July 13, 2026

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Councilmember Kennedy at 7:00PM on Monday, July 13, 2026. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Ouellette, Kennedy, Jaques, Witt and Welitzkin
Members Absent: Awrey

Motion by Jaques, supported by Witt to dispense with the reading of the minutes from the June 22, 2026 meeting and accept them as presented.

Ayes: Unanimous. Motion Carried.

Motion by Jaques, supported by Witt to excuse Councilmember Awrey from tonight's meeting.

Ayes: Unanimous. Motion Carried.

Communications: Council was provided with copies of all written correspondence for tonight's meeting. Copies are on file in the clerk's office.

Public Comment: S. Loubert, H. Mason, L. Hewitt, C. Richter, C. Ryder, M. Hansen and J. Flint all spoke during public comment.

Unfinished Business: None.

New Business:

Motion by Witt, supported by Kennedy to approve the Parcel Split for (101-033-000-070-00).

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Ouellette to approve the Road Closure (S. Court Street from Main to First Street/Pavilion) from May to November. The estimated date of closure is set for August 1, 2026.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Jaques to approve the Marihuana License Renewal for Lume at 499 Dickerson Road.

Ayes: Unanimous. Motion Carried.

Motion by Jaques supported by Witt to approve the Marihuana License Renewal for Cloud at 710 Edelweiss.

Ayes: Unanimous. Motion Carried.

Motion by Kennedy supported by Welitzkin to Review and Update the Current Committee Structure with the Assistant City Manager taking the lead.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Kennedy to Approve the Change of Authorized Signers on the City's deposit accounts with Horizon Bank.

Keep in Place: Kimberly Awrey, City Manager
Add: Todd Sharrard, Mayor
Remove: Travis Hewitt, Treasurer.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Welitzkin to approve the Letter of Resignation from the City Clerk.

Ayes: Unanimous. Motion Carried.

Motion by Witt, supported by Jaques to approve the following expenditures in the amount of $697,343.29:

VENDOR	DESCRIPTION	AMOUNT
24/7	WWTP - 411 N. COURT ST	$485.00
24/7	WWTP - 321 E. 1ST STREET (PLUGGED MAIN)	$585.00
24/7	WWTP SEWER LINE - 1482 M32	$635.00
ADVANCE ELECTRIC	CITY DEPT SUPPLIES	$488.75
AIRGAS USA LLC	DPW SHOP SUPPLIES	$7.60
ALRO STEEL	FIRE HYDRANT BARRICADE	$1,963.85
AMAZON	CITY HALL /CITY DEPT SUPPLIES	$6,431.46
AT&T	WWTP PHONES	$53.98
AUTO WARES INC	MOTOR POOL	$19.12
BAGLEY TOWNSHIP	PARKWOOD DR TAX	$95.38
BARCO PRODUCTS COMPANY	MEMORIAL BENCHES FOR PARKS	$2,584.46
BIOTECH AGRONOMICS, INC.	LOAD AND TRANSPORT BIOSOLIDS	$77,738.23
BLACKBURN MANUFACTURING CO	WWTP/WATER DEPT FLAGS	$872.56
BLUE-WATER SOLUTIONS, LLC	METER SUPPLIES	$134.40
BSB COMMUNICATIONS INC	SOFTWARE ASSURANCE	$2,018.14
C2AE	GAYLORD TMF-LSL GRANT AE WORK	$12,250.00
CCS HAVEL	AUTOMATION SERVER MAINT	$929.08
CHAMBER OF COMMERCE	ALPENFEST LUNCHEON	$75.00
CHEBOYGAN CEMENT	WATER DEPT/STORM DRAINS	$207.86
CITY OF GAYLORD	CITY HALL	$144.80
CITY OF GAYLORD	DPW	$82.65
CITY OF GAYLORD	ELKVIEW PARK	$194.16
CITY OF GAYLORD	FAIRVIEW CEMETERY	$629.93
CITY OF GAYLORD	DOUMAS PARK	$46.16
CITY OF GAYLORD	FREEL PARK	$46.16

