

September 14, 2026

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Council Member Awrey at 7:00 p.m. on Monday, September 14, 2026. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Kennedy, Ouellette, Witt, Jaques, Welitzkin and Awrey

Members Absent: None

Motion by Welitzkin, supported by Ouellette to amend the agenda adding an Ethics Ordinance Amendment as item #19 on the agenda.

Ayes: Unanimous Nays: 2 Motion Carried

Motion by Jaques, supported by Witt to add an additional Public Comment to the end of the agenda as item #33.

Ayes: Unanimous Motion Carried

Motion by Ouellette, supported by Jaques to dispense with the reading of the minutes from the August 10, 2026 meeting and accept them as presented.

Ayes: Unanimous Motion Carried

Motion by Ouellette, supported by Jaques to dispense with the reading of the minutes from the August 24, 2026 meeting and accept them as presented.

Ayes: Unanimous Motion Carried

A Public Hearing regarding USDA Rural Development Community Facilities Loan Program (Application for Assistance) opened at 7:09pm. No Public Comment was offered. The Public Hearing was closed at 7:57pm.

Communications: None

Public Comment: J. Dolan, M. McCormick, K. Musto, Pastor Crouch, S. Smith and Connie all spoke during public comment.

Unfinished Business: None

New Business:

Motion by Welitzkin, supported by Jaques to approve the following Resolution of Intent to File an Application for Federal Assistance with the USDA (WWTP):

WHEREAS the City of Gaylord contracted services from Donahue and Associates to review the current wastewater treatment plant and distribution system and make recommendations for needed improvements; and,

WHEREAS the recommended improvements are approximately \$9.1 million dollars: and,

WHEREAS the City of Gaylord understands that these improvements are necessary and will result in operating cost savings for the wastewater treatment plant: and,

WHEREAS the City of Gaylord has begun preparing for this debt service through the raising of wastewater utility rates; and,

WHEREAS the City of Gaylord agrees to file an application for federal financial assistance with the U.S. Department of Agriculture, Rural Development, Rural Utilities Service for improvements to the city's wastewater treatment plant and distribution system.

NOW THEREFORE, BE IT RESOLVED that the Gaylord City Council does hereby authorizes City Manager Kimberly Awrey and Assistant City Manager Erika Peters to submit the application on behalf of the City of Gaylord.

Ayes: Unanimous Motion Carried

Motion by Kennedy, supported by Welitzkin to have the recommended updates of the Ethics Ordinance, submitted by Council Member Kennedy, reviewed by Attorney Slough.

Ayes: Unanimous Motion Carried

Motion by Witt, supported by Jaques to approve partial road closure for GHS Homecoming Parade on September 25, 2026 from 3:00pm until 5:00pm.

Ayes: Unanimous Motion Carried

Motion by Welitzkin, supported by Jaques to approve the appointment of Curt Krajniak to the Planning Commission.

Ayes: 4 Nays: 3 Motion Carried

Motion by Witt, supported by Jaques to adopt the Annual Exemption Option of Health Insurance.

Ayes: Unanimous Motion Carried

Motion by Welitzkin, supported by Witt to approve the consideration of a contract with The Refuge for services to the homeless shelter for the 2026-2027 shelter season.

Ayes: Unanimous Motion Carried

Motion by Kennedy, supported by Witt to postpone the approval of contract for engineering (C2AE).

Ayes: Unanimous Motion Carried

Motion by Welitzkin, supported by Witt to approve the Peerless Midwest quote for new water well #7.

Ayes: Unanimous Motion Carried

Motion by Witt, supported by Ouellette to approve the Employee Handbook updates.

Ayes: Unanimous Motion Carried

Motion by Witt, supported by Welitzkin to approve the new Water Operator position.

Ayes: Unanimous Motion Carried

Motion by Witt, supported by Jaques to move forward with the evaluation of the City Manager.
Council Member Awrey abstained from the vote.

Ayes: 6 Nays: 0 Abstain: 1 Motion Carried

Motion by Welitzkin, supported by Awrey to approve the budget adjustment for The Refuge and Contractual Services for Restitution Payments. The budget adjustment for Well #7 was postponed to the next meeting.

Ayes: Unanimous Motion Carried

Motion by Jaques, supported by Witt to approve Water Main Extension.

