supported by Awrey to approve the Solicitation Ordinance (Second Reading).

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Awrey to postpone the Second Reading of the Ethics Ordinance to Monday, June 8, 2026.

Ayes: Unanimous. Motion Carried.

Motion by Awrey, supported by Ouellette to approve the Second Reading of the Ordinance to Amend the Rental Housing Ordinance.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Ouellette to set the public hearing to Establish Special Assessment District and create the Special Assessment Role.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Awrey to approve the following MERS resolution:

RESOLUTION - TERMINATING PARTICIPATION IN THE MERS RETIREE HEALTH FUNDING VEHICLE

WHEREAS, the Governing Body of the CITY OF GAYLORD ("Board") have reviewed where applicable the MERS HCSP and RHFV Plan Document and pertinent MERS Policies and Procedures, and

WHEREAS, the Board has conducted appropriate due diligence and determined that it is in the best interest of the CITY OF GAYLORD to terminate participation in the MERS Retiree Health Funding Vehicle, as there are no longer any individuals who are eligible for any post-employment benefits, and

WHEREAS, the Board adopted and established the CITY OF GAYLORD RETIREE HEALTHCARE FUNDING VEHICLE (the "Trust") under the authority of the Public Employee Health Care Fund Investment Act, Public Act 149 of 1999 (MCL §38.1211 et seq.) as the Successor Plan to the MERS Retiree Health Funding Vehicle, and

WHEREAS, the Trust is established for the purpose of funding other post-retirement employee benefits for eligible CITY OF GAYLORD retirees and their beneficiaries (an essential governmental function) and shall constitute a governmental trust pursuant to Internal Revenue Code (IRC) Section 115,

NOW THEREFORE BE IT RESOLVED, by the Board of the CITY OF GAYLORD, to terminate participation in the MERS Retiree Health Funding Vehicle after satisfying the liability of providing health benefits for eligible retirees, and be it further

RESOLVED, the MERS Retiree Health Funding Vehicle will be closed to any additional contributions and be it further

RESOLVED, the Board hereby affirms that there are no individuals who are currently eligible for any post-employment health benefits from the CITY OF GAYLORD, and that no future individuals or retirees of the CITY OF GAYLORD will become eligible for any post-employment health benefits, and be it further

RESOLVED, the Board hereby designates the Trust as the Successor Plan which is a governmental trust pursuant to IRC Section 115, and be it further

RESOLVED, the Board hereby authorizes City Manager Kimberly Awrey to execute the MERS Retiree Health Funding Vehicle Withdrawal and Asset Transfer Agreement on behalf of the CITY OF GAYLORD and any other documents necessary to facilitate the termination of participation in the MERS Retiree Health Funding Vehicle, and be it further

RESOLVED, that copies of this resolution shall be provided to MERS and any other necessary parties.

Ayes: Unanimous. Motion Carried.

Motion by Ouellette, supported by Kennedy to approve the Resolution for Charitable Gaming License for Trident Wrestling.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Ouellette to approve the Outdoor Café Permit for Snowbelt (132 W. Main).

Councilman Awrey abstained from the vote.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Ouellette to approve the Liquor License Request from Snowbelt (132 W. Main).

Councilman Awrey abstained from the vote.

Ayes: Unanimous. Motion Carried.

Motion by Ouellette, supported by Jaques to approve the Educational BBQ class event at Snowbelt (132 W. Main) slated to be held on Sunday, May 17, 2026 from 11:00AM – 2:00PM.

Councilman Awrey abstained from the vote

Ayes: Unanimous. Motion Carried.

Motion by Awrey, supported by Jaques to approve the Liquor License Request for El Patron (216 W. Main).

Ayes: Unanimous. Motion Carried.

Motion by Kennedy, supported by Ouellette to approve the Request to Close State Highway for the Old 27 Motor Tour. The event will take place on Saturday, August 22, 2026 from 10:00am to 1:00pm.

Ayes: Unanimous. Motion Carried.

Motion by Ouellette, supported by Awrey to approve the request to place a training facility next to the fire department at 811 S. Wisconsin Ave.

Ayes: Unanimous. Motion Carried.