CITY OF GAYLORD	DDA RESTROOMS	$76.98
CITY OF GAYLORD	HALE PARK	$78.86
CITY OF GAYLORD	CLAUDE SHANNON PARK	$66.47
CITY OF GAYLORD	IDC PARK ENTRANCE	$66.98
CITY OF GAYLORD	EDELWEISS VILLAGE	$55.25
CITY OF GAYLORD	INDUSTRIAL PARK	$326.41
CITY OF GAYLORD	GATEWAY TO GAYLORD	$60.58
CITY OF GAYLORD	MILBOCKER	$190.28
CONSUMERS ENERGY	1179 ELKVIEW	$121.39
CONSUMERS ENERGY	DPW	$668.02
CONSUMERS ENERGY	DPW BARN	$61.87
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	$51.44
CONSUMERS ENERGY	CITY HALL	$3,746.82
CONSUMERS ENERGY	N HAZEL WATER WELL	$197.28
CONSUMERS ENERGY	N OTSEGO WATER WELL	$3,843.19
CONSUMERS ENERGY	WATER DEPT	$32.09
CONSUMERS ENERGY	FAIRVIEW CEMETERY	$39.87
CONSUMERS ENERGY	FAIRVIEW CEMETERY	$40.86
CONSUMERS ENERGY	PAVILION	$29.50
CONSUMERS ENERGY	PAVILION	$108.72
CONSUMERS ENERGY	PAVILION	$29.50
CONSUMERS ENERGY	FREEL PARK	$43.50
CONSUMERS ENERGY	ASPEN PARK	$120.48
CONSUMERS ENERGY	HALE PARK	$30.90
CONSUMERS ENERGY	DDA RESTROOMS	$719.49
CONSUMERS ENERGY	123 S COURT	$283.25
CONSUMERS ENERGY	WWTP	$14,309.72
CONSUMERS ENERGY	STREET LIGHTS	$164.74
CONSUMERS ENERGY	EDELWEISS IRRIGATION	$114.30
CONSUMERS ENERGY	STREET LIGHTS	$318.21
CONSUMERS ENERGY	STREET LIGHTS	$73.99
CONSUMERS ENERGY	STREET LIGHTS	$450.15
CONSUMERS ENERGY	STREET LIGHTS	$257.32
CONSUMERS ENERGY	DOUMAS PARK	$29.50
CONSUMERS ENERGY	DOUMAS PARK	$61.02
CONSUMERS ENERGY	STREET LIGHTS	$689.99
CONSUMERS ENERGY	LED LIGHTS	$3,258.67
CONSUMERS ENERGY	N OHIO WATER WELL	$4,057.11
CONSUMERS ENERGY	DICKERSON LIFT STATION	$142.80
CONSUMERS ENERGY	WISCONSIN WATER TOWER	$88.90
CONSUMERS ENERGY	1599 COMMERCE	$121.41
CONSUMERS ENERGY	COMMERCE LIFT STATION	$103.96
CONSUMERS ENERGY	S OTSEGO LIGHTS	$975.84
CONSUMERS ENERGY	ELKVIEW PARK	$121.39
CONSUMERS ENERGY	DICKERSTON LIFT STATION	$33.30
CONSUMERS ENERGY	DICKERSON WATER WELL	$4,621.03