Ayes: 6 Nays: 1 Motion Carried

Motion by Witt, supported by Welitzkin to approve the following expenditures in the amount of \$768,183.49:

VENDOR	DESCRIPTION	AMOUNT
87-A DISTRICT COURT	MSP LEIN	\$607.50
ADVANCE ELECTRIC INC.	WWTP/SHOP	\$693.53
AIRGAS USA LLC	DPW SHOP SUPPLIES	\$88.49
ALRO STEEL	CITY HALL SHELVING	\$296.52
AMAZON	CITY HALL /CITY DEPT SUPPLIES	\$2,732.90
APEX SOFTWARE	SKETCHING SOFTWARE - ANNUAL RENEWAL	\$286.00
ARBOR DAY FOUNDATION	ARBOR DAY MEMBERSHIP	\$25.00
ASSOCIATION OF PUBLIC TREASURERS	MEMBERSHIP RENEWAL (TREASURER)	\$159.00
AT&T	WWTP PHONES	\$52.06
AXON	PD TASERS/BODY CAMERAS/LICENSES	\$8,373.97
AXON ENTERPRISES, INC.	TASER LICENSES	\$7,028.59
AXON ENTERPRISES, INC.	PD BODY CAMERAS LICENSE	\$12,504.24
BADGER METER INC.	WATER DEPT HOSTING/CELLULAR SERVICE	\$755.52
BAGLEY TOWNSHIP	EARLY VOTING (USE OF HALL)	\$100.00
BLUE-WATER SOLUTIONS, LLC	WATER DEPT METERS	\$3,935.48
BROADMOOR PRODUCTS INC.	WWTP - MOOR FLOC	\$5,653.90
BULLDOG PAINTING	WWTP PAINTING (5 BUILDINGS)	\$41,200.00
C2AE	GAYLORD TMF-LSL GRANT AE WORK	\$8,750.00
C2AE	WWTP MONITORING WELL	\$1,540.00
C2AE	WWTP MONITORING WELL	\$2,200.00
CHAR-EM ISD	CDL TESTING	\$380.00
CHEBOYGAN CEMENT PRODUCTS INC	MANHOLES	\$115.86
CHOICE PUBLICATIONS INC	PUBLISHING	\$143.96

CITY OF GAYLORD	CITY HALL	\$660.10
CITY OF GAYLORD	DPW	\$84.72
CITY OF GAYLORD	ELKVIEW PARK	\$659.09
CITY OF GAYLORD	FAIRVIEW CEMETERY	\$3,747.94
CITY OF GAYLORD	DOUMAS PARK	\$48.97
CITY OF GAYLORD	FREEL PARK	\$48.97
CITY OF GAYLORD	DDA RESTROOMS	\$268.67
CITY OF GAYLORD	HALE PARK	\$101.56
CITY OF GAYLORD	CLAUDE SHANNON PARK	\$148.85
CITY OF GAYLORD	IDC PARK ENTRANCE	\$80.25
CITY OF GAYLORD	EDELWEISS VILLAGE	\$526.91
CITY OF GAYLORD	INDUSTRIAL PARK	\$1,949.51
CITY OF GAYLORD	GATEWAY TO GAYLORD	\$99.54
CITY OF GAYLORD	MILBOCKER	\$922.80
CONSUMERS ENERGY	1179 ELKVIEW	\$133.34
CONSUMERS ENERGY	DPW	\$766.47
CONSUMERS ENERGY	DPW BARN	\$79.69
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	\$52.20
CONSUMERS ENERGY	CITY HALL	\$4,136.55
CONSUMERS ENERGY	N HAZEL WATER WELL	\$1,632.10
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$4,865.07
CONSUMERS ENERGY	WATER DEPT	\$31.70
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$41.12
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$42.33
CONSUMERS ENERGY	PAVILION (201 S. COURT)	\$247.67
CONSUMERS ENERGY	PAVILION (133 S. COURT)	\$90.11
CONSUMERS ENERGY	FREEL PARK	\$46.35
CONSUMERS ENERGY	ASPEN PARK	\$133.12
CONSUMERS ENERGY	DDA RESTROOMS	\$172.26
CONSUMERS ENERGY	123 S COURT	\$277.17
CONSUMERS ENERGY	WWTP	\$14,316.26
CONSUMERS ENERGY	STREET LIGHTS	\$694.16
CONSUMERS ENERGY	EDELWEISS IRRIGATION	\$108.78
CONSUMERS ENERGY	STREET LIGHTS	\$249.89
CONSUMERS ENERGY	STREET LIGHTS	\$419.88
CONSUMERS ENERGY	STREET LIGHTS	\$322.05
CONSUMERS ENERGY	STREET LIGHTS	\$70.64
CONSUMERS ENERGY	DOUMAS PARK	\$29.50
CONSUMERS ENERGY	DOUMAS PARK	\$49.75
CONSUMERS ENERGY	STREET LIGHTS	\$699.87
CONSUMERS ENERGY	LED LIGHTS	\$3,342.09
CONSUMERS ENERGY	N OHIO WATER WELL	\$2,732.91
CONSUMERS ENERGY	DICKERSON LIFT STATION	\$119.01
CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	\$34.17
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	\$119.47
CONSUMERS ENERGY	WISCONSIN WATER TOWER	\$39.59
CONSUMERS ENERGY	DICKERSON WATER WELL	\$4,294.15
CONSUMERS ENERGY	1599 COMMERCE	\$133.12

