October 12, 2026

Mayor Sharrard opened the regular meeting of the Gaylord City Council with a prayer by Council Member Kennedy at 7:00 p.m. on Monday, October 12, 2026. The Pledge of Allegiance to the Flag of the United States of America followed the invocation. The meeting was held in the City Council Chambers, located at City Hall, 305 East Main Street, Gaylord, Michigan.

Members Present: Sharrard, Welitzkin, Awrey, Kennedy and Witt
Members Absent: Ouellette and Jaques

Motion by Welitzkin, supported by Witt to dispense with the reading of the minutes from the September 28, 2026 meeting and accept them as presented.

Ayes: Unanimous Motion Carried

Communications: None

Motion by Witt, supported by Awrey to excuse Council Member Ouellette from tonight's meeting.

Ayes: Unanimous Motion Carried

Motion by Witt, supported by Awrey to excuse Council Member Jaques from tonight's meeting.

Ayes: Unanimous Motion Carried

Public Comment: H. Mason and L. Corell spoke during public comment.

Unfinished Business: None

New Business:

Motion by Welitzkin, supported by Witt to approve the following Resolution Approving Agreement with The Refuge in Otsego County:

WHEREAS The Refuge in Otsego County, a Michigan nonprofit corporation of 116 E. Fifth Street, Gaylord, Michigan 49735 ("The Refuge"), provides housing and related support services to homeless individuals in Otsego County;

AND FURTHER, that providing housing and related services to homeless individuals who are, or immediately before becoming homeless were, residents of the City of Gaylord, protects the public health, safety, and welfare of the City and its residents;

AND FURTHER, that the City has reviewed the terms of a proposed Agreement to Provide Housing and Related Services (the "Agreement") under which The Refuge would provide housing and related services to those individuals in exchange for an annual payment of $5,000.00, subject to appropriation by the City Council; The Refuge would use the payment solely for that purpose; and The Refuge would provide the City a written report, no less than once per year, detailing how the funds were used in furtherance of that purpose;

AND FURTHER, that the terms of the Agreement are agreeable to the City;

NOW, THEREFORE, IT IS RESOLVED that the City Council finds that the Agreement serves a valid public purpose, and the Agreement is approved;

IT IS FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the Agreement on behalf of the City of Gaylord, and City Manager Kimberly Awrey is authorized to execute all other documents and take all other actions necessary to carry out the Agreement under its terms;

IT IS FURTHER RESOLVED that payment of the first annual payment of $5,000.00 under the Agreement is authorized from Account No. 101-225-884-01 of the City's 2026 –2027 budget.

Ayes: Unanimous Motion Carried

Motion by Welitzkin, supported by Witt to postpone to the next meeting the approval of Gaylord Soccer League's request for assistance with cost of irrigation.

Ayes: Unanimous Motion Carried

Motion by Witt, supported by Welitzkin to approve the contract for engineering services for lead service line replacement project bid from C2AE.

Motion by Witt, supported by Welitzkin to approve the parcel combination request at 811 South Wisconsin Avenue.

Ayes: Unanimous Motion Carried

Motion by Witt, supported by Welitzkin to approve the authorization for change in standard lighting contract with Consumer's Energy.

Ayes: Unanimous Motion Carried

Motion by Kennedy, supported by Witt to approve the second reading of the Ethics Ordinance with the following amendments:

1. Subparagraph (b): council to appoint candidates rather than mayor appoint and council confirm.
2. Subparagraph (f): add "taxpayers, property owner, and business owners" to those who can file complaints.
3. Subparagraph (h): revise to require mandatory annual ethics training.
4. Subparagraph (c): an employee may request an advisory opinion with the approval of the City manager or a department head.

Ayes: Unanimous Motion Carried

Motion by Witt, supported by Welitzkin to approve the ByLaws for Brownfield Development.

Ayes: Unanimous Motion Carried

Motion by Witt, supported by Welitzkin to approve the correction of easement for Millbocker Rd. parcel #102-700-000-002-00.