CONSUMERS ENERGY	MILLBOCKER LIFT STATION	$108.38
CROSSROADS INDUSTRIES INC	CITY TAXES MAILING	$1,674.52
CROSSROADS INDUSTRIES INC	2025 CITY WATER QUALITY LETTER	$1,287.14
DELAGE LANDEN	CITY HALL COPIER	$613.30
DTE	PAVILION	$60.57
DTE	DPW	$364.14
DTE	DPW POLE BARN	$90.75
DTE	CENTER WELL HOUSE	$67.28
DTE	WWTP	$363.87
DTE	WATER WELL	$99.99
DTE	CITY HALL	$326.40
DTE	MCVANNEL LIFT STATION	$71.47
DTE	MEIJER LIFT STATION	$60.57
DTE	DICKERSON LIFT STATION	$66.43
DTE	ELKVIEW PARK	$117.54
ELECTRIKLEE	WATER DEPT WELL #5	$559.50
ENLOW ENVIRO	FOG DIGESTER	$2,443.80
ELMIRA OCC HEALTH/MED	DPW DOT PHYSICAL	$100.00
EPS SECURITY	ELK VIEWING PARK SECURITY CAMERA	$270.00
FEDERAL FLUID POWER	MOTOR POOL	$221.80
FIRST ADVANTAGE OCC HEALTH	DRUG TEST SERVICES	$45.14
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	$2,590.22
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	$2,315.77
FIRST NET AT&T	PD PHONES	$1,064.59
FLOWERMANIA	ANNUAL FLATS - DDA/CITY	$1,000.00
FOOD N STUFF	CHIEF CLAEYS RETIREMENT	$770.00
FORD MOTOR CREDIT COMPANY	PD LEASE VEHICLE (6003007)	$613.32
FRONTIER	LIFT STATION PHONES	$1,976.21
GILL-ROY'S COMPLETE HARDWARE	CITY DEPT SUPPLIES	$1,194.85
GREAT LAKES ENERGY	M32 W LIFT STATION	$549.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	$226.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	$185.00
GREAT LAKES ENERGY	STREET LIGHTS	$14.77
GREAT LAKES ENERGY	STREET LIGHTS	$788.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	$104.82
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	$198.04
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	$132.46
GREAT LAKES ENERGY	MEIJER LIFT STATION	$316.15
HACH COMPANY	SPECTROPHOTOMETER SERVICE PARTNERSHIP	$990.00
HAGGARD'S INC.	HVAC MAINTENANCE	$1,302.50
TRAVIS HEWITT	CITY HALL CLEANING	$825.00
HOME DEPOT CREDIT SERVICES	DPW SHOP/MOTOR POOL/DDA	$485.60
HUTSON	MOTOR POOL	$9.99
INTEGRATED CONTROLS INC.	MONTHLY SCADA JUNE	$156.00
J&H FAMILY STORES	PD FUEL	$2,485.06

JENSEN'S ANIMAL HOSPITAL	ELK	$707.42
JIM WERNIG INC.	PD VEHICLE MAINT	$81.42
JOHNSON OIL COMPANY	MOTOR POOL FUEL	$17,589.24
KIM AWREY	ICMA CONFERENCE REIMBURSEMENT	$950.00
KIM AWREY	VEHICLE EXPENSE	$500.00
KIMBALL MIDWEST	DPW SHOP SUPPLIES	$2,013.92
KIRKPATRICK DUBOIS & SLOUGH	CITY ATTORNEY FEES	$7,252.50
L.S. ENGINEERING, INC.	M32 WATERMAIN PROJECT	$5,400.00
L.S. ENGINEERING, INC.	SITE PLAN REVIEWS	$1,939.99
L.S. ENGINEERING, INC.	METRO PERMITS	$2,975.00
L.S. ENGINEERING, INC.	N. CENTER SMALL URBAN DESIGN	$18,830.00
LEAF	DPW COPIER	$247.38
LISTVAN INC	BACKFLOW TESTING - CITY HALL	$99.00
LISTVAN INC	BACKFLOW TESTING - FAIRVIEW CEMETERY	$126.00
LISTVAN INC	EDELWEISS PKWY BACKFLOW TESTING	$613.35
LISTVAN INC	BACKFLOW TESTING - DOUMAS PARK	$198.00
LISTVAN INC	BACKFLOW TESTING - CLAUDE SHANNON PARK	$99.00
LISTVAN INC	FREEL PARK BACKFLOW TESTING	$198.00
LISTVAN INC	BACKFLOW TESTING - HALE PARK	$126.00
LITTLE GUYS TRASH CO.	CITY HALL SANITATION	$219.50
LOWE'S	DPW SHOP SUPPLIES	$1,076.27
MARCOR TECHNOLOGIES LLC	MICROSOFT OFFICE 365 BUSINESS	$220.00
MARCOR TECHNOLOGIES LLC	REMOTE MONITORING/MANAGEMENT	$69.50
MENARDS COMMERCIAL	CITY DEPT SUPPLIES	$1,323.71
MEYER ACE HARDWARE	CITY DEPT SUPPLIES	$108.95
MICHIGAN POLICE EQUIPMENT	PD FIREARMS	$3,164.00
MICHIGAN RURAL WATER ASSOC.	MEMBERSHIP DUES FOR MRWA	$1,000.00
MID-NORTH PRINTING INC.	CITY HALL ENVELOPES	$811.90
MID-STATES BOLT & SCREW CO.	MOTOR POOL	$40.92
MONA MCLAIN	REIMBURSEMENT FOR REPLACEMENT OF SERVICE LINE	$490.20
NORTH CENTRAL EXCAVATING	WATERLINE 547 S. OTSEGO AVE	$3,631.75
NORTH POINTE PLUMBING	PLUMBING SERVICE AT INFUSION CENTER/FOOD N STUFF	$420.00
NORTHERN ENERGY INC	DPW SUPPLIES HDMO DELO	$2,515.05
NORTHERN TANK TRUCK SERVICE	AFTON STONE INVENTORY	$2,691.88
ODS	DPW SHOP DOOR	$150.00
OTSEGO COUNTY	CITY HALL INTERNET	$75.00
OPERATIONS SERVICES INC	WATER SYSTEM OVERSIGHT/CONSULT	$935.00
OTSEGO COUNTY	MAY CHARGEBACK	$35.90
OCEA	OCEA SERVICE AGREEMENT	$13,500.00
PAYNE & DOLAN	LOCAL ST/WWTP ASHPHALT	$2,300.19
PEERLESS-MIDWEST INC.	WELL #3 PULL & OVERHAUL	$72,125.00
PEERLESS-MIDWEST INC.	WELL #5 VFD REPLACEMENT	$44,500.00
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	$876.57
PROTEC	MEMBERSHIP DUES 2026-2027	$696.00
PRINTING SYSTEMS, INC.	UTILITY BILL CARDSTOCK	$795.89
PURCHASE POWER	CITY HALL POSTAGE	$2,251.91