CONSUMERS ENERGY	COMMERCE LIFT STATION	\$938.71
CONSUMERS ENERGY	1966 S OTSEGO	\$183.10
CONSUMERS ENERGY	ELKVIEW PARK	\$133.34
DELAGE LANDEN	CITY HALL COPIER	\$613.30
DETROIT PUMP & MFG CO	WWTP SUPPLIES	\$8,983.36
DTE	PAVILION	\$60.57
DTE	DPW	\$62.37
DTE	DPW POLE BARN	\$60.57
DTE	CENTER WELL HOUSE	\$66.27
DTE	WWTP	\$302.85
DTE	WATER WELL	\$60.57
DTE	CITY HALL	\$97.54
DTE	MCVANNEL LIFT STATION	\$65.07
DTE	MEIJER LIFT STATION	\$63.27
DTE	DICKERSON LIFT STATION	\$68.68
DTE	ELKVIEW PARK	\$105.31
STATE OF MI - EGLE	WATER SAMPLES	\$1,335.00
ELECTION SOURCE	ELECTION ENVELOPES/VOTER ID/MASTER CARDS	\$653.82
ELHORN ENGINEERING CO	WELL CHEMICALS	\$8,986.50
ELMER'S CRANE & DOZER	SIDEWALKS	\$3,238.00
ELMIRA OCC HEALTH/MEDICINE	DPW DOT PHYSICAL	\$100.00
ENLOW ENVIRO LLC	WWTP SUPPLIES	\$1,358.00
ETNA SUPPLY COMPANY	WATER DEPT SUPPLIES	\$45.00
FEDERAL FLUID POWER	WWTP	\$215.45
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$0.00
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	\$1,163.38
FIRST NET AT&T	PD PHONES	\$1,064.98
FISHBECK	PROFESSIONAL SERVICES	\$2,661.93
FISHER SCIENTIFIC	WWTP SUPPLIES	\$385.29
FORD MOTOR CREDIT COMPANY	PD LEASE VEHICLE PAYOFF	\$3,635.82
FRONTIER	LIFT STATION PHONES	\$2,043.07
GILL-ROY'S COMPLETE HARDWARE	CITY DEPARTMENT SUPPLIES	\$972.79
GORDON FOOD SERVICE INC	DDA/ELK PARK BATHROOM SUPPLIES	\$227.96
GREAT LAKES ENERGY	M32 W LIFT STATION	\$423.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	\$188.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	\$219.00
GREAT LAKES ENERGY	STREET LIGHTS	\$14.77
GREAT LAKES ENERGY	STREET LIGHTS	\$788.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	\$138.46
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	\$198.04
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	\$138.30
GREAT LAKES ENERGY	MEIJER LIFT STATION	\$316.49
GREAT LAKES PIPE & SUPPLY	WWTP	\$153.75
HOME DEPOT CREDIT SERVICES	SUPPLIES FOR SIDEWALKS	\$18.84
INTEGRATED CONTROLS INC.	WWTP HIM FLEX ARCHTECT CLASS	\$267.45
INTEGRATED CONTROLS INC.	MONTHLY SCADA AUGUST	\$156.00
J&H FAMILY STORES	PD FUEL	\$2,232.66