Ayes: Unanimous Motion Carried

Motion by Welitzkin, supported by Witt, to approve the following expenditures in the amount of $684,442.05:

VENDOR	DESCRIPTION	AMOUNT
87-A DISTRICT COURT	CORE TECHNOLOGY	$1,229.36
ADAMS CARPET CLEANING INC.	BI MONTHLY WINDOW CLEANING	$595.00
ADVANCE ELECTRIC INC.	CITY DEPT SUPPLIES	$456.80
AIRGAS USA LLC	DPW SUPPLIES	$40.75
AMAZON	CITY HALL /CITY DEPT SUPPLIES	$808.89
ASPEN VILLAGE	UB REFUND	$1,358.79
AT&T	WWTP PHONES	$52.06
BADGER METER INC.	WATER DEPT HOSTING/CELLULAR SERVICE	$1,513.76
BIOTECH AGRONOMICS, INC.	TESTING OF BIOSOLIDS	$1,030.00
CAPITAL TIRE INC - MICHIGAN	MOTOR POOL #1548	$623.96
CITY OF GAYLORD	WATER BILL - 2100 MILBOCKER ROAD	$1,180.30
CITY OF GAYLORD	WATER BILL - CLAUDE SHANNON PARK	$234.55
CITY OF GAYLORD	WATER BILL - HALE PARK	$151.35
CITY OF GAYLORD	WATER BILL - GATEWAY TO GAYLORD	$144.30
CITY OF GAYLORD	WATER BILL - 1900 BADGER PKWY	$2,660.72
CITY OF GAYLORD	WATER BILL - EDELWEISS VILLAGE	$770.55
CITY OF GAYLORD	WATER BILL - 1454 DICKERSON ROAD	$117.74
CITY OF GAYLORD	CITY HALL	$890.07
CITY OF GAYLORD	DPW	$78.48
CITY OF GAYLORD	ELKVIEW PARK	$670.66
CITY OF GAYLORD	FAIRVIEW CEMETERY	$3,742.38
CITY OF GAYLORD	DOUMAS PARK	$48.97
CITY OF GAYLORD	FREEL PARK	$48.97
CITY OF GAYLORD	DDA RESTROOMS	$187.52
CONSUMERS ENERGY	1179 ELKVIEW	$137.84
CONSUMERS ENERGY	DPW	$718.96
CONSUMERS ENERGY	DPW BARN	$61.21
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	$51.43
CONSUMERS ENERGY	CITY HALL	$3,831.74
CONSUMERS ENERGY	N HAZEL WATER WELL	$1,552.09
CONSUMERS ENERGY	N OTSEGO WATER WELL	$4,595.78
CONSUMERS ENERGY	WATER DEPT	$64.48
CONSUMERS ENERGY	FAIRVIEW CEMETERY	$41.79
CONSUMERS ENERGY	FAIRVIEW CEMETERY	$40.99
CONSUMERS ENERGY	PAVILION (201 S. COURT)	$279.88
CONSUMERS ENERGY	PAVILION (133 S. COURT)	$29.75

CONSUMERS ENERGY	PAVILION	$29.75
CONSUMERS ENERGY	FREEL PARK	$48.82
CONSUMERS ENERGY	ASPEN PARK	$127.70
CONSUMERS ENERGY	HALE PARK	$61.54
CONSUMERS ENERGY	123 S COURT	$326.18
CONSUMERS ENERGY	WWTP	$12,784.92
CONSUMERS ENERGY	STREET LIGHTS	$704.38
CONSUMERS ENERGY	EDELWEISS IRRIGATION	$120.06
CONSUMERS ENERGY	STREET LIGHTS	$180.58
CONSUMERS ENERGY	STREET LIGHTS	$283.74
CONSUMERS ENERGY	STREET LIGHTS	$343.03
CONSUMERS ENERGY	STREET LIGHTS	$76.51
CONSUMERS ENERGY	DOUMAS PARK	$29.75
CONSUMERS ENERGY	DOUMAS PARK	$51.02
CONSUMERS ENERGY	STREET LIGHTS	$561.70
CONSUMERS ENERGY	N OHIO WATER WELL	$2,544.31
CONSUMERS ENERGY	DICKERSON LIFT STATION	$116.05
CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	$34.05
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	$99.25
CONSUMERS ENERGY	WISCONSIN WATER TOWER	$38.54
CONSUMERS ENERGY	DICKERSON WATER WELL	$3,006.16
CONSUMERS ENERGY	COMMERCE LIFT STATION	$98.88
CONSUMERS ENERGY	S OTSEGO LIGHTS	$957.49
CONSUMERS ENERGY	1966 S OTSEGO	$195.87
CONSUMERS ENERGY	ELKVIEW PARK	$137.84
CORE TECHNOLOGY	ANNUAL CORE TECHNOLOGY MAINTENANCE	$249.26
CRESCENT DIGITAL, LLC	COUNCIL CHAMBERS AUDIO SYSTEM	$7,376.70
DELAGE LANDEN	CITY HALL COPIER	$214.80
DEVIN KOSCIELNIAK	HAY FOR ELK	$4,200.00
DONOHUE & ASSOCIATES	WWTP - SERVICES (OXIDATION DITCH)	$3,717.00
DTE	PAVILION	$60.57
DTE	DPW	$65.98
DTE	DPW POLE BARN	$60.57
DTE	CENTER WELL HOUSE	$64.17
DTE	WWTP	$302.85
DTE	WATER WELL	$60.57
DTE	CITY HALL	$100.24
DTE	MCVANNEL LIFT STATION	$65.07
DTE	MEIJER LIFT STATION	$60.57
DTE	DICKERSON LIFT STATION	$66.87
DTE	ELKVIEW PARK	$123.46
DUBOIS-COOPER ASSOCIATES	WWTP (ERADICATOR)	$1,679.02
STATE OF MI - EGLE	WATER SAMPLES	$1,929.00
TEAM ELMERS	ELKVIEW PARK	$1,084.25
EJ USA INC.	WATER DEPT SUPPLIES	$2,880.00
ELMIRA OCCUPATIONAL HEALTH	DOT PHYSICAL	$110.00