Motion by Awrey, supported by Jaques to approve the following expenditures in the amount of \$179,339.01:

VENDOR	DESCRIPTION	AMOUNT
24/7	WWTP - W. 2ND STREET (JET SERVICE)	\$835.00
24/7	WWTP - S. OTSEGO MANHOLE SYSTEM	\$870.00
ADAMS CARPET CLEANING INC.	BI MONTHLY WINDOW CLEANING	\$595.00
ADVANCE ELECTRIC INC.	MOTOR POOL/CITY HALL/DPW	\$378.30
AIRGAS USA LLC	DPW SHOP SUPPLIES	\$100.43
ALRO STEEL	MOTOR POOL/MAN BASKET FOR LOADER	\$931.20
AT&T	WWTP PHONES	\$50.57
BADGER METER INC.	WATER DEPT HOSTING/CELLULAR SERVICE	\$710.24
BEAR PACKAGING & SUPPLY INC.	LAWN & LEAF BAGS	\$10,272.00
BEAUVAIS, CHASE	REIMBURSEMENT FOR FUEL (EVENT IN GR)	\$45.00
BLUE LINE TECHNOLOGIES LLC	ACCREDITATION MANAGEMENT SERVICES (APRIL)	\$510.00
BLUE-WATER SOLUTIONS, LLC	WATER DEPT METERS	\$11,320.33
CENTURY LINK	PD MONITORING	\$0.45
CHEBOYGAN CEMENT PRODUCTS	DPW SHOP SUPPLIES	\$115.86
CITY OF GAYLORD	CITY HALL	\$86.19
CITY OF GAYLORD	DPW	\$79.03
CITY OF GAYLORD	ELKVIEW PARK	\$56.93
COLE NAGY	REIMBURSEMENT FOR TRAINING	\$26.00
CONSUMERS ENERGY	DPW	\$705.23
CONSUMERS ENERGY	DPW BARN	\$90.50
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	\$51.17
CONSUMERS ENERGY	CITY HALL	\$2,712.75
CONSUMERS ENERGY	N HAZEL WATER WELL	\$853.15
CONSUMERS ENERGY	WATER DEPT	\$33.71
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$40.42
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$30.85
CONSUMERS ENERGY	PAVILION	\$205.33
CONSUMERS ENERGY	PAVILION	\$29.50
CONSUMERS ENERGY	FREEL PARK	\$35.89
CONSUMERS ENERGY	HALE PARK	\$60.59
CONSUMERS ENERGY	DDA RESTROOMS	\$1,067.08
CONSUMERS ENERGY	123 S COURT	\$314.18
CONSUMERS ENERGY	WWTP	\$14,171.49
CONSUMERS ENERGY	STREET LIGHTS	\$77.37
CONSUMERS ENERGY	EDELWEISS IRRIGATION	\$132.85
CONSUMERS ENERGY	STREET LIGHTS	\$29.50
CONSUMERS ENERGY	STREET LIGHTS	\$323.19

CONSUMERS ENERGY	STREET LIGHTS	\$351.10
CONSUMERS ENERGY	STREET LIGHTS	\$526.40
CONSUMERS ENERGY	DOUMAS PARK	\$29.50
CONSUMERS ENERGY	DOUMAS PARK	\$34.88
CONSUMERS ENERGY	STREET LIGHTS	\$596.29
CONSUMERS ENERGY	LED LIGHTS	\$2,965.62
CONSUMERS ENERGY	N OHIO WATER WELL	\$2,020.50
CONSUMERS ENERGY	DICKERSON LIFT STATION	\$290.62
CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	\$33.98
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	\$209.05
CONSUMERS ENERGY	WISCONSIN WATER TOWER	\$139.31
CONSUMERS ENERGY	DICKERSON WATER WELL	\$1,974.47
CONSUMERS ENERGY	COMMERCE LIFT STATION	\$121.16
CONSUMERS ENERGY	S OTSEGO LIGHTS	\$197.14
CROSSROADS INDUSTRIES INC	CITY CHRONICLE MAILING	\$708.83
DELAGE LANDEN	CITY HALL COPIER	\$784.82
DETROIT PUMP	WWTP SUPPLIES	\$822.98
DON'S TRACTOR & EQUIPMENT	MOTOR POOL #4101	\$1,031.06
DORNBOS SIGN & SAFETY INC.	SIGNS	\$3,740.00
DTE	PAVILION	\$60.57
DTE	DPW	\$1,732.70
DTE	DPW POLE BARN	\$197.10
DTE	CENTER WELL HOUSE	\$90.70
DTE	WWTP	\$1,434.17
DTE	WATER WELL	\$202.43
DTE	CITY HALL	\$1,061.54
DTE	MCVANNEL LIFT STATION	\$64.11
DTE	MEIJER LIFT STATION	\$60.57
DTE	DICKERSON LIFT STATION	\$67.67
DTE	ELKVIEW PARK	\$97.11
DUBOIS-COOPER ASSOCIATES	WWTP - ELEMENT ,COUPLING	\$791.73
ELLSWORTH FARMERS EXCHANGE	ELK FOOD	\$1,151.93
ELMIRA OCC HEALTH/MEDICINE	DPW DOT PHYSICAL	\$110.00
ENLOW ENVIRO LLC	WWTP SUPPLIES	\$1,027.86
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$1,750.21
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$454.97
FIRST NET AT&T	PD PHONES	\$1,064.59
FORD MOTOR CREDIT COMPANY	PD LEASE VEHICLE (6003007)	\$613.32
FRANKOWIAK, HOLLY	REIMBURSEMENT FOR TRAINING	\$277.40
FRONTIER	LIFT STATION PHONES	\$1,775.78
GAYLORD COMMUNITY SCHOOL	SSO CLASS OF 2026	\$100.00
GILL-ROY'S COMPLETE HARDWARE	CITY DEPARTMENT SUPPLIES	\$870.76
GREAT LAKES ENERGY	M32 W LIFT STATION	\$599.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	\$415.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	\$415.00
GREAT LAKES ENERGY	STREET LIGHTS	\$14.77