JENNIFER MOLSKI	REIMBURSEMENT FOR ELECTION	\$77.83
JENSEN'S ANIMAL HOSPITAL	ELK EXAM	\$164.00
JOHNSON OIL COMPANY OF GAYLORD	MOTOR POOL FUEL	\$4,506.57
KIM AWREY	VEHICLE REIMBURSEMENT	\$500.00
KIMBALL MIDWEST	DPW SHOP SUPPLIES	\$2,154.65
KIRKPATRICK DUBOIS & SLOUGH PLC	CITY ATTORNEY FEES	\$7,402.50
L.S. ENGINEERING, INC.	N. CENTER SMALL URBAN DESIGN	\$33,667.50
L.S. ENGINEERING, INC.	METRO PERMITS	\$1,125.00
L.S. ENGINEERING, INC.	SITE PLAN REVIEWS	\$2,005.00
LEAF	DPW COPIER	\$296.67
LITTLE GUYS TRASH CO.	CITY HALL SANITATION	\$115.85
LOWE'S	CITY DEPARTMENT SUPPLIES	\$339.79
MACQUEEN	MOTOR POOL #3281	\$2,652.50
MARCOR TECHNOLOGIES LLC	MICROSOFT OFFICE 365 BUSINESS	\$513.00
MEEHAN, JESSICA K.	CITY HALL CLEANING	\$1,400.00
MEEHAN, JESSICA K.	CITY HALL INITIAL DEEP CLEAN FEE	\$700.00
MENARDS COMMERCIAL	CITY DEPT SUPPLIES	\$1,001.67
MEYER ACE HARDWARE	CITY DEPT SUPPLIES	\$255.94
MICHIGAN PIPE AND VALVE	WATER DEPT SUPPLIES	\$791.00
MICHIGAN RURAL WATER ASSOC.	REGISTRATION - TWO DAY MATH	\$1,200.00
MID-NORTH PRINTING INC.	LETTERHEAD/BUSINESS CARDS	\$206.60
MID-STATES BOLT & SCREW	MOTOR POOL #2377	\$5.52
NEMCOG	2027 NEMCOG DUES	\$1,129.00
NICK HOGAN	MACKINAC BRIDGE TOLL FEE REIMBURSEMENT	\$4.00
NORTH POINTE PLUMBING & HEATING	PLUMBING SERVICE AT 7-11 (134 N. CENTER)	\$385.00
NORTHERN ENERGY INC	DPW/WWTP	\$2,318.20
NYE UNIFORM CO	PD UNIFORMS	\$482.60
OTSEGO COUNTY	CITY HALL INTERNET (JULY/AUGUST)	\$150.00
OTSEGO COUNTY SHOP WITH A COP	SHOP WITH A COP SPONSOR	\$500.00
OPERATIONS SERVICES INC	WATER SYSTEM OVERSIGHT/CONSULT	\$340.00
OTSEGO MEMORIAL HEALTH CENTER	BLOOD COLLECTION ORDER - CITIZENS	\$1,385.00
PAK MAIL CENTER	WATER DEPT MAILING	\$475.38
PAYNE AND DOLAN	WWTP	\$2,108.25
POWERPLAN	MOTOR POOL #4498	\$3,072.72
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	\$5,560.54
PURCHASE POWER	CITY HALL POSTAGE	\$1,134.52
PURITY CYLINDER GASES INC	DPW SHOP SUPPLIES	\$106.72
SCIENTIFIC	MOTOR POOL	\$1,385.30
SERRA FORD GAYLORD	PD VEHICLE K9	\$807.60
SHERWIN WILLIAMS CO	CITY HALL	\$56.58
STERICYCLE, INC	CITY HALL SHREDDING SERVICES	\$134.45
SITEONE LANDSCAPE SUPPLY	CEMETERY AND PARK SUPPLIES	\$521.84
SNETHKAMP	PD CHARGER	\$1,391.81
SPARTAN SEWER	ASPEN PARK POLYJOHN	\$870.00
SPECTRUM	WATER FILL STATION	\$119.99
SPECTRUM	CITY HALL	\$146.51
SPECTRUM	WWTP	\$159.99
SPECTRUM	DPW	\$227.08

