



Downtown Development Authority

Board of Directors Meeting Minutes – August 4, 2026

Lancaster called the regular meeting of the Gaylord Downtown Development Authority to order at 8:00 a.m. on Tuesday, August 4, 2026, located in the Gaylord City Hall – Upstairs Classroom at 305 E. Main Street, Gaylord, MI 49735.

Members Present: Linda Durant, Tanner Catt, Meredith Feole, Gary Kosch, Lori Lancaster, Cal McNamara, Cole Muzyl, Todd Sharrard, Adam Wahl.

Staff Present: Lisa Marie Tobin, DDA Executive Director

Motion by Catt, support by Durant to excuse Christy Walcott from the August 4, 2026, DDA Board of Directors Meeting. Ayes: Unanimous. Motion carries.

Motion by Durant, support by Feole to excuse Angielena Muellenberg from the August 4, 2026, DDA Board of Directors Meeting. Ayes: Unanimous. Motion carries.

Motion by Catt, support by Kosch, to approve the meeting agenda with the following amendments/corrections:

1. Add agenda item “e”: Zoning/Sign Permit application & review of color request – 130 W. Main St.
2. Addition of America Main Street and Bulldog Painting invoices for approval.
3. Next Meeting Date corrected to September 1, 2026.

Ayes: Unanimous. Motion carries.

Motion by Feole, support by Catt to approve August 4, 2026, meeting minutes as presented. Ayes: Unanimous. Motion carries.

Kosch presented the DDA July 2026 financial report.

Motion by Durant, support by Feole to approve payment of the DDA bills as follows:

Pay to	Description	Amount
Gaylord Chamber of Commerce	Alpenfest luncheon ticket	\$25.00
Johnston’s Landscaping LLC	Pavilion paver repair/replacement	\$3,230.00
Michigan Downtown Association	Membership	\$250.00
Main Street America	Membership	\$295.00
Bulldog Painting	Pavilion facia repaint	\$6,200.00
	Total	\$10,000

Ayes: Unanimous. Motion carries.

Agenda Item Public Comment: None



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Motion by Durant, support by McNamara to accept Johnston's Landscaping LLC Wisconsin Street retainer wall proposal as submitted. Ayes: unanimous. Motion carries.

Motion by Catt, support by Durant to support, and also recommend to the Gaylord City Council, to officially support the WAI project to conduct a Main St./M-32 traffic study, lane restoration design and feasibility study at no cost to the Gaylord Downtown Development Authority or City of Gaylord. Ayes: Unanimous. Motion carries.

Motion by Kosch, support by Durant to inform the Gaylord Planning Commission that the DDA does not object to the color request for 130 W. Main St., Gaylord. Ayes: 7, Nays: 0, Abstain: 1 (Cole Muzyl). Motion carries.

Public Comment: None

There being no further business to discuss, motion by McNamara, support by Feole to adjourn. Ayes: Unanimous. Motion carries. Meeting adjourned at 8:48 a.m.

Next meeting:

Regular DDA Board Meeting, Tuesday, September 1, 2026, at 8:00 a.m.

Respectfully submitted,

Lisa Marie Tobin

July 31, 2026 EXPENDITURE REPORT FOR CITY OF GAYLORD DDA

DPW Services	\$	7,920.67
Payroll	\$	3,233.10
Operating Supplies		
Chamber of Commerce	\$	25.00
Contractual Services		
KimPro Cleaners	\$	1,000.00
Johnstons Landscaping LLC	\$	3,230.00
Utilities		
City of Gaylord	\$	76.98
Consumers Energy	\$	374.78
DTE	\$	60.57
Equipment Rental		
1994 Ford 4WD w/ Arrow Stick - 1523	\$	3,105.64
2000 Ford 4WD Arrow Stick, Dum - 1531	\$	147.92
2000 Ford 4WD Arrow Stick, RA - 1534	\$	46.71
2007 Ford 4WD Arrowstick RAD - 1541	\$	15.57
2017 Cub Cadet z700 60" - 6147	\$	32.19
2003 Echo Edger Trimmer - 6161	\$	30.49
2008 Stihl Backpack Leaf Blower - 6168	\$	4.69
1987 Elgin Street Sweeper - 3280	\$	366.99
1996 Ford 4WD W/Dump radio - 1528	\$	92.58
2002 Troybilt Walk Behind Mower - 6130	\$	45.44
Total Expenditures	\$	19,809.32