GREAT LAKES ENERGY	STREET LIGHTS	\$788.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	\$130.91
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	\$198.04
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	\$278.55
GREAT LAKES ENERGY	MEIJER LIFT STATION	\$347.73
GREAT LAKES PIPE & SUPPLY	WWTP/DPW SUPPLIES	\$211.19
TRAVIS HEWITT	CITY HALL CLEANING	\$1,100.00
HOME DEPOT CREDIT SERVICES	DPW SHOP SUPPLIES	\$125.64
HUTSON, INC	MOTOR POOL #4499	\$106.01
IMPACT RECOVERY SYSTEMS	MAJOR STREETS - TRAFFIC POSTS	\$674.30
INTEGRATED CONTROLS INC.	MONTHLY SCADA - APRIL	\$156.00
J&H FAMILY STORES	PD FUEL	\$2,297.86
JIM WERNIG INC.	GMC TERRAIN PD	\$190.88
JOHNSON OIL	FUEL	\$341.51
JOHNSTONS LANDSCAPING LLC	LANDSCAPING/MULCH CITY HALL, DDA, PARKS	\$10,459.00
JP HEATING	CITY HALL	\$500.00
KIM AWREY	VEHICLE REIMBURSEMENT	\$500.00
KIMBALL MIDWEST	DPW SHOP SUPPLIES	\$280.43
KIRKPATRICK DUBOIS & SLOUGH	CITY ATTORNEY FEES	\$6,390.00
KSB DUBRIC	WWTP SUPPLIES	\$1,019.95
L.S. ENGINEERING, INC.	METRO PERMITS	\$2,847.50
L.S. ENGINEERING, INC.	SITE PLAN REVIEWS	\$3,299.98
LIFELOC TECHNOLOGIES INC	GAYLORD PD - PBT	\$892.00
LITTLE GUYS TRASH CO.	CITY HALL SANITATION	\$206.00
MARCOR TECHNOLOGIES LLC	MICROSOFT OFFICE 365 BUSINESS	\$220.00
MEEHAN, JESSICA K.	ADMN ASSISTANT CONFERENCE	\$162.40
MENARDS COMMERCIAL	CITY DEPARTMENT SUPPLIES	\$1,483.94
MEYER ACE HARDWARE	DPW SHOP SUPPLIES	\$190.99
MICHIGAN RURAL WATER ASSOC.	OPERATOR SERVICES	\$575.00
MICHIGAN PIPE AND VALVE	WWTP SUPPLIES	\$160.00
MID-NORTH PRINTING INC.	CITY CHRONICLE	\$537.90
MISTER T'S GLASS	BUILDING MAINT (WHITE BARN)	\$127.43
MUFFLER MAN	MOTOR POOL - #3276 (UNIMOG)	\$368.14
MUNICIPAL UNDERWRITERS OF MI	ADD NEW TRUCK TO INSURANCE	\$2,303.00
MUSKEGON COUNTY EQUALIZATION	ASSESSOR CONTINUING ED CLASS	\$75.00
NORTHERN ENERGY INC	DPW SUPPLIES HDMO DELO	\$2,508.50
NORTHERN MICHIGAN K9	K-9 RECERTIFICATIOIN (ZERO TRAINING)	\$350.00
OPERATIONS SERVICES INC	WATER SYSTEM OVERSIGHT/CONSULT	\$680.00
OTIS ELEVATOR	MAINTENANCE SERVICE CONTRACT	\$2,713.08
OTSEGO CO EQUALIZATION DEPT	MAPPING	\$1,382.50
OTSEGO COUNTY	SIDEWALK SNOW REMOVAL DOWNTOWN/ELKPARK	\$660.00
OTSEGO MEMORIAL HEALTH CENTER	BLOOD COLLECTION ORDER - CITIZEN	\$1,456.00
PRO COMM INC	MOTOR POOL LOADER #4498	\$125.43
PRO IMAGE DESIGN	DPW GATE SIGNS	\$207.59
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	\$17,073.50
PURCHASE POWER	CITY HALL POSTAGE	\$1,044.30