ENLOW ENVIRO	WWTP SUPPLIES	$733.92
EPS SECURITY	ELK VIEWING PARK SECURITY CAMERA	$270.00
FEDERAL FLUID POWER	MOTOR POOL PARTS	$91.96
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	$2,140.54
FIRST NATIONAL BANKCARD	CITY DEPARTMENTS	$2,669.16
FIRST NET AT&T	PD PHONES	$1,064.98
FREEDOM AND GLORY	CITY HALL FLAGS	$670.47
FRONTIER	LIFT STATION PHONES	$1,948.12
GAPINSKI FARM PRODUCTS INC	CORN FOR ELK	$60.42
GILL-ROY'S COMPLETE HARDWARE	CITY DEPARTMENT SUPPLIES	$679.60
GREAT LAKES ENERGY	M32 W LIFT STATION	$436.00
GREAT LAKES ENERGY	S OTSEGO LIFT STATION	$196.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT STATION	$207.00
GREAT LAKES ENERGY	STREET LIGHTS	$14.77
GREAT LAKES ENERGY	STREET LIGHTS	$788.00
GREAT LAKES ENERGY	COTTONTAIL LIFT STATION	$99.57
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	$202.24
GREAT LAKES ENERGY	M32 E WOODS LIFT STATION	$117.60
GREAT LAKES ENERGY	MEIJER LIFT STATION	$322.23
GROUND PENETRATING RADAR SYSTEMS	UTILITY LOCATING - WWTP	$1,325.00
HOME DEPOT CREDIT SERVICES	DPW SHOP SUPPLIES	$63.70
HUTSON	MOTOR POOL	$3,500.41
INTEGRATED CONTROLS INC.	TROUBLESHOOT DISPERSION FIELD VALVES	$1,050.00
INTEGRATED CONTROLS INC.	MONTHLY SCADA SEPTEMBER	$156.00
J&H FAMILY STORES	PD FUEL	$2,113.50
JLH FENCE & FARM SERVICES, LLC	BALANCE FOR ASPEN PARK FENCE REPAIR	$750.00
JOHNSON OIL COMPANY	MOTOR POOL FUEL	$5,321.32
JOHNSON OIL COMPANY	DPW FUEL	$2,510.24
KALMBACH FEEDS	ELK FEED	$2,117.78
KIM AWREY	VEHICLE REIMBURSEMENT	$500.00
KIMBALL MIDWEST	DPW SHOP SUPPLIES	$1,258.14
KIRKPATRICK DUBOIS & SLOUGH	CITY ATTORNEY FEES	$4,500.00
L.S. ENGINEERING, INC.	METRO PERMITS	$2,295.00
L.S. ENGINEERING, INC.	SITE PLAN REVIEWS	$900.00
L.S. ENGINEERING, INC.	N. CENTER SMALL URBAN DESIGN	$2,962.50
L.S. ENGINEERING, INC.	M32 WATERMAIN PROJECT	$1,800.00
LEAF	DPW COPIER	$218.54
LISTVAN INC	2100 MILLBOCKER - BACKFLOW TESTING	$1,499.37
LITTLE GUYS TRASH CO.	CITY HALL SANITATION	$160.00
MACQUEEN	MOTOR POOL	$552.66
MARCOR TECHNOLOGIES LLC	MICROSOFT OFFICE 365 BUSINESS	$220.00
MARCOR TECHNOLOGIES LLC	ANNUAL BILLING/SUBSCRIPTION	$1,548.00
MEEHAN, JESSICA K.	CITY HALL CLEANING	$1,400.00
MENARDS COMMERCIAL	CITY DEPT SUPPLIES	$1,248.33
MICHIGAN ASSOCIATION OF CHIEFS	AAMT SESSION TRAINING	$300.00
MICHIGAN BARK PRODUCTS INC	MULCH FOR PARKS	$2,530.00