STANDARD ELECTRIC COMPANY	DPW SHOP SUPPLIES	\$218.85
STATE OF MICHIGAN - MDOT	N. CENTER PROJECT	\$234,381.79
STEFAN CRANE	ACCREDITATION MANAGEMENT SERVICES	\$600.00
STR8-4WARD	ABANDONED VEHICLE LAW TRAINING	\$200.00
TELNET WORLDWIDE	CITY HALL TELEPHONES	\$227.69
THE BANK OF NEW YORK MELLON	LOAN PAYMENT	\$243,712.50
TRUCK & TRAILER SPECIALTIES OF	MOTOR POOL #2377	\$189.56
ULINE	CITY HALL OFFICE CABINETS	\$2,000.20
UNIFIRST CORPORATION	DPW/UNIFORMS/CITY HALL	\$1,687.92
UNIFIRST FIRST AID + SAFETY	DPW SHOP SUPPLIES	\$60.57
US BANK EQUIPMENT FINANCE	PD COPIER	\$382.60
USA BLUEBOOK	WWTP SUPPLIES	\$3,850.85
VERIZON	PD MONITORING	\$160.04
VERIZON	HYDRANT MONITORING	\$200.05
WASH-N-GO MANAGEMENT INC	PD VEHICLES	\$214.00
WILBER AUTOMOTIVE SUPPLY INC.	CITY DEPARTMENT SUPPLIES	\$684.63
WOLVERINE POWER SYSTEMS	GENERATOR MAINT (HOBBY LOBBY UNIT)	\$660.00

Motion by Witt, supported by Jaques to enter into closed session at 9:06pm for the Discussion of the Opinion Letter.

Roll Call Vote:

Sharrard: Aye

Kennedy: Aye

Ouellette: Aye

Witt: Aye

Jaques: Aye

Awrey: Aye

Welitzkin: Aye

Ayes: 7 Nays: 0 Motion Carried

Motion by Welitzkin, supported by Jaques to end the closed session at 9:43pm for the Discussion of the Opinion Letter.

Roll Call Vote:

Sharrard: Aye

Kennedy: Aye

Ouellette: Aye

Witt: Aye

Jaques: Aye

Awrey: Aye

Welitzkin: Aye

Ayes: 7 Nays: 0 Motion Carried

Mayor Sharrard called the regular meeting back to order at 9:45pm.

Motion by Witt, supported by Jaques to enter into closed session at 9:46pm to review a formal complaint regarding the City Manager.

Roll Call Vote:

Sharrard: Aye

Kennedy: Aye

Ouellette: Aye

Witt: Aye

Jaques: Aye

Awrey: Aye

Welitzkin: Aye

Ayes: 7 Nays: 0 Motion Carried

Motion by Welitzkin, supported by Awrey to end the closed session at 9:58pm for the review of a complaint regarding City Manager.

Roll Call Vote:

Sharrard: Aye

Kennedy: Aye

Ouellette: Aye

Witt: Aye

Jaques: Aye

Awrey: Aye

Welitzkin: Aye

Ayes: 7 Nays: 0 Motion Carried

Motion by Witt, supported by Welitzkin after reviewing the complaint regarding the City Manager to do nothing.

Council Member Awrey abstained from the vote.

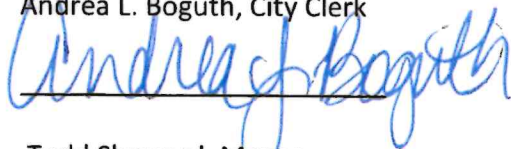
Ayes: 5 Nays: 1 Abstain: 1 Motion Carried

Mayor Sharrard called the regular meeting back to order at 10:00pm.

Public Comment: L. Hewitt, D. Cousineau and C. Parkes all spoke during the second public comment.

No other business was presented, and the meeting was adjourned at 10:05pm.

Andrea L. Boguth, City Clerk



Todd Sharrard, Mayor



USA TODAY CO.