PURITY CYLINDER GASES INC	DPW SHOP SUPPLIES	\$143.57
SCIENTIFIC	MOTOR POOL	\$819.64
SERRA FORD GAYLORD	PD VEHICLE #05	\$2,126.84
SPECTRUM	WATER FILL STATION	\$119.99
SPECTRUM	CITY HALL	\$146.51
SPECTRUM	WWTP	\$159.99
SPECTRUM	DPW	\$227.09
STERICYCLE, INC	CITY HALL SHREDDING SERVICES	\$134.64
SINGLER DESIGN	WEBSITE EDITS	\$112.50
SPARTAN SEWER	ASPEN PARK POLYJOHN - APRIL	\$435.00
SUMMIT FIRE PROTECTION	TROUBLESHOOT FIRE ALARM SYSTEM	\$352.45
TELNET WORLDWIDE	CITY HALL TELEPHONES	\$205.35
UNIFIRST CORPORATION	DPW/CITY HALL/UNIFORMS	\$1,440.26
UNIFIRST FIRST AID + SAFETY	DPW SHOP SUPPLIES	\$140.46
UNIQUE PAVING MATERIALS	COLD PATCH	\$2,557.69
US BANK EQUIPMENT FINANCE	PD COPIER	\$382.60
USA BLUEBOOK	WWTP SUPPLIES	\$470.88
VERIZON	PD/HYDRANT MONITORING	\$360.09
WASH-N-GO MANAGEMENT INC	PD VEHICLES	\$288.00
WILBER AUTOMOTIVE SUPPLY INC.	DPW/MOTOR POOL/PD	\$983.53
ZAREMBA EQUIPMENT INC	MOTOR POOL #2371	\$18,859.77
ZAREMBA EQUIPMENT INC	TRUCK WASH	\$100.00

Ayes: Unanimous. Motion Carried.

No other business was presented, and the meeting was adjourned at 8:52 p.m.

\_\_\_\_\_  
Jennifer Molski, City Clerk

\_\_\_\_\_  
Todd Sharrard, Mayor

# USA TODAY CO.



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## AFFIDAVIT OF PUBLICATION

City Of Gaylord  
City Of Gaylord  
305 E Main ST  
Gaylord MI 49735-1339

STATE OF MICHIGAN, COUNTY OF OTSEGO

The Gaylord Herald Times, a newspaper published in the English language for the dissemination of local or transmitted news, which is a duly qualified newspaper, and that annexed hereto is a copy of a certain order taken from said newspaper in which the order was published.

Published in the issue dated:  
05/01/2026

Sworn to and subscribed before on 05/01/2026

### NOTICE OF VACANCIES

The City of Gaylord needs to fill 2 (two) vacancies on City Council.

- (1) Council Member At Large (non-partisan)
- (2) Council Member Ward 2 (non-partisan)

At Large applicants must be a registered voter within the City of Gaylord. The term runs until December 2029.

Ward 2 applicants must be a registered voter within Ward 2 of the City of Gaylord. The term runs until December 2027.

Interested parties should submit a letter of interest and a board member application (available on the city's website or at City Hall) to Jen Molski, City Clerk, at [molskij@cityofgaylord.org](mailto:molskij@cityofgaylord.org) or via mail to 305 East Main Street, Gaylord MI 49735. Applications and letters must be received by noon on Thursday, May 7, 2026. Interviews will be held publicly at the regular city council meeting on Monday, May 11th at 7:00PM. Applicants who are unable to attend will not be considered.

Any questions can be directed to Kim Awrey, City Manager, at 989.732.4060 or via email at [awreyk@cityofgaylord.org](mailto:awreyk@cityofgaylord.org).

05/01/2026

Legal Clerk

Notary, State of WI, County of Brown

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