MID-STATES BOLT & SCREW CO.	MOTOR POOL	$5.90
MUNICIPAL UNDERWRITERS OF MI	MICHIGAN TOWNSHIP PAR PLAN	$97,799.00
NORTHERN PROCESSING LCC	ASPEN PARK - STONE	$300.00
NORTH POINTE PLUMBING	SERVICE AT 902 N. CENTER	$1,555.00
NORTH POINTE PLUMBING	NEW WATER SUPPLY 517 S. OTSEGO	$5,427.50
OPERATIONS SERVICES INC	WATER SYSTEM OVERSIGHT/CONSULT	$340.00
OTSEGO COUNTY FIRE AUTHORITY	FIRE AUTHORITY PAYMENT (SERVICES 26/27)	$201,605.33
OUELLETTE, VIC	CONFERENCE REIMBURSEMENT	$173.08
PAYNE AND DOLAN	MAJOR STREETS	$300.00
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	$344.61
PURCHASE POWER	CITY HALL POSTAGE	$1,129.67
ROGER MARKHAM	SEWER BACKUP EXPENSES APPROVED 9.28.2026	$13,783.45
SCIENTIFIC	MOTOR POOL	$2,139.27
SERRA FORD GAYLORD	PD VEHICLE #05	$12.58
SPECTRUM	WATER FILL STATION	$119.99
SPECTRUM	CITY HALL	$146.51
SPECTRUM	WWTP	$159.99
SPECTRUM	DPW	$227.08
STERICYCLE, INC	CITY HALL SHREDDING SERVICES	$147.48
SOS ANALYTICAL	WWTP MONITOR WELLS	$1,904.00
STATE OF MICHIGAN - MDOT	N. CENTER & DDI PROJECT	$208,452.35
SUMMIT FIRE PROTECTION	DPW FIRE EXTINGUISHER INSPECTION	$560.20
TELNET WORLDWIDE	CITY HALL TELEPHONES	$258.16
TODD ABLEIDINGER	ELK FOOD	$480.00
UNIFIRST CORPORATION	DPW/UNIFORMS/CITY HALL	$3,751.43
UNIQUE PAVING MATERIALS	COLD PATCH	$1,453.53
US BANK EQUIPMENT FINANCE	PD COPIER	$382.60
USA BLUEBOOK	WWTP SUPPLIES	$3,255.91
USA TODAY MEDIA CORP	PUBLISHING	$203.16
VERIZON	PD/HYDRANT MONITORING	$360.09
WADE-TRIM	SURVEY - PARCEL # 101-033-000-070-00	$1,200.00
WASH-N-GO MANAGEMENT INC	PD VEHICLES	$223.00
WILBER AUTOMOTIVE SUPPLY INC.	CITY DEPT SUPPLIES	$1,518.67
WINDEMULLER	TROUBLESHOOT MIXER	$163.50
WOLVERINE POWER SYSTEMS	PM FOR DPW/PUMP STATION/LIFT STATION	$1,575.00

Public Comment: B. Curtis, A. Hamilton and C. Ryder all spoke during the second public comment.

No other business was presented, and the meeting was adjourned at 8:13pm.

Andrea L. Boguth, City Clerk

Andrea L. Boguth

Todd Sharrard, Mayor

Todd Sharrard