PURITY CYLINDER GASES INC	DPW SHOP SUPPLIES	$209.24
ROYAL TRUCK & TRAILER	MOTOR POOL #8207	$24.72
SCIENTIFIC	MOTOR POOL	$809.93
SHERWIN WILLIAMS CO	DPW SHOP SUPPLIES	$24.64
SINGLER DESIGN	WEBSITE HOSTING	$2,483.28
SPECTRUM	WATER FILL STATION	$119.99
SPECTRUM	CITY HALL	$146.51
SPECTRUM	WWTP	$159.99
SPECTRUM	DPW	$227.09
STERICYCLE, INC	CITY HALL SHREDDING SERVICES	$141.18
STANDARD ELECTRIC	CITY DEPARTMENT SUPPLIES	$990.09
STATE INDUSTRIAL PRODUCTS	WWTP SUPPLIES	$242.07
STATE OF MICHIGAN - MDOT	MDOT SOUTH OTSEGO PROJECT	$289,800.00
TELNET WORLDWIDE	CITY HALL TELEPHONES	$225.89
THE BANK OF NEW YORK MELLON	PAYING AGENT FEE	$825.00
ULINE	WATER DEPT. HYDRANT COVERS	$497.19
UNIFIRST CORPORATION	PD/CITY HALL/DPW	$1,605.42
US BANK EQUIPMENT FINANCE	PD COPIER	$382.60
USA BLUEBOOK	WWTP SUPPLIES	$1,248.72
VERIZON	PD MONITORING	$160.04
VERIZON WIRELESS	HYDRANT MONITORING	$200.05
WASH-N-GO MANAGEMENT INC	PD VEHICLES	$176.00
WILBER AUTOMOTIVE SUPPLY INC.	CITY DEPT SUPPLIES	$1,437.84
WILK WIRING	PD VEHICLE MAINT	$126.50

Ayes: Unanimous. Motion Carried.

No other business was presented, and the meeting was adjourned at 8:06 p.m.

Respectfully Submitted by:
Jennifer Molski, City Clerk

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