PO Box 630491 Cincinnati, OH 45263-0491

AFFIDAVIT OF PUBLICATION

Jennifer Molski
City Of Gaylord
305 E Main ST
Gaylord MI 49735-1339

NOTICE OF INTENT TO FILE APPLICATION

The City of Gaylord intends to file an application for federal financial assistance with the U. S. Department of Agriculture, Rural Development, Rural Utilities Service. The project includes improvements to the wastewater treatment plant as well as improvements to sanitary lift stations throughout the collection system. Any comments regarding this application should be submitted to the City of Gaylord.
09/01/2026

STATE OF MICHIGAN, COUNTY OF OTSEGO

The Gaylord Herald Times, a newspaper published in the English language for the dissemination of local or transmitted news, which is a duly qualified newspaper, and that annexed hereto is a copy of a certain order taken from said newspaper in which the order was published.

Published in the issue dated:
PET Gaylord Herald-Times 09/01/2026
PET petoskeynews.com 09/01/2026

Sworn to and subscribed before on 09/01/2026

A handwritten signature in black ink, appearing to be "K. Yang", written over a horizontal line.

Legal Clerk

A handwritten signature in black ink, appearing to be "Kongmeng Yang", written over a horizontal line.

Notary, State of WI, County of Brown

A handwritten signature in black ink, appearing to be "Kongmeng Yang", written over a horizontal line.

My commission expires

Publication Cost: \$33.40

Tax Amount: \$0.00

Payment Cost: \$33.40

Order No: 12591573

Customer No: 544870

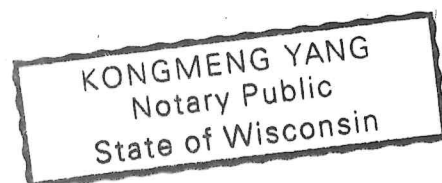
PO #:

of Copies:

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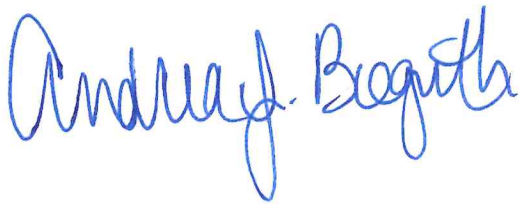
Please do not use this form for payment remittance.



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A handwritten signature in blue ink that reads "Andrew J. Bagoth". The signature is written in a cursive style with a large initial 'A' and a distinct 'J'.

USA TODAY CO.



PO Box 630491 Cincinnati, OH 45263-0491

AFFIDAVIT OF PUBLICATION

Jennifer Molski
City Of Gaylord
305 E Main ST
Gaylord MI 49735-1339

STATE OF MICHIGAN, COUNTY OF OTSEGO

The Gaylord Herald Times, a newspaper published in the English language for the dissemination of local or transmitted news, which is a duly qualified newspaper, and that annexed hereto is a copy of a certain order taken from said newspaper in which the order was published.

Published in the issue dated:
PET Gaylord Herald-Times 09/01/2026
PET petoskeynews.com 09/01/2026

Sworn to and subscribed before on 09/01/2026

PUBLIC HEARING NOTICE U.S. DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT

Community Facilities Loan Program

The Gaylord City Council will conduct a Public Hearing at its regularly scheduled meeting Monday, September 14, 2026 at 7:00 p.m. at City Hall, at 305 E. Main Street. The purpose of the hearing is to receive citizen comments on the application to the USDA Rural Development Community Facilities Loan Program for financing assistance in proposed improvements to the wastewater treatment plant as well as improvements to the sanitary lift stations throughout the collection system.

The public is invited to review the application and give their input to the Council at this public hearing. The City contact for additional information on the proposed application is Andrea Boguth at (989) 732-4060 or email bogutha@cityofgaylord.org.
09/01/2026

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$54.46

Tax Amount: \$0.00

Payment Cost: \$54.46

Order No: 12593300

Customer No: 544870

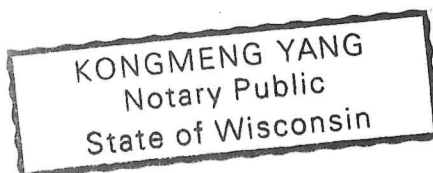
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U.S. DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT

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